

**NOTICE OF REGULAR MEETING
COMMON COUNCIL OF THE CITY OF COOLIDGE
MONDAY, MAY 23, 2011 - 7:00 P.M.
COUNCIL CHAMBERS – 911 S. ARIZONA BOULEVARD
PINAL COUNTY, COOLIDGE, ARIZONA**

Members of the City of Coolidge City Council will attend either in person or by telephone conference call or video communication.

CALL TO ORDER:

1. Pledge of Allegiance
2. Roll Call

PRESENTATIONS:

3. Proclamation – “Click It or Ticket”.
4. Monthly report by the Coolidge Youth Coalition.

CALL TO THE PUBLIC

THE PROCEDURES TO FOLLOW IF YOU ADDRESS THE COUNCIL ARE: COUNCIL REQUESTS THAT YOU EXPRESS YOUR IDEAS IN FIVE MINUTES OR LESS AND REFRAIN FROM ANY PERSONAL ATTACKS OR DEROGATORY STATEMENTS ABOUT ANY CITY EMPLOYEE, A FELLOW CITIZEN, OR ANYONE ELSE WHETHER IN THE AUDIENCE OR NOT. THE MAYOR WILL LIMIT DISCUSSION WHENEVER HE DEEMS SUCH AN ACTION APPROPRIATE TO THE PROPER CONDUCT OF THE MEETING. AT THE CONCLUSION OF AN OPEN CALL TO THE PUBLIC, INDIVIDUAL MEMBERS OF THE COUNCIL MAY RESPOND TO CRITICISM MADE BY THOSE WHO HAVE ADDRESSED THE COUNCIL, MAY ASK STAFF TO REVIEW A MATTER OR MAY ASK THAT A MATTER BE PUT ON A FUTURE AGENDA. HOWEVER, MEMBERS OF THE COUNCIL SHALL NOT DISCUSS OR TAKE LEGAL ACTION ON ANY MATTERS DURING AN OPEN CALL TO THE PUBLIC UNLESS THE MATTERS ARE PROPERLY NOTICED FOR DISCUSSION AND LEGAL ACTION.

BUSINESS:

5. Consider approval of entering into an Intergovernmental Use Agreement between the City of Coolidge and Central Arizona Valley Institute of Technology for shared use of facilities, training, equipment and personnel in relation to fire services. **Discussion and action.**
6. Consider award of bid to Gen-Tech in the amount of \$29,992.05 for the purchase and installation of an Emergency Generator & Automatic Transfer Switch for the Fire Department. **Discussion and action.**
7. Consider approval of entering into a Second Amendment to Escrow Account Agreement and Instructions between the City of Coolidge, Coolidge 160 Holdings, LLC and Pioneer Title Agency for the purpose of assuring that the Escrow Agreement include an expiration date not less than ninety (90) days beyond the last improvement estimated completion date of the Onsite Improvements for the Desert Ranches Development. **Discussion and action.**

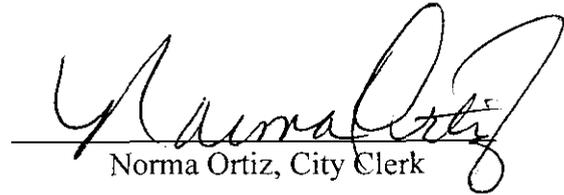
8. Consider approval of appointing Alvin Brent Kempton to the Planning and Zoning Commission for a two-year term. **Discussion and action.**
9. Consider approval of entering into a Lease Agreement between the City of Coolidge and Cool Image Dance and Gymnastics, LLC for lease of the Old Recreation Center located at 670 W. Pima Avenue, for a period of one year commencing on June 1, 2011 and ending May 31, 2012. **Discussion and action.**
10. Consider approval of entering into an Agreement between the City of Coolidge and Valley Collection Services for the purpose of providing collection services on the City's Liquid and Solid Waste delinquent accounts. **Discussion and action.**
11. Consider approval of changing the City's Medical Insurance Provider to Aetna HMO and PPO; and keeping the same provider for Dental, Short Term Disability and Life. **Discussion and action.**
12. To receive public comments regarding the FY 2011 Community Development Block Grant (CDBG) Regional and State Special Project (SSP) applications for CDBG funding. **Public Hearing.**
13. **Resolution No. 11-14;** A Resolution of the Mayor and City Council of the City of Coolidge, Arizona, authorizing the adoption of the Owner Occupied Housing Rehabilitation Guidelines dated May 2010, in relation to applications for FY 2011 State Community Development Block Grant funds for a Housing Rehabilitation Program. **Discussion and action.**
14. **Resolution No. 11-15;** A Resolution of the Mayor and City Council of the City of Coolidge, Arizona, authorizing the submission of an application for FY 2011 State Community Development Block Grant Funds, Regional Account Projects, certifying that said application meets the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications. **Discussion and action.**
15. **Resolution No. 11-16;** A Resolution of the Mayor and City Council of the City of Coolidge, Arizona, authorizing the submission of an application for FY 2011 State Community Development Block Grant Funds, State Special Projects, certifying that said application meets the community's previously identified housing and community development needs and the requirements of the State CDBG Program, and authorizing all actions necessary to implement and complete the activities outlined in said applications. **Discussion and action.**

REPORT FROM THE MAYOR-COUNCIL AND/OR CITY MANAGER

ADJOURNMENT

THIS NOTICE IS POSTED IN ACCORDANCE WITH THE CITY CODE 2-4-1 OF THE CITY OF COOLIDGE AND A.R.S. §38-431, ET SEQ. ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING.

DATED this 18th day of May, 2011



Norma Ortiz, City Clerk

PERSONS WITH DISABILITIES NEEDING REASONABLE ACCOMMODATIONS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETERS, SHOULD CONTACT THE ADA COORDINATOR AT (520) 723-5361 OR TDD LINE (520) 723-4653 NO LATER THAN 10:00 A.M. MAY 23, 2011.

NOTICE TO PARENTS: Parents and legal guardians have the right to consent before the City of Coolidge makes a video or voice recording of a minor child. A.R.S. §1-602.A.9. Coolidge Council Meetings are recorded and may be viewed on Channel 11 and the Coolidge website. If you permit your child to participate in the Council Meeting, a recording will be made. If your child is seated in the audience your child may be recorded, but you may request that your child be seated in a designated area to avoid recording. Please submit your request to the City Clerk at (520)723-5361, Ext. #6009.

The Agenda and all supporting documents and materials pertaining to this Agenda together with Staff and Department Reports are available for viewing in City Hall and the Library during normal business hours.

POST: 5-18-11

TIME: 5:00 p.m.



Proclamation

WHEREAS, the safety and security of the citizens of **Coolidge, AZ** and surrounding areas are vitally important; and

WHEREAS, a large percentage of our citizens regularly drive or ride in motor vehicles on our roadways; and

WHEREAS, the use of seat belts in passenger vehicles saved an estimated 12,713 lives in 2009; and

WHEREAS, regular seat belt use is the single most effective way to protect people and to reduce fatalities in motor vehicle crashes; and

WHEREAS, the use of seat belts is supported by the laws of **Coolidge, AZ**; and

WHEREAS, May 23rd through June 5th, 2011, has been selected as the national *Click It or Ticket* mobilization enforcement period; and

WHEREAS, across the country law enforcement officers will actively be participating in the mobilization to ensure all motor vehicle occupants are buckled up day and night to reduce the risk of injury and death caused in traffic crashes; and

WHEREAS, increased enforcement of seat belt laws coupled with publicity has proven to be an effective method to increase seat belt use rates and decrease fatal crashes.

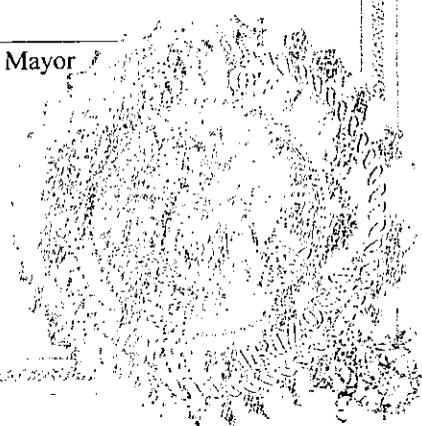
NOW, THEREFORE, I, Thomas R. Shope, Mayor of Coolidge, AZ, do hereby proclaim and announce May 23rd through June 5th, 2011, as the *Click It or Ticket* mobilization in Coolidge, AZ, and urge all citizens to always wear seat belts when driving or riding on our roadways.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of **Coolidge, AZ**.

Thomas R. Shope, Mayor

ATTEST:

Norma Ortiz, City Clerk



**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

| | |
|---|--|
| SUBJECT: IGA AGREEMENT WITH CAVIT | STAFF PRESENTER: Mickey McHugh |
|---|--|

RECOMMENDATION:

Staff recommends that the Mayor and City Council approve the IGA between the City of Coolidge and CAVIT.

DISCUSSION:

This agreement allows for the joint use of facilities, training, equipment and personnel in the relation to the fire service.

FISCAL IMPACT:

None

ALTERNATIVES:

ATTACHMENT/S

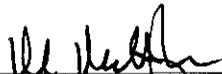
IGA Agreement

REVIEWED BY:

PREPARED BY:



Robert Flatley – City Manager



Mickey McHugh – Fire Chief



Lisa Pannella – Finance Director

RFP reviewed by Ann Schrooten
Denis Fitzgibbons– City Attorney

**INTERGOVERNMENTAL USE AGREEMENT BETWEEN
CITY OF COOLIDGE AND CENTRAL ARIZONA VALLEY INSTITUTE OF
TECHNOLOGY FOR SHARED USE OF FACILITIES**

THIS INTERGOVERNMENTAL USE AGREEMENT ("Agreement") is entered into by and between the City of Coolidge, an Arizona municipal corporation ("City"), and Central Arizona Valley Institute of Technology, a political subdivision of the State of Arizona ("CAVIT"), hereinafter referred to collectively as the "Parties", or individually as "Party".

RECITALS

WHEREAS, this Agreement between the City and CAVIT is authorized for services or for the exercise of joint or common powers, pursuant to Arizona Revised Statutes Sections 15-342 and 11-951, et seq.; and

WHEREAS, CAVIT desires to use the City's Fire Department facilities and equipment in connection with its fire science program and related educational services to its students, and

WHEREAS, the City desire to use CAVIT'S fire training facilities and equipment in connection with the training of its fire department employees;

WHEREAS, both the City and CAVIT believe that the public would be served by allowing CAVIT to use the City's Facilities for CAVIT's fire science program and related educational services and by allowing the City to use CAVIT's facilities for the City's fire training and educational programs; and

NOW THEREFORE, in consideration of the mutual promises contained in this Agreement and other good and valuable consideration, the parties agree as follows:

I. PURPOSE

The purpose of this Agreement is on the terms and conditions hereinafter contained to allow CAVIT students in the fire science program to use City Fire Department facilities and equipment for educational training and to allow the City the use of CAVIT facilities and equipment for training of its fire department employees.

II. OBLIGATIONS OF CAVIT

A. IN CONNECTION WITH CAVIT'S USE OF CITY FACILITIES

1. CAVIT shall document student training and evidence of standard attainment on fire equipment prior to student use of City Fire Department equipment.
2. CAVIT shall ensure that its students meet physical clearance requirements prior to participation in the CAVIT fire science program and use of City Fire Department facilities and equipment.
3. CAVIT shall obtain and maintain a liability waiver signed by the parents of students participating in the fire science program prior to student use of the City Fire Department's equipment.

4. The training of CAVIT students at City's facilities shall be at such times as mutually agreed upon by the parties. In the event of City emergencies, the training of CAVIT students at City's facilities shall be rescheduled at later mutually agreeable times.

5. CAVIT students shall be accompanied and supervised by a CAVIT teacher(s) during the training at City facilities.

B. OBLIGATIONS OF CAVIT IN CONNECTION WITH CITY'S USE OF CAVIT FACILITIES

1. CAVIT will make its Fire Science facilities and equipment available for use by the City Fire Department.

2. CAVIT, in consultation with City Fire Department, will schedule CAVIT facility use by City at mutually agreeable times. CAVIT agrees to notify City Fire Department as soon as possible in the event of emergencies or unforeseen circumstances for rescheduling of facility use at later mutually agreeable times.

3. CAVIT will be responsible for providing all staff for the operation of its facilities and equipment during City's Fire Department use. CAVIT personnel will be available to City Fire Department and students during facility use to provide assistance with equipment as needed.

4. CAVIT shall be responsible for the purchase or lease, maintenance, repair and replacement of its equipment, unless such maintenance, repair, or replacement is caused by the negligence or intentional misconduct of City Fire Department personnel.

**III. OBLIGATIONS OF CITY
IN CONNECTION WITH CAVIT'S USE OF CITY FACILITIES**

A. The City will make its Fire Department facilities and equipment available for use by CAVIT fire science program students as outlined in the aforementioned obligations of CAVIT.

B. The City, in consultation with CAVIT, will schedule trainings for fire science program students at mutually agreeable times. City agrees to notify CAVIT as soon as possible in the event of City emergencies necessitating rescheduling of training at later mutually agreeable times.

C. City will be responsible for providing all staff for the operation of its Fire Department facilities. City Fire Department personnel will be available to a CAVIT teacher(s) and students during trainings to provide assistance with equipment as needed.

D. City shall be responsible for the purchase or lease, maintenance, repair and replacement of its equipment, unless such maintenance, repair, or replacement is caused by the negligence or intentional misconduct of CAVIT's students or staff.

IV. FINANCING AND BUDGET

The parties do not anticipate that financing will be required or that a budget will need to be established and maintained as a result of this Agreement. Except as otherwise provided herein, should there be any costs or expenses associated with this Agreement, each party agrees that it shall be responsible for their respective costs or expenses.

V. TERMINATION

Either party may, at any time and without cause, cancel this Agreement by providing thirty (30) days written notice to the other party of its intent to cancel. The parties do not anticipate that property will be purchased or obtained under the authority of this Agreement and any property used will remain that of the respective owner.

VI. INSURANCE

Each party shall secure and maintain during the term of this Agreement: statutory workers' compensation; general liability, property, personal injury liability and automobile/vehicular insurance. City and CAVIT shall provide certificates of insurance evidencing the required coverages. CAVIT and City hereby mutually waive their respective rights of recovery against each other for any loss insured by the aforementioned insurance.

VII. TERM

This Agreement shall become effective as of the date hereof and shall continue for a period of two (2) years until _____, 2013, unless otherwise terminated by either party. At the end of the two (2) year term, this Agreement may be renewed in writing for two (2) years upon mutual agreement by the parties, unless otherwise terminated by either party pursuant to the provisions of this Agreement.

VIII. GOVERNING LAW; VENUE

Arizona law governs this Agreement. The parties agree to make a good faith effort to resolve any controversy through informal means. In the event of disagreement between the parties, the parties agree to submit the issue to mediation. The parties agree that should any court action be commenced relating to this Agreement, that Pinal County Superior Court shall be the appropriate and exclusive venue therefor.

IX. NOTICE

Whenever a notice is either required or permitted to be given, it shall be given in writing and delivered personally, or delivered by the postal service, certified mail, return receipt requested, to the other party at the address indicated below, or at such other address as may be designated by either party:

City of Coolidge
City Manager
130 W. Central Avenue
Coolidge, AZ 85128

CAVIT
Superintendent
1789 W. Coolidge Avenue
Coolidge, Arizona 85128

X. ENTIRE AGREEMENT

This Agreement contains all of the agreements, understandings, and promises of the parties. It may be modified only by written agreement, signed by the parties.

XI. SEVERABILITY

All other provisions of this Agreement will not be affected or held invalid and will remain in full force and effect should any provision(s) of this Agreement be held invalid.

XII. CONFLICT OF INTEREST

This agreement is subject to termination pursuant to A.R.S. Section 38-511.

XIII. COMPLIANCE WITH LAWS

Both parties shall comply with all applicable federal, state, and local laws, rules, and regulations.

XIV. INDEMNITY

Each party shall be liable for its own actions and negligence and, to the extent permitted by law, the City shall indemnify, defend and hold harmless CAVIT against any actions, claims or damages arising out of the City's negligence in connection with this Agreement and CAVIT shall indemnify, defend and hold harmless the City against any actions, claims or damages arising out of CAVIT's negligence in connection with this Agreement.

XV. NO THIRD PARTY BENEFICIARIES

Only the parties to this Agreement may enforce this Agreement. The parties do not intend through this Agreement to confer enforceable rights on any non-party and do not intend to create any third party beneficiaries to this Agreement.

This Agreement is hereby agreed to by the following parties for approval by the appropriate entities as required by applicable law.

DATED this _____ day of _____, 2011.

CENTRAL ARIZONA VALLEY
INSTITUTE OF TECHNOLOGY

CITY OF COOLIDGE

By: _____
Name, Board President

By: _____
Mayor

ATTEST:

Name, City Clerk

Approved as to Form::

Approved as to Form and within the
powers and authority of the Board:

CAVIT Attorney

City Attorney

#4

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

| | |
|--|--|
| SUBJECT: Emergency Generator Bid Award | STAFF PRESENTER: Mickey McHugh |
|--|--|

RECOMMENDATION:

Staff recommends that the Mayor and City Council award the bid for an Emergency Generator & Automatic Transfer Switch with installation to Gen-Tech for 29,992.05

DISCUSSION:

This was the only bid submitted after advertising and was submitted without taxes included. Since the bid opening an updated quote was provided with the taxes included.

FISCAL IMPACT:

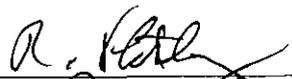
Funding is Gila River Indian Community proposition 202 Grant

ALTERNATIVES:

ATTACHMENT/S

Bid Information

REVIEWED BY:

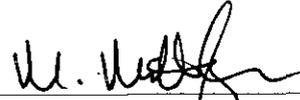


Robert Flatley – City Manager



Lisa Pannella – Finance Director

PREPARED BY:



Mickey McHugh – Fire Chief

Denis Fitzgibbons – City Attorney



COOLIDGE FIRE DEPARTMENT

BID TABULATION FORM

ACCOUNT NUMBER: **20572 911** DATE: **APRIL 29,2011**

BID NUMBER 1: VENDOR: ARIZONA GENERATOR PHONE #: _____
 VENDOR # _____
 LOCATION: GLENDALE

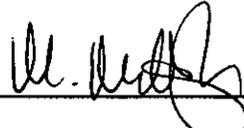
BID NUMBER 2: VENDOR: SIMONSEN GENERATOR PHONE #: _____
 VENDOR # _____
 LOCATION: TUCSON

BID NUMBER 3: VENDOR: LOFTIN EQUIP. PHONE #: _____
 VENDOR # _____
 LOCATION: PHOENIX

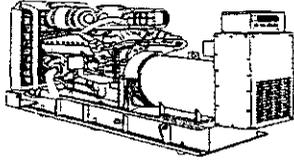
BID NUMBER 4: VENDOR: SOUTHWEST PRODUCTS PHONE #: _____
 VENDOR # _____
 LOCATION: PHOENIX

BID PREFERENCE: 1 PURPOSE: EMERGENCY BACKUP GENERATOR

| QTY | UNIT | ITEM DESCRIPTION | BID #1 | BID #2 | BID #3 | BID #4 |
|------------------|------|--|-----------------|--------------|--------------|--------------|
| 1 | EA | 30 KW GENERATOR W/AUTO TRANSFER SWITCH FOR STATION #1 | EA 19,618.00 | EA NO BID | EA NO BID | EA NO BID |
| | | | \$ 19,618.00 | \$ | \$ | \$ |
| 1 | EA | INSTALLED AT STATION #1 | EA 772.00 | EA | EA | EA |
| | | | \$ 7,772.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | EA | | EA | EA | EA | EA |
| | | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| | EA | | EA | EA | EA | EA |
| | | | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |
| SUB TOTAL | | | 27,390.00 | 0.00 | 0.00 | 0.00 |
| TAX GENERATOR | | | 1863.71 | | | |
| TAX INSTALLATION | | | 738.34 | | | |
| TOTAL | | | \$ 29,992.05 | 0.00 | 0.00 | 0.00 |

NOTE:
 AUTHORIZED SIGNATURE: 

I DECLARE THIS, TO THE BEST OF MY KNOWLEDGE, TO BE A TRUE REPRESENTATION OF THE PURCHASING POLICY OF THE CITY OF COOLIDGE



Gen-Tech
Arizona Generator Technology, Inc.
7901 N. 70th Avenue | Glendale, AZ 85303 | 623-937-1719 | (F) 623-937-0408
www.gentechusa.com

QUOTATION

Project

**Coolidge Fire Station #1
30kW Diesel Fueled Standby
Generator Set & 200A Automatic
Transfer Switch**

Date: March 18, 2011

Gen-Tech Reference #: Q13073

We appreciate the opportunity to provide this quotation to meet the needs of this project. Based on our understanding of the stated requirements, we propose the following equipment and services for your consideration:

One (1) Generac model SD030 packaged generator set rated 30kW standby, 3 Phase, 120/240V, 60Hz @ 1800 RPM and .8 Power Factor, equipped as follows:

- 2.4 Liter, EPA Certified, four cycle, water cooled diesel fueled engine
- Electronic isochronous governor with +/- 1/4% frequency regulation
- Generac AC generator - with brushless PMG excitation
- Solid state automatic voltage regulator
- Steel channel subbase
- Elastomeric vibration isolation between engine/generator and mounting rails
- Pad type vibration isolation pads for field installation under mounting rails
- Radiator with blower fan and guards
- Jacket water heater, 1500W, 120VAC, Single Phase
- 12V DC electric starting with battery charging alternator
- Lead acid battery set with unit mounted rack and cables
- Automatic battery charger, 10A, 120VAC, 1 Phase with:
 - DC Ammeter
 - DC Voltmeter
 - Automatic equalizer system
 - Fused AC input and DC output
 - Temperature compensated

Model "H" programmable automatic start/stop engine control and monitoring system with:

Two 4 line x 20 displays to monitor and display:

- Three phase AC voltage
- Three phase AC amperage
- Kilowatts
- Power Factor
- Reactive power (kVAR)
- Oil pressure
- Water temperature
- Water level
- Fuel pressure
- Engine speed
- Battery voltage
- Alternator frequency

- Current Time and Date
- Transfer switch status (requires HTS transfer switch)
- Runtime hours
- Service reminders
- Trending
- Fault history (alarm log)
- Built in PLC for special applications
- Audible alarm for fault condition
- Emergency Stop Pushbutton
- Programmable engine control and monitoring module including:
 - Manual, off, auto switch
 - Four LED's to indicate:
 - 1) Not in Auto
 - 2) Alarm Active
 - 3) Generator Running
 - 4) Generator Ready
- Communications via RS232, RS485 or optional modem
- Shutdowns with indications for:
 - Overvoltage
 - Over-speed
 - Low oil pressure
 - High coolant temperature
 - Low coolant level
- Weekly exerciser (programmable)
- Digital voltage regulator with 3 phase sensing
- Isochronous governor controller
- Waterproof electrical connectors
- 21 light remote annunciator panel - surface or flush mount (specify at time of order)
- Mainline circuit breaker, installed, 100A, UL listed
- Level 1 sound attenuated weatherprotective enclosure
- Exhaust silencer with SS flex connector and rain cap - installed
- 12" tall, 54 gallons (usable), approximately 20.4 hour run time, subbase fuel tank with:
 - UL142 listed - double wall construction
 - Emergency vent
 - Fuel Level Gauge
 - Leak detection alarm
 - Low fuel level alarm
 - 1/2" NPT fuel supply and return connections
 - 2" NPT fuel fill with cap
 - 4" NPT for emergency vent
 - 3/8" NPT drain (plugged)
 - Electrical stub-up area

One (1) Generac model GTS020 Automatic Transfer Switch rated and equipped as follows:

- 200A, 3 Pole, 3 Phase, 120/240V, 60Hz
- NEMA 3R enclosure with hinged door and key-locking handle
- Single coil design, electrically operated and mechanically held
- Weekly exerciser - deluxe 7 day programmable
- SPDT auxiliary contacts - one normal source, one emergency source
- Silver plated or silver alloy main contacts
- Conformal coating on all printed circuit boards
- Switch position indicating lights - Normal, Emergency and Standby Operating

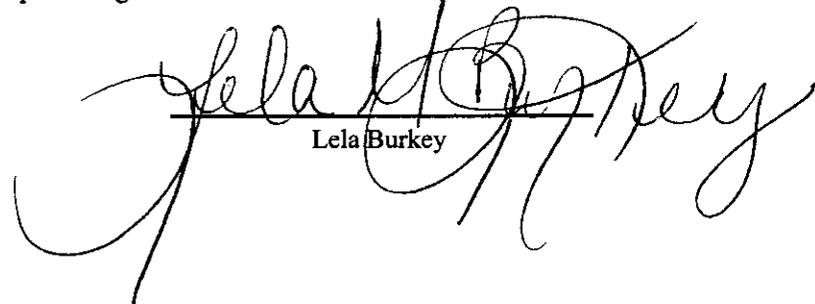
Three position switch - Fast Test, Auto, Normal Test
CPU microprocessor logic control with In-phase Monitor:
Adjustable utility voltage dropout, pickup and line interrupt
Engine minimum run - adjustable
Engine warm-up - adjustable
Return to utility - adjustable
Engine cool-down - adjustable
Standby voltage - adjustable
Standby frequency - adjustable
Time delay neutral - adjustable
Transfer on exercise - On/Off Switch
Warm-up timer bypass - On/Off Switch
Time delay neutral bypass - On/Off Switch
In-phase Monitor - On/Off Switch
Door mounted control switches
UL 1008 listed and CSA certified
ATS Physical Size: 37.25" H x 24.75" W x 10" D
ATS Weight: 185 Lbs
Lugged For:
Switch Terminal = 1 x #4 to 400 MCM
Neutral Bar = 4 x #6 to 350 MCM
Ground Lug = 1 x #6 to 350 MCM
WC Rating: 25 Kaic, circuit breaker rated 300 Amps Max
200 Kaic, Class J or T current limiting fuses, rated 400 Amps Max

Two (2) sets operation and maintenance manuals
UL2200 Certification on Generator Set
Startup services and testing after installation
Two (2) year / 2000 hour (two years parts and labor) extended warranty factory warranty

Total Price, F.O.B. Truck, Jobsite: \$ 19,618.00

Notes and Clarifications: Unless otherwise stated

- 1.) Pricing shown does not include any applicable sales taxes
- 2.) Unloading, rigging and installation is assumed to be by others
- 3.) Terms: Net 30 from factory ship date with credit approval
- 4.) This quotation expires 60 days from date of issuance
- 5.) Availability: After release for production (submittal approval)
Generator Set - approx 6-8 weeks plus shipping time
Transfer Switch - approx 4-6 weeks plus shipping time
- 6.) Initial fill of diesel fuel, and fuel for testing, is not included above. Estimated requirement is 54 gallons. Add \$243.00 if provided by Gen-Tech. Fuel cost is estimated only and will be invoice at prevailing cost at the time it is delivered.



Lela Burkey

INTERSTATES

March 31, 2011

Attn: Lela Burkey

Re: Electrical Quote

Lela, here is our cost to install the generator and automatic transfer switch. We also included the cost to set the generator. I did NOT include any pricing for a concrete pad as the existing generator is on a pad. Let me know if you need me to include this. Please call me if you have any questions. Thanks!

Backup Generator and Transfer Switch

1. Replace the existing generator with a new generator provided by Gen-Tec.
2. Replace the existing manual transfer switch with a new automatic transfer switch provided by Gen-Tec.
3. Provide and install needed conduit and wire between the generator and transfer switch.
4. Provide and install needed conduit between the transfer switch and SES, and between the transfer switch and distribution panel.
5. Install the annunciator in the fire department offices.
6. Provide and install the need power and communication conduit between the annunciator and the transfer switch.
7. Provide and install all needed grounding for the generator and transfer switch.

Price: **\$7,772.00**

Approximate taxes would be **\$738.34** (if applicable)

Exclusions

1. Items not listed
2. Permits
3. Generator
4. Automatic Transfer Switch
5. Annunciator
6. Saw Cutting / Patching of Asphalt or Concrete
7. Concrete Pads

Interstates believes successful projects have balanced contracts where risk is managed by the party best equipped for that risk. Our price is based on a contract risk profile that includes:

- Payment terms are net 30 days.
- Indemnification that extends only to bodily injury and property damage to the extent we negligently caused the claim.
- Our bond and/or lien rights are preserved.
- A mutual waiver of consequential damages.

We appreciate the opportunity to be involved with this project and being part of your project team.

If you have any questions, please call at any time.

Sincerely,



Mike Pool

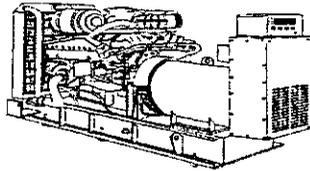
3048 North Cessna - Suite 3
088555
Casa Grande, AZ 85222
240939
PHONE: 520-413-7811

ROC LIC# L-11

LIC #A-17-

March 31, 2011

4 | Page



Gen-Tech
Arizona Generator Technology, Inc.
 7901 N. 70th Avenue | Glendale, AZ 85303 | 623-937-1719 | (F) 623-937-0408
 www.gentechusa.com

QUOTATION

Project

**Coolidge Fire Station #1
 30kW Diesel Fueled Standby
 Generator Set & 200A Automatic
 Transfer Switch**

Date: April 29, 2011

Gen-Tech Reference #: Q13073

We appreciate the opportunity to provide this quotation to meet the needs of this project. Based on our understanding of the stated requirements, we propose the following equipment and services for your consideration:

One (1) Generac model SD030 packaged generator set rated 30kW standby, 3 Phase, 120/240V, 60Hz @ 1800 RPM and .8 Power Factor, equipped as follows:

- 2.4 Liter, EPA Certified, four cycle, water cooled diesel fueled engine
- Electronic isochronous governor with +/- 1/4% frequency regulation
- Generac AC generator - with brushless PMG excitation
- Solid state automatic voltage regulator

Steel channel subbase

Elastomeric vibration isolation between engine/generator and mounting rails

Pad type vibration isolation pads for field installation under mounting rails

Radiator with blower fan and guards

Jacket water heater, 1500W, 120VAC, Single Phase

12V DC electric starting with battery charging alternator

Lead acid battery set with unit mounted rack and cables

Automatic battery charger, 10A, 120VAC, 1 Phase with:

- DC Ammeter
- DC Voltmeter
- Automatic equalizer system
- Fused AC input and DC output
- Temperature compensated

Model "H" programmable automatic start/stop engine control and monitoring system with:

Two 4 line x 20 displays to monitor and display:

- Three phase AC voltage
- Three phase AC amperage
- Kilowatts
- Power Factor
- Reactive power (kVAR)
- Oil pressure
- Water temperature
- Water level
- Fuel pressure

- Engine speed
- Battery voltage
- Alternator frequency
- Current Time and Date
- Transfer switch status (requires HTS transfer switch)
- Runtime hours
- Service reminders
- Trending
- Fault history (alarm log)
- Built in PLC for special applications
- Audible alarm for fault condition
- Emergency Stop Pushbutton
- Programmable engine control and monitoring module including:
 - Manual, off, auto switch
 - Four LED's to indicate:
 - 1) Not in Auto
 - 2) Alarm Active
 - 3) Generator Running
 - 4) Generator Ready
- Communications via RS232, RS485 or optional modem
- Shutdowns with indications for:
 - Overvoltage
 - Over-speed
 - Low oil pressure
 - High coolant temperature
 - Low coolant level
- Weekly exerciser (programmable)
- Digital voltage regulator with 3 phase sensing
- Isochronous governor controller
- Waterproof electrical connectors
- 21 light remote annunciator panel - surface or flush mount (specify at time of order)
- Mainline circuit breaker, installed, 100A, UL listed
- Level 1 sound attenuated weatherprotective enclosure
- Exhaust silencer with SS flex connector and rain cap - installed
- 12" tall, 54 gallons (usable), approximately 20.4 hour run time, subbase fuel tank with:
 - UL142 listed - double wall construction
 - Emergency vent
 - Fuel Level Gauge
 - Leak detection alarm
 - Low fuel level alarm
 - 1/2" NPT fuel supply and return connections
 - 2" NPT fuel fill with cap
 - 4" NPT for emergency vent
 - 3/8" NPT drain (plugged)
 - Electrical stub-up area

One (1) Generac model GTS020 Automatic Transfer Switch rated and equipped as follows:

- 200A, 3 Pole, 3 Phase, 120/240V, 60Hz
- NEMA 3R enclosure with hinged door and key-locking handle

Single coil design, electrically operated and mechanically held
Weekly exerciser - deluxe 7 day programmable
SPDT auxiliary contacts - one normal source, one emergency source
Silver plated or silver alloy main contacts
Conformal coating on all printed circuit boards
Switch position indicating lights - Normal, Emergency and Standby Operating
Three position switch - Fast Test, Auto, Normal Test
CPU microprocessor logic control with In-phase Monitor:
Adjustable utility voltage dropout, pickup and line interrupt
Engine minimum run - adjustable
Engine warm-up - adjustable
Return to utility - adjustable
Engine cool-down - adjustable
Standby voltage - adjustable
Standby frequency - adjustable
Time delay neutral - adjustable
Transfer on exercise - On/Off Switch
Warm-up timer bypass - On/Off Switch
Time delay neutral bypass - On/Off Switch
In-phase Monitor - On/Off Switch

Door mounted control switches

UL 1008 listed and CSA certified

ATS Physical Size: 37.25" H x 24.75" W x 10" D

ATS Weight: 185 Lbs

Lugged For:

Switch Terminal = 1 x #4 to 400 MCM

Neutral Bar = 4 x #6 to 350 MCM

Ground Lug = 1 x #6 to 350 MCM

WC Rating: 25 Kaic, circuit breaker rated 300 Amps Max

200 Kaic, Class J or T current limiting fuses, rated 400 Amps Max

Two (2) sets operation and maintenance manuals

UL2200 Certification on Generator Set

Startup services and testing after installation

Two (2) year / 2000 hour (two years parts and labor) extended warranty factory warranty

Notes and Clarifications: Unless otherwise stated

- 1.) Pricing shown does not include any applicable sales taxes
- 2.) Unloading, rigging and installation is assumed to be by Interstates Construction
- 3.) Terms: Net 30 from factory ship date with credit approval
- 4.) This quotation expires 60 days from date of issuance
- 5.) Availability: After release for production (submittal approval)
Generator Set - approx 6-8 weeks plus shipping time
Transfer Switch - approx 4-6 weeks plus shipping time
- 6.) **Initial fill of diesel fuel, and fuel for testing, is not included above. Estimated requirement is 54 gallons. Add \$243.00 if provided by Gen-Tech. Fuel cost is estimated only and will be invoice at prevailing cost at the time it is delivered.**

Generator & ATS Total Price, F.O.B. Truck, Jobsite: \$ 19,618.00
9.5% Tax: \$1,863.71
Total with Tax: \$21,481.71

Instersates Constructions

Back up generator and transfer switch

Replace the existing generator with a new generator provided by Gen-Tech

Replace the existing manual transfer switch with a new automatic transfer switch provided by Gen-Tech

Provide and install needed conduit and wire between the generator and transfer switch

Provide and install needed conduit between the transfer switch and SES, and between the transfer switch and distribution panel

Install the annunciator in the fire department office

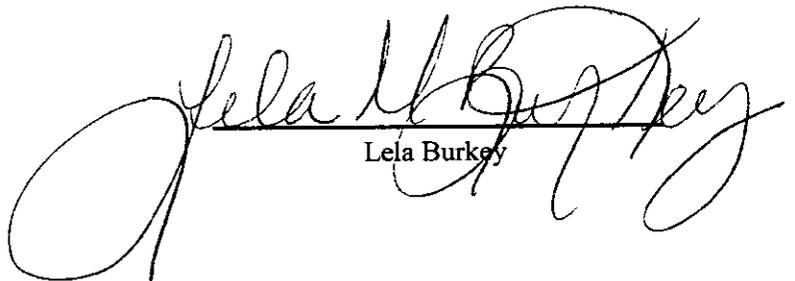
Provide and install the needed power and communication conduit between the annunciator and the transfer switch

Provide and install all needed grounding for the generator and transfer switch

Installation Total Price, F.O.B. Truck, Jobsite: \$ 7,772.00
Tax: \$738.34
Total with Tax: \$8,510.34

Exclusions

- 1.) Items not listed
- 2.) Permits
- 3.) Generator
- 4.) Automatic Transfer Switch
- 5.) Annunciator
- 6.) Saw cutting / patching of asphalt or concrete
- 7.) Concrete pads


Lela Burkey

CITY OF COOLIDGE
CITY COUNCIL ACTION FORM

| | |
|---|--|
| SUBJECT: Escrow Agreement as financial assurance on Desert Ranches Development | STAFF PRESENTER: C. Alton Bruce |
|---|--|

RECOMMENDATION:

Staff recommends that Council adopt this 2nd Amendment Escrow Agreement.

DISCUSSION:

Mr. Marino Godi, doing business as Coolidge 160 Holdings LLC, is developing a 20 acre site west of Nafziger Rd and immediately south of the existing KLC Ranch subdivision as 16 one-acre custom home sites. Infrastructure improvements are ongoing at the property.

Under our Subdivision Ordinance, Mr. Godi was obligated, as part of this development project, to provide financial assurances to guarantee the installation of necessary infrastructure on the site. Council approved the original Escrow Agreement that serves as the financial assurance on January 10, 2011. On April 11 of this year the Council approved the First Amendment to the Escrow Agreement to meet a requirement of the Arizona Real Estate Department. The Real Estate Department has now added an additional requirement that necessitates another amendment to the Escrow Agreement. This second amendment specifies that the Agreement will expire not less than 90 days after the estimated date of the completion of the improvements.

This amendment to the escrow agreement has been reviewed and approved by the City Attorney's office.

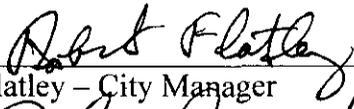
FISCAL IMPACT:

This Agreement will allow this issuance of the public report for this project which may result in building permit fees, impact fees, construction sales tax and ongoing increased property tax revenue.

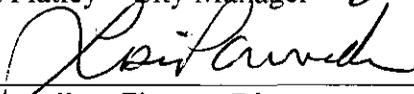
Attachments

Second Amendment to the Escrow Agreement

REVIEWED BY:

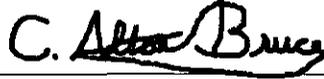


Robert Flatley – City Manager



Lisa Pannella – Finance Director

PREPARED BY:



C. Alton Bruce – Growth Mgmt. Director

**SECOND AMENDMENT TO ESCROW ACCOUNT AGREEMENT
AND INSTRUCTIONS**

This Second Amendment to the Escrow Account Agreement and Instructions (“Amendment”) is made and entered by and between the CITY OF COOLIDGE, a municipal corporation (the “City”) and COOLIDGE 160 HOLDINGS, LLC, an Arizona Limited Liability Company (“Developer”) and PIONEER TITLE AGENCY (“Escrow Agent”).

RECITALS

A. The City, Developer and Escrow Agent entered into that certain Escrow Account Agreement and Instructions (“Escrow Agreement”) for the purposes of assuring Developer’s completion of the Onsite Improvements for Desert Ranches. On or about April 11, 2011, the City, Developer and Escrow Agent entered into the First Amendment to Escrow Account Agreement and Instructions (“First Amendment”).

B. In connection with Developer’s application for a Public Report with the Arizona State Real Estate Department (“Department”), the Department requires that the Escrow Agreement include an expiration date not less than ninety (90) days beyond the last improvement estimated completion date.

C. The parties desire to further amend the Escrow Agreement to include the required language regarding the expiration date.

NOW, THEREFORE, in consideration of the promises and covenants contained herein, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. Any and all capital terms not otherwise defined herein shall have the definitions as set forth in the Escrow Agreement.
2. Section 7 of the Escrow Agreement is amended to provide that the Escrow Account will terminate on the disbursement of all Escrow Funds and accrued interest in accordance with the terms of this Escrow Agreement, which shall not be less than ninety (90) days after the last estimated completion date for the Onsite Improvements.
3. All other terms of the Escrow Agreement and First Amendment not amended herein shall remain in full force and effect.
4. This Second Amendment may be executed in counterparts, each of which shall be determined an original and said counterparts shall constitute but one in the same instrument and each of said counterparts shall be deemed an original hereof.

IN WITNESS WHEREOF, the parties hereto have set their hands on the date written below.

CITY OF COOLIDGE
a municipal corporation

COOLIDGE 160 HOLDINGS, LLC
an Arizona Limited Liability
Company

Mayor
Date: _____

By: _____
Its: _____
Date: _____

Attest:

PIONEER TITLE AGENCY

Approved as to form:

City Attorney

By: _____
Its: _____
Date: _____

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

SUBJECT: Appointment of a member for the
Planning and Zoning Commission

STAFF PRESENTER: C. Alton Bruce

RECOMMENDATION:

Council Subcommittee recommends appointment of Alvin Brent Kempton to the Planning and Zoning Commission.

DISCUSSION:

There are currently three vacancies on the Planning and Zoning Commission. Mr. Kempton is the only applicant to date. The Council Subcommittee has been consulted and recommends the appointment of Mr. Kempton to the Commission.

FISCAL IMPACT:

None

Attachments

- Application

REVIEWED BY:


Robert Flatley – City Manager

PREPARED BY:


C. Alton Bruce – Growth Mgmt. Director

N/A

Lisa Pannella – Finance Director

Question1: List your experience and why you want to serve on this commission?

My name is Alvin Brent Kempton and I am interested in becoming a Planning and Zoning Board Member.

I bring an extensive knowledge of our community based in a deep understanding of its history, and feel confident that I can contribute to the beneficial advancement of Coolidge. During the past 10 years I have been a community member, an educator and most recently a governing school board member. I have an excellent understanding of Robert's Rules of Order, and I am fully capable of exhibiting a high level of decorum during public and executive meetings.

I hold Bachelors' and Masters' degree both earned at Northern Arizona University. I earned my BS with a dual major in Physical Geography and Secondary Education in 1998. In the summer of 2001 I earned a MA in Rural Geography with an emphasis in GIS and Remote Sensing by successfully defending my thesis "*A Conditional Computer Simulation Model to Construct Paleotopography Using the Afton, California Study Area*". Drawing from my experience and education, coupled with my interest in local politics, I think I hold the tools to be a responsible and dedicated board member.

I would like to be a board member because I am interested in our community's condition, and I would like to help in the positive development of Coolidge's future. As a board member I will contribute my time and experience to help the board to make reasonable policy, and I will always be ready to learn and grow to understand the issues impacting and shaping Coolidge.

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

| | |
|--|---|
| SUBJECT: Lease of "Old Recreation Center" | STAFF PRESENTER: Ricky LaPaglia, Parks and Recreation Director |
|--|---|

RECOMMENDATION:

It is the recommendation of staff that The City of Coolidge enter into a one year lease agreement with **Cool Image Dance and Gymnastics LLC** for the lease of The Community Center located at 670 W. Pima Ave.

DISCUSSION:

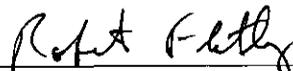
The Parks and Recreation Department would like to finalize the lease with Cool Image Dance and Gymnastic LLC. They wish to occupy The Community Center on 670 W. Pima from June 1, 2011 thru May 31, 2012 at which time the city will determine whether or not to renegotiate the lease.

FISCAL IMPACT:

+4,720.47 in rent collected and utility savings.

Attachments
Copy of Lease

REVIEWED BY:

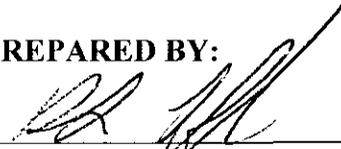


Robert Flatley – City Manager



Lisa Pannella – Finance Director

PREPARED BY:



Ricky LaPaglia – Parks and Recreation Director

APPROVED VIA EMAIL

Denis Fitzgibbons – City Attorney

LEASE AGREEMENT

THIS LEASE AGREEMENT ("Lease") is made and entered into this ____ day of _____, 2011, by and between CITY OF COOLIDGE, a municipal corporation, ("Landlord") and COOL IMAGE DANCE AND GYMNASTICS, LLC, an Arizona limited liability company ("Tenant").

The parties, in consideration of the matters hereinafter set forth, agree as follows:

1. **Lease of Premises.** Landlord leases to Tenant and Tenant leases from Landlord the Old Recreation Building located at 670 W. Pima Avenue, Coolidge, Arizona (the "Premises") for Tenant's exclusive use.

2. **Term.** The term of this Lease shall be for a period of one (1) year commencing on June 1, 2011 and ending May 31, 2012, provided the Lease has not been earlier terminated as hereinafter provided. The Lease shall be renewable for two (2) additional one (1) year terms and will be considered automatically renewed unless either party gives the other party written notice of its intent not to renew the Lease at least sixty (60) days prior to the end of the then current term.

3. **Rent.** Tenant agrees to pay the Landlord rent in the amount of One Thousand Eight Hundred and no/100 Dollars (\$1,800.00) per year, in equal monthly installments of One Hundred Fifty and no/100 Dollars (\$150.00) beginning June 1, 2011. The annual rent shall be increased each year during the term of this Lease with the consent of both parties to an amount that is at or near market rate for similar properties.

4. **Use of Premises.**

A. The Premises are to be used by Tenant solely for dance and gymnastics classes.

B. Tenant agrees that all services provided by Tenant will meet all federal requirements regarding nondiscrimination as required by Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act and any regulations or rules promulgated with respect thereto.

C. Tenant shall not allow any waste or nuisance on the Premises, or use or allow the Premises to be used for unlawful purposes.

5. **Early Termination.** Each party to this Lease, without prejudice to any other rights or remedies, may terminate this Lease, with or without cause, at any time upon providing the other party no less than thirty (30) days written notice of its intent to

terminate. The Landlord, however, has the right to terminate this Lease immediately, without notice, if the Landlord determines that waste, nuisance or unlawful activity is occurring on the Premises.

6. **Utilities.** Tenant will be solely responsible for securing and paying for all utilities servicing the Premises, including water, electric, gas, telephone and internet service. In the event Tenant fails to promptly pay any utility service charges when billed, the Landlord may terminate this Lease upon providing Tenant with ten (10) days written notice and opportunity to cure.

7. **Repairs, Maintenance and Improvements.**

A. Tenant shall keep in good order, condition and repair the Premises and every part thereof, structural (but only to extent the need for structural repairs are caused by Tenant) and non-structural including, without limiting the generality of the foregoing, all plumbing, heating, air conditioning, ventilating, electrical, lighting facilities and equipment within and placed in service solely in the Premises, fixtures, walls, ceilings, floors, windows, doors, and plate glass located within the Premises

B. Damage to the Premises resulting from age and/or natural deterioration shall be the responsibility of the Landlord to repair. Tenant shall notify Landlord in writing of any such necessary repairs within thirty (30) days of discovery. Landlord may elect, in its sole discretion, to declare the cost of the needed repairs to be too expensive and terminate this Lease as a result thereof.

C. Tenant shall not, without first obtaining the written consent of the Landlord, make any alteration, additions or improvements in, to or about the Premises.

8. **Entry and Inspection.** Landlord reserves the right to enter on the Premises at reasonable times and upon reasonable notice to Tenant to inspect the Premises.

9. **Insurance and Indemnity.**

A. Tenant shall procure and maintain in force at its expense during the term of this Lease and any extension thereof, liability and property insurance in the amounts here listed:

| | |
|---|-------------|
| Liability for personal or bodily injury | \$1,000,000 |
| Property damage | \$300,000 |

Tenant shall deliver to Landlord a certificate of insurance showing Landlord as an additional insured on such insurance and a commitment from the insurer that Landlord shall be notified in writing at least thirty (30) days prior to cancellation or refusal to renew any policy.

B. The Landlord shall not be liable for liability or damage claims for injury to persons or property from any cause relating to Tenant's use of the Premises or for those arising out of damages or losses occurring on other areas immediately adjacent to the Premises that may be used by Tenant during the term of this Lease or any extension thereof. Tenant shall defend, indemnify and hold Landlord harmless for and against all liabilities, causes of action, claims, damages, demands, costs, penalties and expenses (including reasonable attorney's fees and expenses incurred in the defense thereof) resulting from any injury to person or property or from loss of life sustained in or about the Premises, unless such damage or injury results from the intentional misconduct or gross negligence of Landlord and Tenant agrees to hold Landlord harmless from, and indemnify Landlord against, any and all injury, loss or damage of whatever nature, to any person or property caused by, or resulting from any act, omission, or negligence of Tenant or any employee or agent of Tenant. In addition, Tenant hereby releases Landlord from any and all liability for any loss or damage caused by fire or any of the extended coverage casualties, unless such fire or other casualty shall be brought about by the intentional misconduct or gross negligence of Landlord.

10. **Assignment.** Tenant shall not assign or sublease the Premises, or any right or privilege connected therewith, or allow any other person except agents and employees of Tenant to occupy the Premises or any part thereof without first obtaining written consent from the Landlord. A consent by the Landlord shall not be a consent to a subsequent assignment, sublease, or occupation by other persons. An unauthorized assignment, sublease, or license to occupy by Tenant shall be void. The interest of Tenant in this Lease is not assignable by operation of law without the written consent of the Landlord.

11. **Breach by Tenant.** The appointment of a receiver to take possession of the assets of Tenant, a general assignment for the benefit of the creditors of Tenant, action taken or allowed to be taken by Tenant for protection under any bankruptcy act, or the failure of Tenant to comply with each and every term and condition of this Lease shall constitute a breach of the Lease. Except as otherwise set forth herein, Tenant shall have ten (10) days after receipt of written notice from the Landlord of any breach to correct the conditions specified in the notice, or if the corrections cannot reasonably be made within the ten (10) day period, Tenant shall have a reasonable time to correct the default if action is commenced and thereafter diligently pursued by Tenant within ten (10) days after receipt of the notice.

12. **Attorney Fees.** If the Landlord or Tenant file an action to enforce any covenant, promise or Lease contained in this Lease, or for breach of any covenant or condition hereof, the prevailing party shall be awarded its reasonable attorneys' fees for the services of the prevailing party's attorney in the action, in an amount to be fixed by the court or agreed upon by the parties.

13. **Time of Performance.** Time is of the essence of this Lease and each and every covenant, term, condition and provision hereof.

14. **Quiet Enjoyment.** Landlord covenants that Tenant, upon paying the rent set forth in Section 3 herein and upon the due performance of all the terms, covenants, conditions and agreements herein contained on Tenant's part to be kept and performed, shall have, hold and enjoy the Premises free from eviction or disturbance by Landlord, or by any other person or persons lawfully claiming the same, and that Landlord has good right to make this Lease for the full term granted, including renewal periods.

15. **Surrender and Holding Over.** Tenant shall surrender the Premises and remove all of Tenant's personal property from the Premises on termination of this Lease. Any holding over by Tenant without the express authorization of Landlord shall be treated as a tenancy from month-to-month, at a rental rate equal to the monthly rent last in effect, payable on the first day of each month, and Landlord shall retain all remedies under this Lease and rights under the law for removal of Tenant from the Premises.

16. **Waiver.** The failure of Landlord or Tenant to insist in any one or more instances on performance of any of the terms or conditions of this Lease or to exercise any right or privilege contained herein shall not be considered as thereafter waiving such terms, conditions, rights or privileges, and they shall remain in full force and effect.

17. **Governing Law; Venue.** The terms and conditions of this Lease shall be governed by and interpreted in accordance with the laws of the State of Arizona. Any action at law or in equity brought by either party for the purpose of enforcing a right or rights provided for in this Lease shall be tried in a court of competent jurisdiction in Pinal County, State of Arizona. The parties hereby waive all provisions of law providing for a change of venue in such proceeding to any other county.

18. **Entire Agreement.** This Lease represents the entire agreement between Landlord and Tenant and supersede all prior negotiations, representations or agreements, either express or implied, written or oral. It is mutually understood and agreed that no alteration or variation of the terms and conditions of this Lease shall be valid unless made in writing and signed by the parties hereto. Written and signed amendments shall

automatically become part of this Lease, and shall supersede any inconsistent provision therein; provided, however, that any apparent inconsistency shall be resolved, if possible, by construing the provisions as mutually complementary and supplementary.

19. **Illegality.** If any part, term or provision of this Lease shall be held illegal, unenforceable or in conflict with any law, the validity of the remaining portions and provisions hereof shall not be affected.

20. **Conflict.** The provisions of A.R.S. §38-511 relating to cancellation of contracts due to conflicts of interest shall apply to this Lease.

21. **Notice.** Whenever either party needs to deal with the other or give written notice to the other, said notices shall be delivered to the parties as follows:

To Landlord:

City of Coolidge
Attention: City Manager
130 West Central Avenue
Coolidge, Arizona 85128

To Tenant:

Cool Image Dance and Gymnastics, LLC
191 S. 16th Place
Coolidge, Arizona 85128

22. **Heirs, Assigns, Successors.** This Lease is binding upon and inures to the benefit of the heirs, assigns and successors in interest to the parties.

IN WITNESS WHEREOF, the parties have executed this Lease on the day and year first written above.

CITY OF COOLIDGE

COOL IMAGE DANCE & GYMNASTICS,
LLC

By: _____
Mayor

By: _____
Its: _____

ATTEST:

Approved as to Form:

City Clerk

City Attorney

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

SUBJECT: Agreement between the City of Coolidge and Valley Collection Services

PRESENTER: Lisa Pannella, Finance Director

RECOMMENDATION:

Approve an agreement between Valley Collection Service and the City of Coolidge for collection services on the city's Liquid and Solid Waste delinquent accounts.

DISCUSSION:

The City has been contracted with Mountain States Credit Corporation for many years. Under that agreement the City is required to pay Mountain States 40% of all amounts collected. I have not turned any accounts over to collections for some time as I felt that our strongest mechanism, for collecting past due accounts, was the lien filed on the residence. I did not want to forfeit 40% of our collections to an outside company when in fact it was the lien, and not their efforts, that caused the collection.

Recently, I have spoken with Valley Collection Service, the same agency that currently services our Courts, and found that they will charge 15% of the amount collected to the City for all existing accounts and 17% to the resident, on top of the amount that is collected with approval of the resident. Which means all new accounts will include a signature line that approves collection of the 17% should their account be delinquent.

FISCAL IMPACT:

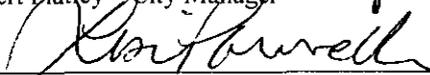
Per our May delinquent list, that was published in the newspaper on May 18th, the total unpaid amounts for sewer and trash total \$676,572. If they were able to collect all of it, the City would pay \$101,486 in fees.

Attachments

Agreement plus addendum for services
May Delinquent List

REVIEWED BY:


Robert Flatley – City Manager


Lisa Pannella – Finance Director

PREPARED BY:


Lisa Pannella – Finance Director

Approved via e-mail
Denis Fitzgibbons – City Attorney

VALLEY COLLECTION SERVICE
7025 N 58TH AVE
GLENDALE, AZ 85301
PO BOX 520 GLENDALE, AZ 85311
(623) 931-4325 (623) 934-4041 FAX

**CONDITIONS FOR ACCEPTING ACCOUNTS BY VALLEY COLLECTION SERVICE,
HERINAFTER REFERRED TO AS THE AGENCY.**

Accounts will be accepted for collections for any amount as long as the most recent date of prior payment or of service is within the statutory period. Accounts may be accepted through any medium, including computer disk, e-mail, computer printout, manually prepared records or other computer technology.

The commission fee is 15%, which will be taken from the balance collected on all collection accounts received with a date of service prior to the execution of this contract. The commission fee of 17% will be added on to all accounts turned over that have a date of service after the execution of this contract. All funds on accounts will be subject to a commission fee regardless of the amount of the account whether paid to **VCS or the CLIENT.** This amount can be added on to the amount assigned to the agency with the approval of the client.

The Agency shall implement through collection, procedures to achieve a maximum recovery of debt. These procedures shall include telephone calls, mail efforts and skip tracing procedures whenever necessary. Information concerning a delinquent debtor may be released to a credit bureau or other third parties, unless such release would be contrary to the privacy rights of certain debtors as expressed in the federal and state laws.

Legal action can be taken when all other collection efforts fail. Such action will be taken on accounts over \$500.00 only. **HOWEVER, SUCH ACTION WILL BE TAKEN ONLY UPON RECEIPT OF WRITTEN AUTHORIZATION FROM THE CLIENT IN EACH SPECIFIC INSTANCE.**

In the event of legal action being authorized, the Court costs (i.e.), the filing fee, and service or process for the suit are advanced by the Agency and will be deducted from the favorable judgment awarded by the Court. Attorney's fee will be paid by the Agency and, if collected, will be retained by the Agency after the recoupment of the costs, principal and Agency contingency fee.

However, should the Court rule in favor of the debtor because the creditor (client) failed to appear at the hearing to prove a claim against the debtor, any legal fee incurred by the Agency shall be paid by the client.

In the event agency does not file suit within 120 days, of suit authorization, Client, at its sole option, may recall the account from Agency and Agency shall cease further collection action on the account

The Agency is an independent contractor under this agreement and shall be liable for its own actions and those of its employees in connection with this agreement. The Agency agrees to hold City of Coolidge its officials and employees, harmless from Agency's negligence, errors or omissions or those of its employees, and agrees to defend and indemnify City of Coolidge its officials and employees for the same.

The Agency will provide, each month, a computerized report showing the amount collected on each debt during the previous month. A check for the amount due the client will be transmitted at that time.

The Agency will refer to the client any written appeal received from a debtor and will withhold further Collection efforts on that account until a written response is provided by the client.

Accounts are assigned to the Agency for the duration of the credit-reporting period. Accounts may be canceled after that period if the Agency is given 60 days notice in writing, except when the account is being paid, in the process of being paid, or has been authorized for legal action.

Once the account is turned over for collection, our agency is due its commission regardless of when the account was paid

ALL PAYMENTS MUST BE REPORTED TO VALLEY COLLECTION SERVICE PROMPTLY. ANY BILL SENT TO CLIENT FOR COMMISSION DUE MUST BE PAID TO THE AGENCY WITHIN 30 DAYS AFTER RECEIPT.

I HAVE READ THE ABOVE AND AGREE TO THE RATES AND CONDITIONS:

SIGNED _____ DATE _____

CLIENT NAME AND PHONE _____

CLIENT ADDRESS _____

VALLEY COLLECTION SERVICE _____ DATE _____

ADDENDUM TO
“CONDITIONS FOR ACCEPTING ACCOUNTS BY VALLEY COLLECTION SERVICE”
WITH VALLEY COLLECTION SERVICE

The following provisions are incorporated in and made a part of the “Conditions for Accepting Accounts by Valley Collection Service” (“Agreement”) between the City of Coolidge, Arizona and Valley Collection Service (“Agency”) dated _____, 2011.

INDEMNIFICATION: Agent shall indemnify, defend and hold harmless the City, its officers, agents and employees from and against any and all claims, losses or liability, including attorneys’ fees, arising from injury or death to persons or damage to property occasioned by any act, omission, or failure of Agent, its officers, agents, employees, or subcontractors in connection with the services provided by Agent pursuant to this Agreement. This indemnification shall not apply to any damage resulting from the gross negligence of the City, its agents and employees.

FEDERAL REGULATIONS: Non-Federal entities are prohibited from contracting with or making sub-awards under covered transactions to parties that are suspended or debarred or whose principals are suspended or debarred. Agency acknowledges, by signature to this Agreement, that: Agency is not currently suspended or debarred from contracting with the federal government or any of its agencies or the State of Arizona or any of its political subdivisions; Agency’s principals are not currently suspended or debarred from contracting with the federal government or any of its agencies or the State of Arizona or any of its political subdivisions.

UNDOCUMENTED WORKERS: Agency understands and acknowledges the applicability to it of the Immigration Reform and Control Act of 1986. Under the provisions of A.R.S. §41-4401, Agency hereby warrant to the City that the Agency and each of its subcontractors (“Subcontractor”) will comply with, and are contractually obligated to comply with, all Federal Immigration laws and regulations that relate to their employees and A.R.S. §23-214(A) (hereinafter “Immigration Warranty”). A breach of the Immigration Warranty shall constitute a material breach of this Agreement and shall subject the Agency to penalties up to and including termination of this Agreement at the sole discretion of the City. The City retains the legal right to inspect the papers of any Agency or Subcontractor employee who works on this Agreement to ensure that the Agency or Subcontractor is complying with the Immigration Warranty. Agency agrees to assist the City in regard to any such inspections. The City may, at its sole discretion, conduct random verification of the employment records of the Agency and any of its Subcontractors to ensure compliance with Immigration Warranty. Agency agrees to assist the City in regard to any random verification(s) performed.

Neither Agency nor any Subcontractor shall be deemed to have materially breached the Immigration Warranty if they establish that it has complied with the employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. §23-214, Subsection A.

The provisions of this section must be included in any contract the Agency enter into

with any and all of its subcontractors who provide services under this Agreement or any subcontract. "Services" are defined as furnishing labor, time or effort in the State of Arizona by a contractor or subcontractor.

CONFLICT OF INTEREST. This Agreement is subject to the conflict of interest provisions set forth in A.R.S. Section 38-511.

SCRUTINIZED BUSINESS OPERATIONS. In signing this Agreement, Agency certifies pursuant to ARS §35-391 that it does not have scrutinized business operations in the Sudan and pursuant to ARS §35-393 that it does not have scrutinized business operations in Iran.

RIGHT OF CITY TO CONTRACT WITH OTHERS. Nothing in this Agreement shall imply City is obligated to obtain the services described herein with only this particular Agency.

INDEPENDENT CONTRACTOR. Agency shall at all times during Agency's performance of the services retain Agency's status as independent contractor. Agency's employees shall under no circumstances be considered or held to be employees or agents of City and City shall have no obligation to pay or withhold state or federal taxes or provide workers' compensation or unemployment insurance for or on behalf of them or Agency.

GOVERNING LAW AND VENUE. The terms and conditions of this Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. Any action at law or in equity brought by either party for the purpose of enforcing a right or rights provided for in this Agreement shall be tried in a court of competent jurisdiction in Pinal County, State of Arizona. The parties hereby waive all provisions of law providing for a change of venue in such proceeding to any other county. In the event either party shall bring suit to enforce any term of this Agreement or to recover any damages for and on account of the breach of any term or condition in this Agreement, it is mutually agreed that the prevailing party in such action shall recover all costs including: all litigation and appeal expenses, collection expenses, reasonable attorneys' fees, necessary witness fees and court costs to be determined by the court in such action.

TERMINATION. This Agreement may be terminated by either party upon ten (10) days written notice. If this Agreement is terminated, Agency shall be entitled to commissions for accounts turned over for collection up to the date of receipt of such termination notice.

City of Coolidge

Valley Collection Service

By: _____
Mayor

By: _____
Its: _____

Date: _____

Date: _____

Attest:

City Clerk

Approved as to Form:

City Attorney

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

| | |
|---|---|
| SUBJECT: Approve new Medical Insurance Provider and keep the Dental, STD and Life the same | STAFF PRESENTER: Rachel A. Duran, Human Resource Analyst |
|---|---|

RECOMMENDATION:

Approve changing Medical Insurance Provider to Aetna HMO and PPO, keeping the Dental, STD and Life the same, as recommended below:

| <u>SERVICE</u> | <u>CURRENT</u> | <u>ALTERNATE 3</u> |
|-----------------------|----------------|--------------------|
| Medical | Health Net HMO | Aetna HMO |
| Medical | Health Net PPO | Aetna PPO |
| Dental | Principal PPO | |
| Short Term Disability | Principal | |
| Life | Principal | |

DISCUSSION:

The City began “shopping for benefits” beginning in January 2011. Existing City Health Insurance, Dental, Life, STD and Vision rate comparisons were made with our insurance broker the Mahoney group that included, Health Net, Blue Cross Blue Shield, United Health Care, Aetna, Principal, Ameritas, Mutual of Omaha, Hartford and Avesis.

The Benefits Committee (included Directors and/or city staff) reviewed all costs and benefits associated with the above-mentioned comparators. It was the consensus of the committee to recommend change in Medical Insurance Provider based on equal services with less costs and less premium cost to the employees.

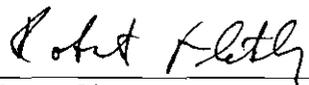
FISCAL IMPACT:

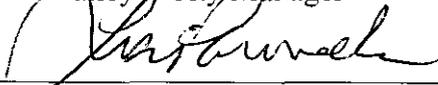
A budget savings for the fiscal year 2011 – 2012 of approximately \$157,000 based on total cost comparisons between Health Nets HMO renewal rates and Aetna HMO.

Attachments

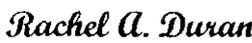
Cost Comparison sheet from The Mahoney Group

REVIEWED BY:


Robert Flatley – City Manager


Lisa Pannella – Finance Director

PREPARED BY:


Rachel A. Duran – H.R. Analyst

Via Email
Denis Fitzgibbons – City Attorney

City of Coolidge Cost Comparision 2011

| | | | | |
|---------------------------|------------------------------|---------------------------|-----------------------------|--------------------------------|
| <u>Current</u> | <u>Employee (109)</u> | <u>Spouse (14)</u> | <u>Children (19)</u> | <u>SP & CH (33)</u> |
| Life (Principal) | \$10.53 | | | |
| Medical (Healthnet HMO) | \$434.27 | \$477.69 | \$390.83 | \$868.52 |
| Dental (Principal) | <u>\$25.81</u> | <u>\$26.76</u> | <u>\$30.34</u> | <u>\$60.14</u> |
| | \$470.61 | \$504.45 | \$421.17 | \$928.66 |
| <u>Current</u> | <u>Employee (5)</u> | <u>Spouse (0)</u> | <u>Children (0)</u> | <u>SP & CH (2)</u> |
| Life (Principal) | \$10.53 | | | |
| Medical (Healthnet PPO) | \$465.70 | \$512.26 | \$419.12 | \$931.38 |
| Dental (Principal) | <u>\$25.81</u> | <u>\$26.76</u> | <u>\$30.34</u> | <u>\$60.14</u> |
| | \$502.04 | \$539.02 | \$449.46 | \$991.52 |
| <u>Renewal</u> | <u>Employee (109)</u> | <u>Spouse (14)</u> | <u>Children (19)</u> | <u>SP & CH (33)</u> |
| Life (Principal) | \$8.46 | | | |
| Medical (Healthnet HMO) | \$450.37 | \$495.40 | \$405.32 | \$900.73 |
| Dental (Principal) | <u>\$24.52</u> | <u>\$25.42</u> | <u>\$28.82</u> | <u>\$57.13</u> |
| | \$483.35 | \$520.82 | \$434.14 | \$957.86 |
| <u>Renewal</u> | <u>Employee (5)</u> | <u>Spouse (0)</u> | <u>Children (0)</u> | <u>SP & CH (2)</u> |
| Life (Principal) | \$8.46 | | | |
| Medical (Healthnet PPO) | \$468.97 | \$515.87 | \$422.07 | \$937.93 |
| Dental (Principal) | <u>\$24.52</u> | <u>\$25.42</u> | <u>\$28.82</u> | <u>\$57.13</u> |
| | \$501.95 | \$541.29 | \$450.89 | \$995.06 |
| <u>Alternate 1</u> | | | | |
| Life (Principal) | \$8.46 | | | |
| Medical (Healthnet W/GAP) | \$450.26 | \$511.88 | \$405.27 | \$917.06 |
| Dental (Principal) | <u>\$24.52</u> | <u>\$25.42</u> | <u>\$28.82</u> | <u>\$57.13</u> |
| | \$483.24 | \$537.30 | \$434.09 | \$974.19 |
| <u>Alternate 2</u> | | | | |
| Life (Principal) | \$8.46 | | | |
| Medical (UHC/GAP) | \$439.52 | \$500.08 | \$395.62 | \$895.61 |
| Dental (Principal) | <u>\$24.52</u> | <u>\$25.42</u> | <u>\$28.82</u> | <u>\$57.13</u> |
| | \$472.50 | \$525.50 | \$424.44 | \$952.74 |
| <u>Alternate 3</u> | | | | |
| Life (Principal) | \$8.46 | | | |
| Medical (Aetna HMO) | \$371.06 | \$408.16 | \$333.94 | \$742.10 |
| Dental (Principal) | <u>\$24.52</u> | <u>\$25.42</u> | <u>\$28.82</u> | <u>\$57.13</u> |
| | \$404.04 | \$433.58 | \$362.76 | \$799.23 |
| <u>Alternate 3</u> | | | | |
| Life (Principal) | \$8.46 | | | |
| Medical (Aetna PPO) | \$397.78 | \$437.54 | \$357.98 | \$795.53 |
| Dental (Principal) | <u>\$24.52</u> | <u>\$25.42</u> | <u>\$28.82</u> | <u>\$57.13</u> |
| | \$430.76 | \$462.96 | \$386.80 | \$852.66 |



| | | |
|-----------------------|-------------------------------|-----------------------|
| Current HMO Plan Cost | 114 Employees X 470.61 X 12 = | \$643,794.48 |
| Dependent Plan Cost | 47,567.63 X 12 X (.70) = | <u>\$399,568.09</u> |
| Total | | \$1,043,362.57 |

| | | |
|-----------------------|-------------------------------|-----------------------|
| Renewal HMO Plan Cost | 114 Employees X 483.35 X 12 = | \$661,222.80 |
| Dependent Plan Cost | 49,065.24 X 12 X (.70) = | <u>\$412,148.02</u> |
| Total | | \$1,073,370.82 |

| | | |
|-----------------------|-------------------------------|-----------------------|
| Alternate 1 Plan Cost | 114 Employees X 483.24 X 12 = | \$661,072.32 |
| Dependent Plan Cost | 49,866.56 X 12 X (.70) = | <u>\$418,879.10</u> |
| Total | | \$1,079,951.42 |

| | | |
|---------------------------|-------------------------------|-----------------------|
| Alternate 2 UHC Plan Cost | 114 Employees X 472.50 X 12 = | \$646,380.00 |
| Dependent Plan Cost | 48,767.26 X 12 X (.70) = | <u>\$409,644.98</u> |
| Total | | \$1,056,024.98 |

| | | |
|---------------------------|-------------------------------|---------------------|
| Alternate 3 HMO Plan Cost | 114 Employees X 404.04 X 12 = | \$552,726.72 |
| Dependent Plan Cost | 40,935.61 X 12 X (.70) = | <u>\$343,855.34</u> |
| Total | | \$896,582.06 |

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

**SUBJECT: FY 2011 CDBG Applications –
Public Hearing**

**STAFF PRESENTER: Jill Dusenberry,
Assistant City Manager**

RECOMMENDATION:

Hold a public hearing to obtain input on the FY 2011 CDBG Regional and State Special Project (SSP) Applications.

DISCUSSION:

This year the City of Coolidge is eligible to apply for approximately \$140,000 in CAAG Regional CDBG Funds and up to \$300,000 in CDBG State Special Project (SSP) Funds.

A public hearing notice was advertised in the Coolidge Examiner on May 4, 2011. On May 5, 2011, the Arizona Department of Housing (ADOH) advised CAAG that the FY 2011 application deadline for CAAG regional applications has been delayed until September 1, 2011. CAAG communities must submit their applications to CAAG for review by August 1, 2011. SSP applications are due to ADOH by June 30, 2011.

Since our public hearing was scheduled we continued to develop the CAAG Regional Account application along with the SSP application.

Our prioritization for the FY 2011 CAAG Regional Account shows that the top projects for this year are:

1. Housing Rehabilitation (Owner Occupied). This activity received five number 1 votes and is the highest ranked project with an average of 1.33. Over 60 households are on the waiting list for this funding.
2. Homeownership Assistance. This activity received four 2nd priority votes and is the second highest ranked project with an average of 3.33. A current waiting list does not exist and one would have to be developed before an application could be submitted in the future. (Note: Pinal County has NSP3 funds which offer down payment, closing cost and equity assistance/financing to purchase a foreclosed property).
3. Demolition & Clearance (Voluntary). This activity is the third highest ranked project with an average of 3.5. A current waiting list of properties would have to be developed before an application could be submitted.
4. Walker Park Bathrooms and Parking Lot. This activity received one number 1 vote and is the fourth highest ranked project with an average of 3.83. In order to submit an application in the future, 51% of the users of the park must be documented as low income.
5. Vacant Lot/Community Clean Up. This activity received an average of 4.33 votes.
6. Exterior Commercial Rehabilitation (Historic District). This activity received an average of 4.66 votes.

Based upon the prioritization, staff developed the FY 2011 CDBG Regional Application to address the highest prioritized need – Housing Rehabilitation. Since allocation amounts have not been issued, staff utilized the FY 2010 funding levels. Once FY 2011 funding levels are

announced staff will identify 18% of the funding amount for administration and the balance for construction.

In regards to the SSP application, staff has developed an application for SSP funds for Housing Rehabilitation. This is the only activity for which the City of Coolidge has an approved Environmental Review Record. ADOH requires an approved (ERR) prior to the submittal of an SSP application.

FISCAL IMPACT:

Approximately \$140,000 in CAAG Regional CDBG Funds.
\$300,000 in CDBG SSP funds.

Attachments

Ranking Sheet

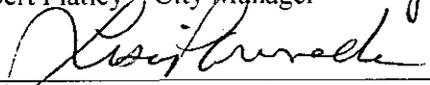
Application: FY 2011 CDBG Regional Account

Application: FY 2011 CDBG SSP Account

REVIEWED BY:

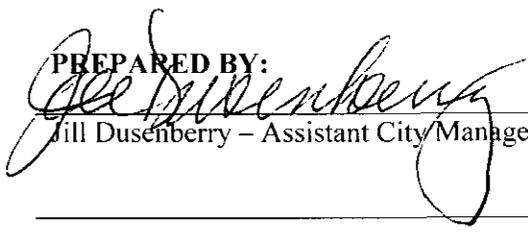


Robert Flatley, City Manager



Lisa Pannella – Finance Director

PREPARED BY:



Jill Dusenberry – Assistant City Manager

2011 Community Development Block Grant
City of Coolidge - Potential Projects List

| Ranking 1 = Highest Rank | | | | | | | Project Name | Estimated Costs (Administration excluded) | Action Steps |
|--------------------------|----|----|-----|----|----|----|---|--|---|
| TS | LC | GL | JRL | SH | RL | | | | |
| 1 | 3 | 1 | 1 | 1 | 1 | 8 | Housing Rehabilitation – up to 80% AMI – each household must be income qualified. (Current waiting list for this program has over 55 families who need assistance. Current funding can serve 5 families on this list) | Rehab Cost Amount Flexible | <ol style="list-style-type: none"> 1. ID households on waiting list 2. Households on waiting list are below 80% of Area Median Income. If household is not low income, household ineligible for assistance. |
| 2 | 2 | 6 | 2 | 2 | 6 | 20 | Homeownership Assistance Program CDBG funds can be used for down payment and closing cost assistance. A waiting list of potential applicants would need to be developed before the application can be submitted to ADOH. | Amount Flexible | <ol style="list-style-type: none"> 1. Identify program structure; develop liens, property inspection guidelines, underwriting ratios. Advertise and create waiting list before application submittal. 2. Verify that all households on the waiting list are at or below 80% of Area Median Income. 3. Document that potential property owners to be served are pre-qualified for a mortgage. |
| 3 | 6 | 4 | 3 | 3 | 2 | 21 | Demolition & Clearance (Voluntary) All properties to be demolished must have permission of the property owner. The owner's income cannot exceed the CDBG income levels and a lien must be placed against the property in the amount of the demolition cost. Currently we do not have a waiting list for this project. | Amount Flexible | <ol style="list-style-type: none"> 1. Identify program structure, develop liens, property inspection (verify that unit cannot be rehabilitated). Advertise and create waiting list before application submittal. 2. Verify that owner's income is at or below 80% of Area Median Income. 3. Document that property owners have volunteered for their home to be demolished. |

2014 Community Development Block Grant
 City of Coolidge - Potential Projects List

| Ranking 1 = Highest Rank | | | | | | | Project Name | Estimated Costs (Administration excluded) | Action Steps |
|--------------------------|----|----|-----|----|----|-------------|--|---|---|
| TS | LC | GL | JRL | SH | RL | Tot/ Ave | | | |
| 6 | 1 | 3 | 5 | 5 | 3 | 23 | Walker Park – Bathrooms and Parking Lot (Construction amount may be higher due to Davis Bacon (Union) Wage rates) | Construction & Design \$50,000 | <ol style="list-style-type: none"> Identify service area or beneficiary Conduct special survey Certify at least 51% of park users are low income <ul style="list-style-type: none"> If 51% not low income, project cannot go forward |
| 4 | 4 | 2 | 6 | 6 | 4 | 26 | Vacant lot/Community Clean – up (Specific low income community areas would need to be defined and approved for this project.) | Roll offs and tipping fees Amount Flexible | <ol style="list-style-type: none"> Identify service area or beneficiary Conduct special survey Certify at least 51% of the homeowners in the service area are low income <ul style="list-style-type: none"> If 51% not low income, project cannot go forward |
| 5 | 5 | 5 | 4 | 4 | 5 | 28 | Exterior Commercial Rehabilitation in Historic District (Six businesses on the waiting list: 2 businesses eligible at this time – building cannot be vacant) | Max \$40,000 per Facade Amount Flexible | <ol style="list-style-type: none"> Identify service area or beneficiary Conduct special survey Certify at least 51% of building owners are low income or document that 51% of their customers are low income <ul style="list-style-type: none"> If 51% not low income, project cannot go forward |



FORM 1
FY 2011 COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATION COVER SHEET
CDBG CONTRACT NO.

| | | | |
|-------------------------------------|--------------------------------------|--------------------------|--|
| <input checked="" type="checkbox"/> | A. Regional Account (RA) COG: | <input type="checkbox"/> | B. State Special Project (SSP) |
| <input type="checkbox"/> | C. Colonias | <input type="checkbox"/> | D. NRS: Date approved: / / Approval on page: |

| | |
|--|---|
| 1. Applicant: City of Coolidge, DUNS No. 084470558 | 2. Legislative/ Congressional Districts: 23/1 |
|--|---|

3. Address (with 9-digit zip code): 130 West Central Avenue,
Coolidge, Arizona 85128-4406
Name of County Applicant Located In: Pinal

| | |
|---|---|
| 4. Contact Person/Title (Grantee) Jill Dusenberry, Assistant City Manager | 5. Contact Person/Title (COG/Other): |
|---|---|

| | |
|---|-------------------------|
| Phone/Fax/Email: 520-723-6014 / 520-723-6067 / jdusenberry@coolidgeaz.com | Phone/Fax/Email: |
|---|-------------------------|

6. Complete the following information for the activities for which you are requesting funds in a single contract (maximum of 2 including Administration). Complete an additional Form 1 for each additional activity included in the application. Item d: Fund types are (1) Leverage, (2) Program Income, or (3) Other.

| a. Activity Name | b. CDBG Funds | c. Non-CDBG Funds | d. Fund Type | e. Total Funds |
|---------------------------|---------------|-------------------|--------------|----------------|
| 1. Administration | \$25,134.00 | | | |
| 2. Housing Rehabilitation | \$114,501.00 | | | |

Total CDBG Funds Requested for this Project (Activities #1 and #2): \$ 139,635.00

8. List all other activities applied for this fiscal year. Indicate by which application includes the required general information (Certifications, Disclosure Report, etc.) and administration funds. Note that there will be a separate contract for each activity except Administration.

| Activity Name | Amount (CDBG \$ only) | CDBG USE ONLY - Contract No. |
|-----------------------------|-----------------------|------------------------------|
| <input type="checkbox"/> a. | | |
| <input type="checkbox"/> b. | | |
| <input type="checkbox"/> c. | | |
| <input type="checkbox"/> d. | | |

9. Total CDBG Funds Requested (all activities applied for this fiscal year, including administration): \$ 139,635

10. Certification: To the best of my knowledge and belief, data in this application are true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached Certifications if the assistance is approved.

| | |
|---|--------------|
| Signature of the Chief Elected Official | Date: |
| | May 23, 2011 |

| | |
|-------------------------------|--------------|
| Name (typed): Thomas R. Shope | Title: Mayor |
|-------------------------------|--------------|



FORM 2

COMMUNITY DEVELOPMENT BLOCK GRANT GENERAL ADMINISTRATION SUMMARY

1. Applicant: City of Coolidge

| ITEM | | a. CDBG \$ | b. Non-CDBG \$* | c. Total |
|--|-----|--------------------|-----------------|----------|
| 2. TAAP. Total costs for COG Technical Assistance and Application Preparation, as per local government/COG Agreement | | 284.00 | | 284.00 |
| 3. Salaries, Wages, Fringe Benefits | % | | | |
| 3.1 Position #1 Title: Assistant City Manager | 4.5 | 6,338.00 | | |
| 3.2 Position #2 Title: Admin Assistant | 20 | 12,110.00 | | |
| 3.3 Position #3 Title: Rehab Specialist | 1.5 | 1,002.00 | | |
| 3.4 Position #4 Title: | | | | |
| 4. Professional Services (Contractual) | | | | |
| 4.1 For: Title and Recording | | 2,000.00 | | |
| 4.2 For: | | | | |
| 4.3 For: | | | | |
| 5. Travel | | 1,000.00 | | |
| 6. Office Supplies and Equipment | | 750.00 | | |
| 7. Advertising/Publications | | 400.00 | | |
| 8. Indirect Costs (% documented by cost allocation plan) | | | | |
| 9. Other Operating Expenses (<i>specify</i>) | | | | |
| 9.1 Item 1: Training/Education | | 1,000.00 | | 1,000.00 |
| 9.2 Item 2: | | | | |
| 9.3 Item 3: | | | | |
| 9.4 Other (Fair Housing, Section 504, etc.) | | 250.00 | | 250.00 |
| 10. TOTALS | | \$25,134.00 | | |

* Indicate in parentheses if the amount is Leverage (L), Program Income (PI), or Other (O). If the amount is a mixture of different types of funds, indicate the amount for each type.

11. a. Indicate who will be in charge of the financial record keeping (give name and title):

Lisa Pannella, Finance Director

b. Provide the street address for the location of the financial records:

130 West Central Avenue, Coolidge, Arizona 85228



FORM 3 COMMUNITY DEVELOPMENT BLOCK GRANT ACTIVITY BUDGET

| | | | |
|---|--|--------------------------|-----------------------|
| 1. Applicant: City of Coolidge | 2. Activity Name: Housing Rehabilitation | | |
| | a. CDBG \$ | b. Non-CDBG \$ | c. TOTAL \$ |
| 3. Environmental Review Record Check box if included in Administration <input checked="" type="checkbox"/> | | | |
| 4. Design/Engineering/Inspection (or other Professional Services related to project) Previously Procured <input type="checkbox"/> Procure <input type="checkbox"/> In-House <input type="checkbox"/> | | | |
| 5. Construction Contract Work (include materials and DB wage rates) | \$86,601.00 | | |
| 6. Fixed Asset Equipment. | | | |
| 7. Land Acquisition (includes easements) (<i>must comply with the Uniform Relocation Act</i>) | | | |
| 8. Rehabilitation Services (if this exceeds 20% of total activity costs, attach a rationale) Procure <input type="checkbox"/> In-House <input checked="" type="checkbox"/> | \$22,900.00 | | |
| 9. Other (specify or attached as page 4): | \$5,000.00 | \$0.00 | \$0.00 |
| 10. For City/Town, County or Other Construction | | | |
| 10.1 Purchase of materials | | | |
| 10.2.a Employees (documentation attached as page regarding number of employees, wages, number of hours, etc.) | | | |
| 10.2.b Offenders | | | |
| 10.2.c Volunteers | | | |
| 10.3 Equipment (Use vs. Purchase) (documentation attached regarding rental rates, number of hours to be used, type of equipment, etc.) | | | |
| 10.4 Other (attached as page) | | | |
| 11. TOTALS | \$114,501.00 | | |

FY 2011 CDBG Regional Application
City of Coolidge
Housing Rehabilitation

| #9 Other | |
|--------------------------|----------------------|
| Item | Budget Detail |
| Lead Based Paint Testing | \$ 1,000.00 |
| Relocation Assistance | \$ 4,000.00 |
| Total | \$ 5,000.00 |



FORM 8
COMMUNITY DEVELOPMENT BLOCK GRANT
ACTIVITY DESCRIPTION:
HOUSING ACTIVITIES

1. Applicant: City of Coolidge

2. Activity Name: Housing Rehabilitation

3. Map(s) attached as page(s)

Examples of eligible housing activities include: private housing rehabilitation, public housing rehabilitation and modernization, infrastructure in support of new housing, new construction by eligible sub-recipients, housing services, property acquisition or conversion.

4. Type of Housing Activity (check all which apply):

- a. Single family unit, owner-occupied residential rehabilitation (Housing Rehab Guidelines required)
- b. Residential rental rehabilitation, one or two units (one of which must be occupied by low and moderate income persons) (Guidelines required)
- c. Residential rental rehabilitation, more than two units (51% low and moderate income persons)
- d. New housing construction (only eligible if executed by a sub-recipient)
Proforma attached as page
- e. Acquisition or conversion of property for housing
Proforma attached as page
- f. Housing services
- g. Lead-based paint hazard evaluation and reduction
- h. Infrastructure related to a proposed housing project
Proforma attached as page
- i. Home Ownership Assistance (Home Ownership Assistance Guidelines required)
- j. NRS Area (If the activity will take place in an approved NRS area, persons do not need to be income qualified. However, the applicant must also complete Form 13 and attach to application as page .)
- k. Commercial Rehabilitation
- l. Other (describe):

5. WHAT ARE YOU GOING TO DO?

Describe the activity and what is intended to be accomplished. See instructions.

Rehabilitate 3 owner occupied housing units within the corporate limits of the City of Coolidge. Two properties need to be replaced and one property needs major rehabilitation . All properties have already been identified and inspected and are identified on the waiting list (See #8). Funds will be provided to all households as a conditional deferred payment loan with promissory notes executed and deeds of trust filed against the property. Loans will be forgiven if the family maintains and occupies the property for the affordability period as outlined in the housing rehabilitation guidelines. Repayment will only be required if the family does not occupy the property for the full affordability period. Our Housing Rehab Guidelines identify how program income will be handled if applicable.

6. For construction or acquisition or conversion of property, complete the following:

- a. Is the site properly zoned? Yes No If no, when will the zoning issue be resolved?
- b. Are all utilities presently available to the site? Yes No If no, which utilities must be brought to the site?
Who has the responsibility for bringing utilities to the site?
- c. Provide copy of deed of ownership as page

7. WHY ARE YOU GOING TO DO IT?

Describe the problems and conditions or other factors that indicate a need for the activity.
Currently the City of Coolidge has over 60 households on the waiting list for Housing Rehabilitation Services, Thirty seven of the households could immediately be served if funds were available and 27 households need to resolve outstanding utility payment issues before assistance can be provided (page ##). Weekly, staff receives applications for assistance. Initially staff assumed that the majority of repairs requested would be minor in nature, however after inspection, staff has determined that the majority of the units need more extensive repairs to bring the unit to code. Whenever possible, CDBG funding will be paired with open State Housing Fund contract (HOME) funds to maximize investment.

8. Indicate:

| | |
|---|-----------------------------------|
| a. Total Number of People to be Served: 8 | d. Total Number of Units: 3 |
| b. Total Low Moderate People: 8 | e. Total Low Moderate Units: 3 |
| c. LM Percentage: 100% | f. Source of Information as page: |

9. Will there be program income generated from the activity? Yes No

If yes, describe the program income source and estimated amount. If a DPL is required, this must be completed and RLF procedures developed and submitted for approval to CDBG.

Deferred payment loans will be used and due to the nature of the households we do not expect any program income to be generated. However, in accordance with CDBG program requirements our Rehab Guidelines have been approved by ADOH. The guidelines address how program income will be handled.

10. Describe the income qualification process to be used. Include the name, title, and phone number of the persons responsible for the process and indicate the date the information was obtained.

Jill Dusenberry, Assistant City Manager, 520-723-6014 will be responsible for income qualification process/procedures. See page 13 for a list of the income levels to be used and page 14 for a list of the documents requested for this process. The City of Coolidge uses the HUD third party verification process for income calculations.

11. If applicable, it is assumed that the activity will use federal Housing Quality Standards (HQS) as the housing rehabilitation standard. If HQS or a more stringent state or local code will not be adhered to, describe the code or standard that will be used and provide a rationale for the proposed standard. This cannot be "NA." *Please specify the specific code that will be followed in your rehab program, which at a minimum must be HQS.*

All units will be rehabilitated to local building code. The City of Coolidge has currently adopted the following codes: Uniform Administrative Abatement of Dangerous Building Code 1997; International Building, Residential, Plumbing, Property Maintenance, Energy Conservation, Fire, Mechanical, Existing Building and Zoning Codes 2006; National Electrical Code 2005; International Code Council Performance Code 2006; Energy conservation and abatement of toxic chemicals, as per HUD.

12. For housing acquisition, conversion, or new construction projects and programs, indicate the entities that will act as the owner, developer, and manager, including a name, title, address and phone number of a responsible official for each entity (if available).

13. a. For housing acquisition, construction, or conversion projects, attach documentation verifying a commitment to finance the project and make the dwellings available to low and moderate income households as page .

b. Proforma attached as page

14. For all rental housing projects and programs:

a. attach a listing of the rents to be charged after rehabilitation (which must be affordable);

b. a definition of affordable;

c. a method whereby such were made public; and

d. if available, submit a copy of the draft agreement with the landlord that includes the process to be used to solicit tenants (see page)

15. For homeownership assistance, include the following:

- a. Indicate if potential homeowners will seek their own financing. If a particular financing entity has been identified, provide the name, address and contact person for that entity.
- b. Name, address, and phone number of the entity that will provide housing support services:

16. Ensure that any permanent relocation or displacement impacts of the project have been considered. This could potentially occur with the removal of low income housing stock from the market through demolition, acquisition, or conversion of dwellings. Contact the Council of Governments or CDBG Program staff for details.

Permanent Relocation/displacement anticipated? Yes (Describe plans or see page) No

17. If assistance to an eligible non-profit organization is proposed, supplemental information must be provided with your application. This information must include:

- a. Copy of articles of incorporation attached as page
- b. By-laws attached as page
- c. Tax exempt status attached as page
- d. Current board of directors attached as page
- b. Most recent audit and financial report attached as page
- c. Civil Rights Certification attached as page
- d. Financial Management Certification attached as page
- h. Statement from the Corporation Commission that the corporation has not been dissolved and is currently in good standing, attached as page



FORM 12
COMMUNITY DEVELOPMENT BLOCK GRANT
NATIONAL OBJECTIVE COMPLIANCE
DEMOGRAPHIC/RACIAL DATA

| | | | |
|--------------------------|------------------|------------------------|------------------------|
| 1. Applicant Name | City of Coolidge | 2. Project Name | Housing Rehabilitation |
|--------------------------|------------------|------------------------|------------------------|

This form should be used to capture demographic/racial data for CDBG-funded projects. The sections on application forms, related to demographics/ethnicity do not reflect the new categories used by HUD starting this funding year. Rather than re-create each application form for each activity applied for, CDBG has decided to initiate Form 12 to be used for all applications for funds.

3. Demographic/Ethnicity Data

- a) Source of Racial/Demographic Data: 2000 U.S. Census Summary File 1
- b) See page(s): 15

| Demographic Category | Number/ # 4a) | Percentage/ % 4b) | Hispanic/Latino Ethnicity/# 5a) | Percentage/ % 5b) |
|---|------------------|----------------------|---------------------------------------|----------------------|
| Single-Race Categories | | | | |
| White | 3 | 100.0 | 3 | 100.00 |
| Black/African American | 0 | 0 | 0 | 0 |
| Asian | 0 | 0 | 0 | 0 |
| American Indian/Alaskan Native | | | 0 | 0 |
| Native Hawaiian/Other Pacific Islander | 0 | 0 | 0 | 0 |
| Multi-Race Categories: | | | | |
| American Indian/Alaskan Native & White | 0 | 0 | 0 | 0 |
| Asian & White | 0 | 0 | 0 | 0 |
| Black/African American & White | 0 | 0 | 0 | 0 |
| American Indian/Alaskan Native & Black/African American | 0 | 0 | 0 | 0 |
| Other Multi-Racial | 0 | 0 | 0 | 0 |
| Non-Hispanic/Latino Ethnicity | | | 0 | 0 |
| TOTAL 6) | 3 | 100.00 | 3 | 100.00 |

| | | | | |
|---|--|--|----------|--|
| Total Hispanic/Latino Ethnicity 7) | | | 3 | |
|---|--|--|----------|--|

For reporting purposes, Hispanic is no longer classified as a race, but as an ethnic category. Thus, those collecting data on race must also ask the individual if he/she considers his/herself to be of Hispanic ethnicity. The Hispanic ethnicity has the potential to span across all races. Those who are White, Black, Asian, Pacific Islanders, American Indian, or Other Multi-Racial may also be counted as being Hispanic.



FORM 16 - HR
CDBG - MILESTONES FOR PROJECT PLANNING
HOUSING REHABILITATION

1. Applicant City of Coolidge **2. Activity Housing Rehabilitation**

Indicate below the initiation and completion dates for activity milestones (i.e. major events that must be accomplished to initiate and implement the CDBG funded activity). Month one is the first month after the effective date of the contract. If a milestone has already been achieved on an item pre-approved by the CDBG program, please note it.

| Milestones ↓ | Months → | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|-------------------------------------|----------|---|---|---|---|---|---|---|---|---|----|----|----|
| General ERR | | X | | | | | | | | | | | |
| Marketing | | | X | X | X | X | X | X | X | X | X | X | X |
| | House #1 | X | | | | | | | | | | | |
| ERR | | | | | | | | | | | | | |
| Initial Inspection & Work write-ups | | | X | X | | | | | | | | | |
| Procurement | | | | X | X | | | | | | | | |
| Construction & Final Inspection | | | | | | X | X | X | X | X | X | X | X |
| | House #2 | | | | | | | | | | | X | |
| ERR | | | | | | | | | | | | | |
| Initial Inspection & Work write-ups | | | | | | | | | | | | X | X |
| Procurement | | | | | | | | | | | | | |
| Construction & Final Inspection | | | | | | | | | | | | | X |

| Milestones ↓ | Months → | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 24 |
|-------------------------------------|--------------------|----|----|----|----|----|----|----|----|----|----|----|----|
| | House #2 Continued | | | | | | | | | | | | |
| ERR | | | | | | | | | | | | | |
| Initial Inspection & Work write-ups | | | | | | | | | | | | | |
| Procurement | | X | | | | | | | | | | | |
| Construction & Final Inspection | | | X | X | X | X | X | X | | | | | |
| | House #3 | | | | | | | | | | | | |
| ERR | | | | X | | | | | | | | | |
| Initial Inspection & Work write-ups | | | | | X | | | | | | | | |
| Procurement | | | | | | X | | | | | | | |
| Construction & Final Inspection | | | | | | | X | X | X | X | X | X | X |
| CLOSE-OUT | | | | | | | | | | | | | X |

U.S. Census Bureau American FactFinder

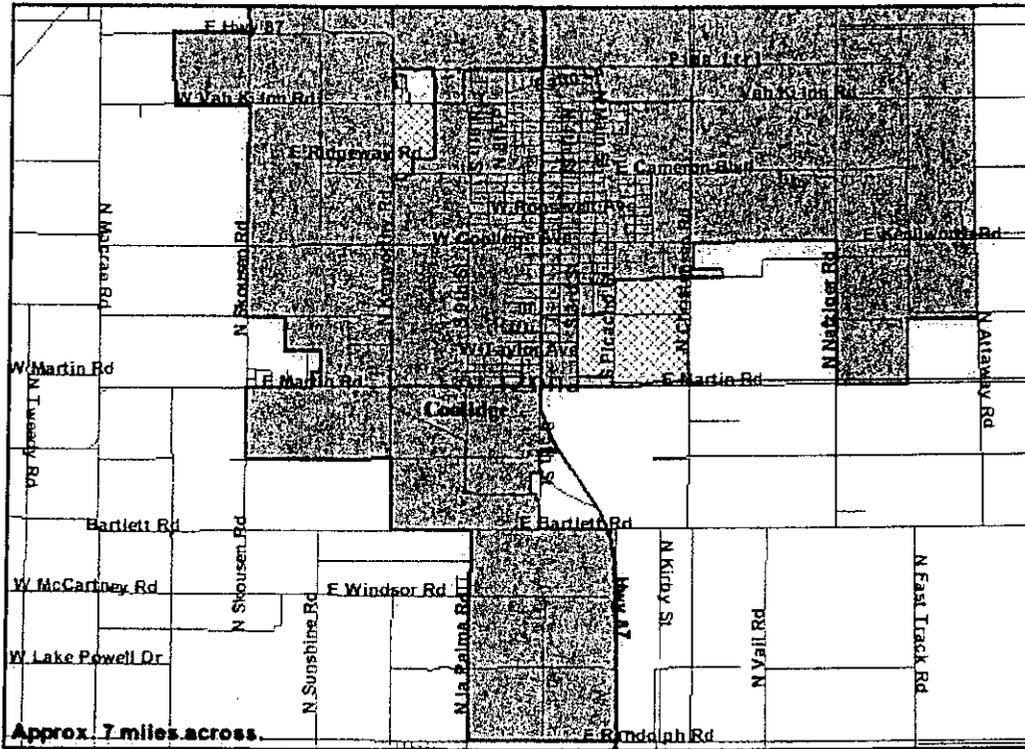
Legend

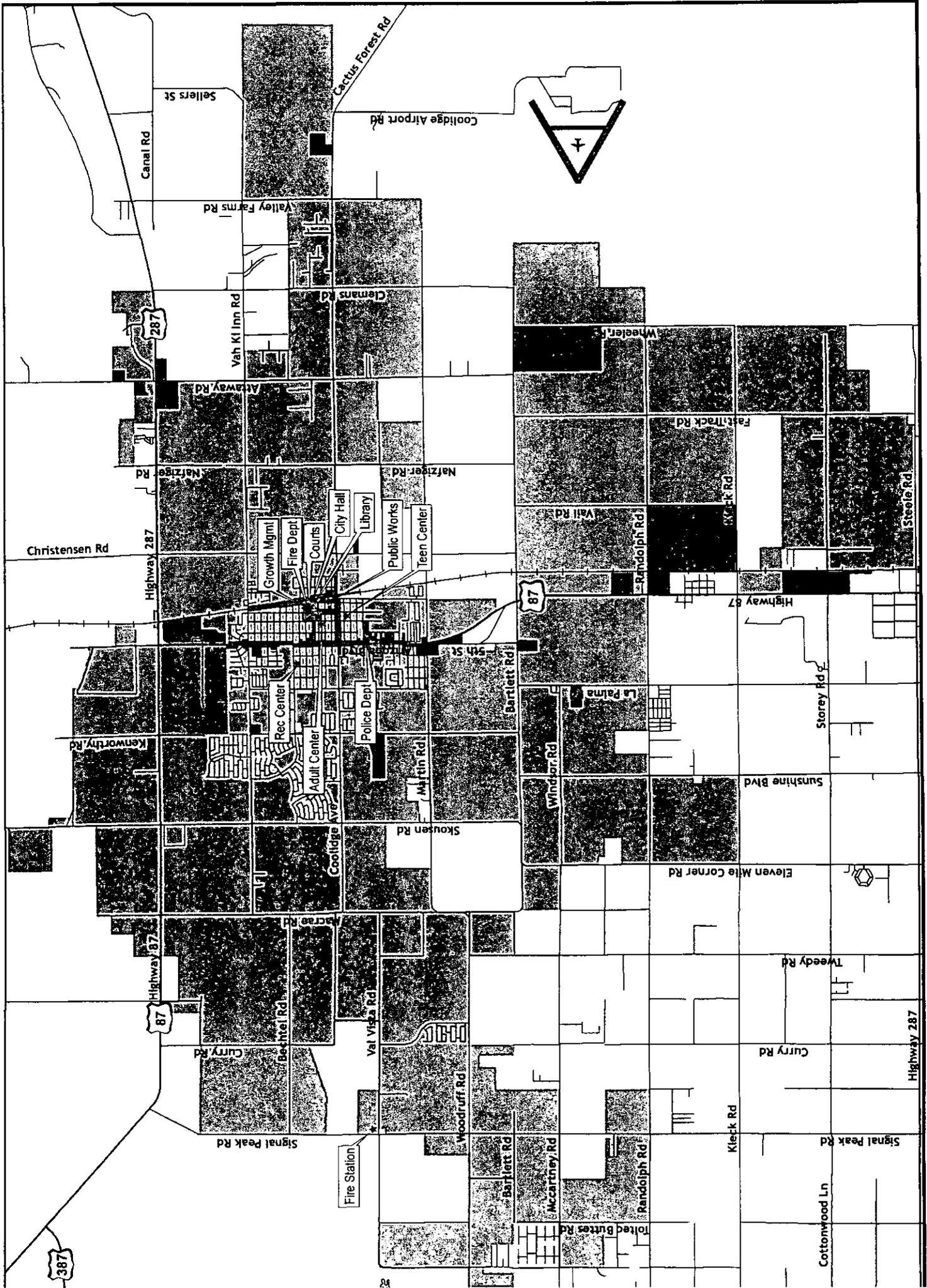
Boundaries

- State
- '06 County
- '06 Co Sub
- '06 Place
- '06 Place
- '06 Con City
- '00 Urban Area
- '00 Urban Area

Features

- Major Road
- Street
- Stream/Waterbody
- Stream/Waterbody





CITY OF COOLIDGE
Housing Rehabilitation Service Area

- ★ City Structures
- ⊕ Coolidge Airport
- Roads
- Railroad
- ▨ Coolidge City Limits
- ▨ Phal County
- ▨ Commercial Zones
- ▨ National Park

0 1 2 3 Miles

2010 ARIZONA INCOME LIMITS

ARIZONA COUNTIES

Revised 6/2010

**State of Arizona -- State Housing Fund Program
HOME and Housing Trust Fund Program Income Limits**

| | 1 PERSON | 2 PERSON | 3 PERSON | 4 PERSON | 5 PERSON | 6 PERSON | 7 PERSON | 8 PERSON | 9 PERSON |
|---|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Flagstaff, AZ Coconino County MEDIAN HOUSEHOLD | 13450 | 15350 | 17250 | 19150 | 20700 | 22250 | 23750 | 25300 | 26850 |
| 30% (Very Low-Income) | 22400 | 25600 | 28800 | 31950 | 34550 | 37100 | 39650 | 42200 | 44750 |
| 50% (Very Low-Income) | 26880 | 30720 | 34560 | 38340 | 41460 | 44520 | 47580 | 50640 | 53700 |
| 60% (Low-Income) | 35800 | 40900 | 46000 | 51100 | 55200 | 59300 | 63400 | 67500 | 71600 |
| Lake Havasu City-Kingman, AZ Mohave County MEDIAN HOUSEHOLD | 11800 | 13500 | 15200 | 16850 | 18200 | 19550 | 20900 | 22250 | 23600 |
| 30% (Very Low-Income) | 19700 | 22500 | 25300 | 28100 | 30350 | 32600 | 34850 | 37100 | 39350 |
| 50% (Very Low-Income) | 23640 | 27000 | 30360 | 33720 | 36420 | 39120 | 41820 | 44520 | 47220 |
| 60% (Low-Income) | 31500 | 36000 | 40500 | 44950 | 48550 | 52150 | 55750 | 59350 | 62950 |
| Phoenix-Mesa-Glendale, AZ Maricopa - Pinal Counties MEDIAN HOUSEHOLD | 14000 | 16000 | 18000 | 20000 | 21600 | 23200 | 24800 | 26400 | 28000 |
| 30% (Very Low-Income) | 23350 | 26650 | 30000 | 33300 | 36000 | 38650 | 41300 | 44000 | 46650 |
| 50% (Very Low-Income) | 28020 | 31980 | 36000 | 39960 | 43200 | 46380 | 49560 | 52800 | 56020 |
| 60% (Low-Income) | 37350 | 42650 | 48000 | 53300 | 57600 | 61850 | 66100 | 70400 | 74650 |
| Prescott, AZ Yavapai County MEDIAN HOUSEHOLD | 11350 | 13000 | 14600 | 16200 | 17500 | 18800 | 20100 | 21400 | 22700 |
| 30% (Very Low-Income) | 18900 | 21600 | 24300 | 27000 | 29200 | 31350 | 33500 | 35650 | 37800 |
| 50% (Very Low-Income) | 22680 | 25920 | 29160 | 32400 | 35040 | 37620 | 40200 | 42780 | 45360 |
| 60% (Low-Income) | 30250 | 34600 | 38900 | 43200 | 46700 | 50150 | 53600 | 57050 | 60500 |
| Tucson, AZ Pima County MEDIAN HOUSEHOLD | 12400 | 14200 | 15950 | 17700 | 19150 | 20550 | 21950 | 23400 | 24850 |
| 30% (Very Low-Income) | 20650 | 23600 | 26550 | 29500 | 31900 | 34250 | 36600 | 38950 | 41300 |
| 50% (Very Low-Income) | 24780 | 28320 | 31860 | 35400 | 38280 | 41100 | 43920 | 46740 | 49560 |
| 60% (Low-Income) | 33050 | 37800 | 42500 | 47200 | 51000 | 54800 | 58550 | 62350 | 66100 |
| Yuma, AZ Yuma County MEDIAN HOUSEHOLD | 9850 | 11250 | 12650 | 14050 | 15200 | 16300 | 17450 | 18550 | 19650 |
| 30% (Very Low-Income) | 16450 | 18800 | 21150 | 23450 | 25350 | 27250 | 29100 | 31000 | 32900 |
| 50% (Very Low-Income) | 19740 | 22560 | 25380 | 28140 | 30420 | 32700 | 34920 | 37200 | 39480 |
| 60% (Low-Income) | 26250 | 30000 | 33750 | 37500 | 40500 | 43500 | 46500 | 49500 | 52500 |
| : Apache County MEDIAN HOUSEHOLD | 9350 | 10700 | 12050 | 13350 | 14450 | 15500 | 16600 | 17650 | 18700 |
| 30% (Very Low-Income) | 15600 | 17800 | 20050 | 22250 | 24050 | 25850 | 27600 | 29400 | 31200 |
| 50% (Very Low-Income) | 18720 | 21360 | 24060 | 26700 | 28860 | 31020 | 33120 | 35280 | 37440 |
| 60% (Low-Income) | 24950 | 28500 | 32050 | 35600 | 38450 | 41300 | 44150 | 47000 | 49850 |
| : Cochise County MEDIAN HOUSEHOLD | 10850 | 12400 | 13950 | 15500 | 16760 | 18000 | 19250 | 20500 | 21750 |
| 30% (Very Low-Income) | 18100 | 20650 | 23250 | 25800 | 27900 | 29950 | 32000 | 34100 | 36150 |
| 50% (Very Low-Income) | 21720 | 24780 | 27900 | 30960 | 33480 | 35940 | 38400 | 40920 | 43380 |
| 60% (Low-Income) | 28950 | 33050 | 37200 | 41300 | 44650 | 47950 | 51250 | 54550 | 57850 |

DOCUMENTATION REQUIRED EMERGENCY REPAIR AND HOUSING REHABILITATION

Income - must be submitted for all household members who work or receive benefits.

- ❑ **Employment Income.** Copy of your last two years w-2's and copies of your pay stubs for the last two months.
- ❑ **Dividend/interest income.** Copy of most recent bank, brokerage or other account statements. Provide one copy of each of the most recent checking, savings and investment account statements.
- ❑ **Pension/Social Security Income.** Copy of most recent award letter or copy of your most recent pension check.
- ❑ **Veteran's Administration Benefits.** Copy of check, check stub or award letter.
- ❑ **Unemployment Compensation.** Copy of check, check stub or award letter.
- ❑ **Public Assistance.** Copy of most recent award letter, specifying amount of assistance.
- ❑ **Alimony, child support or separate maintenance income.** Copy of award letter(s) from the courts.

Household Size

- ❑ Copy of photo identification for each household member over 18 years of age.
- ❑ Copies of social security cards for each household member.

Property Eligibility

- ❑ Copy of deed of trust or documentation that you are the property owner.
- ❑ Copy of homeowner's insurance policy or statement as to why you do not have homeowners insurance.

U.S. Census Bureau

American FactFinder

P1. TOTAL POPULATION [1] - Universe: Total population

Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/data/notes/exposf1u.htm>.

| Coolidge city, Arizona | |
|------------------------|-------|
| Total | 7,786 |

U.S. Census Bureau
Census 2000

Census count corrections for American Indian and Alaska Native Areas (AIANAs), states, counties, places, county subdivisions, census tracts, and blocks may have been released as a result of an external challenge through the Count Question Resolution Program.

P3. RACE [71] - Universe: Total population

Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/data/notes/exposf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total: | 7,786 |
| Population of one race: | 7,484 |
| White alone | 4,504 |
| Black or African American alone | 646 |
| American Indian and Alaska Native alone | 438 |
| Asian alone | 68 |
| Native Hawaiian and Other Pacific Islander alone | 4 |
| Some other race alone | 1,836 |
| Population of two or more races: | 302 |
| Population of two races: | 287 |
| White; Black or African American | 8 |
| White; American Indian and Alaska Native | 68 |
| White; Asian | 6 |
| White; Native Hawaiian and Other Pacific Islander | 1 |
| White; Some other race | 144 |
| Black or African American; American Indian and Alaska Native | 13 |
| Black or African American; Asian | 2 |
| Black or African American; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; Some other race | 9 |
| American Indian and Alaska Native; Asian | 3 |
| American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| American Indian and Alaska Native; Some other race | 28 |
| Asian; Native Hawaiian and Other Pacific Islander | 1 |
| Asian; Some other race | 12 |
| Native Hawaiian and Other Pacific Islander; Some other race | 3 |
| Population of three races: | 15 |
| White; Black or African American; American Indian and Alaska Native | 9 |
| White; Black or African American; Asian | 0 |
| White; Black or African American; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; Some other race | 0 |
| White; American Indian and Alaska Native; Asian | 0 |
| White; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| White; American Indian and Alaska Native; Some other race | 4 |

| | |
|---|---|
| White; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; Asian; Some other race | 0 |
| White; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Asian | 0 |
| Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; American Indian and Alaska Native; Some other race | 0 |
| Black or African American; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; Asian; Some other race | 0 |
| Black or African American; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| American Indian and Alaska Native; Asian; Some other race | 0 |
| American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Asian; Native Hawaiian and Other Pacific Islander; Some other race | 2 |
| Population of four races: | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian | 0 |
| White; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; American Indian and Alaska Native; Some other race | 0 |
| White; Black or African American; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; Asian; Some other race | 0 |
| White; Black or African American; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; American Indian and Alaska Native; Asian; Some other race | 0 |
| White; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; American Indian and Alaska Native; Asian; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Population of five races: | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian; Some other race | 0 |
| White; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; Black or African American; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Population of six races: | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |

U.S. Census Bureau
Census 2000

P7. RACE [8] - Universe: Total populationData Set: Census 2000 Summary File 1 (SF 1) 100-Percent DataNOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total: | 7,788 |
| White alone | 4,504 |
| Black or African American alone | 648 |
| American Indian and Alaska Native alone | 438 |
| Asian alone | 58 |
| Native Hawaiian and Other Pacific Islander alone | 4 |
| Some other race alone | 1,836 |
| Two or more races | 302 |

U.S. Census Bureau
Census 2000**P8. HISPANIC OR LATINO BY RACE [17] - Universe: Total population**Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent DataNOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total: | 7,788 |
| Not Hispanic or Latino: | 4,734 |
| White alone | 3,609 |
| Black or African American alone | 623 |
| American Indian and Alaska Native alone | 349 |
| Asian alone | 62 |
| Native Hawaiian and Other Pacific Islander alone | 2 |
| Some other race alone | 3 |
| Two or more races | 86 |
| Hispanic or Latino: | 3,052 |
| White alone | 895 |
| Black or African American alone | 23 |
| American Indian and Alaska Native alone | 89 |
| Asian alone | 4 |
| Native Hawaiian and Other Pacific Islander alone | 2 |
| Some other race alone | 1,833 |
| Two or more races | 206 |

U.S. Census Bureau
Census 2000**P9. RACE (TOTAL RACES TALLIED) [7] - Universe: Total races tallied**Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent DataNOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total races tallied: | 8,103 |
| White alone or in combination with one or more other races | 4,733 |
| Black or African American alone or in combination with one or more other races | 687 |
| American Indian and Alaska Native alone or in combination with one or more other races | 553 |

| | |
|---|-------|
| Asian alone or in combination with one or more other races | 81 |
| Native Hawaiian and Other Pacific Islander alone or in combination with one or more other races | 11 |
| Some other race alone or in combination with one or more other races | 2,038 |

U.S. Census Bureau
Census 2000

P10. HISPANIC OR LATINO BY RACE (TOTAL RACES TALLIED) [15] - Universe: Total races tallied
Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|---|------------------------|
| Total races tallied: | 8,103 |
| Not Hispanic or Latino: | 4,833 |
| White alone or in combination with one or more other races | 3,687 |
| Black or African American alone or in combination with one or more other races | 644 |
| American Indian and Alaska Native alone or in combination with one or more other races | 411 |
| Asian alone or in combination with one or more other races | 61 |
| Native Hawaiian and Other Pacific Islander alone or in combination with one or more other races | 4 |
| Some other race alone or in combination with one or more other races | 26 |
| Hispanic or Latino: | 3,270 |
| White alone or in combination with one or more other races | 1,046 |
| Black or African American alone or in combination with one or more other races | 43 |
| American Indian and Alaska Native alone or in combination with one or more other races | 142 |
| Asian alone or in combination with one or more other races | 20 |
| Native Hawaiian and Other Pacific Islander alone or in combination with one or more other races | 7 |
| Some other race alone or in combination with one or more other races | 2,012 |

U.S. Census Bureau
Census 2000

P11. HISPANIC OR LATINO [1] - Universe: People who are Hispanic or Latino
Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--------------|------------------------|
| Total | 3,052 |

U.S. Census Bureau
Census 2000

Standard Error/Variance documentation for this dataset:

Accuracy of the Data: Census 2000 Summary File 1 (SF 1) 100-Percent Data (PDF 44KB)



CERTIFICATIONS

APPLICANT CERTIFICATIONS FOR FY 2011

The applicant hereby assures and certifies that:

1. It possesses legal authority to apply for Community Development Block Grant funds, and to execute the proposed program.
2. Prior to the submission of the application, the applicant's governing body has duly adopted or passed as an official act a resolution authorizing the submission of the application, including all understandings, assurances, statutes, regulations and orders contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
3. Its chief executive officer or other officer of the applicant approved by the State:
 - a. Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) and other provisions of Federal law, as specified at 24 CFR 58.1(a) (3) and (a)(4), which further the purposes of NEPA insofar as the provisions of such Federal law apply to this program.
 - b. Is authorized and consents on behalf of the applicant and him(her)self to accept the jurisdiction of the federal and State courts for the purpose of enforcement of his/her responsibilities as such an official.
4. It will comply with the provisions of Executive Order 11990, relating to evaluation of flood hazards and Executive Order 11288 relating to the prevention, control and abatement of water pollution.
5. It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historical Data Act of 1966, P.L. 93-291 (16 U.S.C. 469a-1, et.seq.).
6. It will administer and enforce the labor standard requirements of the Davis Bacon Act, as amended at 40 U.S.C. 276a-276a-5, and the Contract Work Hours and Safety Standards Act at 40 U.S.C. 327-333.
7. It will comply with the provisions of 24 CFR Part 24 relating to the employment, engagement of services, awarding of contracts or funding of any contractors or subcontractors during any period of debarment, suspension or placement in ineligibility status.
8. It shall comply with the requirements of the 1992 Lead Based Paint Poisoning Prevention Act of 42 U.S.C. 4821-4846 (also Title X of the Housing and Community Development Act of 1992) and implementing regulations at 24 CFR Part 35.
9. It will comply with the provisions of 24 CFR part 58 "Uniform Grant Administrative Requirements" and OMB Circular A-87.
10. It will comply with the American Disabilities Act and Section 504 of the Rehabilitation Act, as amended.

11. It will comply with
 - a. Title VI of the Civil Rights Act of 1964 (Pub. L. 88- 352), and the regulations issued pursuant thereto (24 CFR Part 1).
 - b. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90- 284), as amended.
 - c. Section 109 of the Housing and Community Development Act of 1974.
 - d. Executive Order 11063 pertaining to equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.
 - e. Executive Order 11246, and the regulations issued pursuant thereto (24 CFR Part 130 and 41 CFR Chapter 60).
 - f. Section 3 of the Housing and Urban Development Act of 1968, as amended.
 - g. Federal Fair Housing Act of 1988, P.L. 100-430.
 - h. The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1973, 42 U.S.C. 6101-07, and the prohibitions against discrimination against persons with handicaps under Section 504 of the Rehabilitation Act of 1973, (P.L. 93-112), as amended, and the regulations at 24 CFR Part 8.
 - i. The requirements of the Architectural Barriers Act of 1966 at 42 U.S.C. 4151-415.
12. It will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations.
13. It will comply with applicable conflict of interest provisions, incorporate such in all contracts and establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
14. It will comply with the provisions of the Hatch Act that limits the political activity of employees.
15. It will give representatives of the State, the Secretary of HUD, the Inspector General, and the General Accounting Office access to all books, accounts, records, reports, files and other papers, things, or property belonging to it or in use by it pertaining to the administration of State CDBG assistance.
16. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the program are not listed on the Environmental Protection Agency's (EPA) list of violating facilities and that it will notify the State of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
17. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Pub.L. 93-234, 87 Stat., 975, approved December 31, 1973. Section 103 (a) required, on and after March 2, 1974.
18. It has AND WILL COMPLY WITH THE PROVISIONS OF THE STATE OF ARIZONA CITIZEN AND PUBLIC PARTICIPATION PLAN FOR THE STATE OF ARIZONA CDBG PROGRAM.
19. It has developed plans to minimize displacement of persons as a result of activities assisted in whole or in part with CDBG funds and to assist persons actually displaced as a result of such activities, and has provided information about such plans to the public.

20. It will not recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements **unless**:
 - a. the CDBG funds are used to pay the proportion of the fee or assessment that is financed from other revenue sources, or:
 - b. it will certify to the State in writing that it lacks sufficient CDBG funds to comply with (a) but that it will not assess properties owned by very low-income persons.
21. It will provide all other funds/resources identified in the application, or any additional funds/resources necessary to complete the project as described in the application as submitted, or as may be later amended.
22. It will comply with the requirements of the Single Audit Act of 1996 and OMB Circular A-133; and if the grant is closed out prior to all funds having been audited, it shall refund to ADOH any costs disallowed as a result of any audit conducted after the date of grant closeout.
23. It hereby adopts and will enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and will enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.
24. It will ensure that, to the best of the knowledge and belief of the undersigned:
 - a. no Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in the connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
 - b. if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - c. the undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

"This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

25. It shall comply with the provisions of Section 102 of the HUD Reform Act of 1989.
26. It shall ensure that efforts are made to recruit minority, disabled and woman owned businesses for its vendor/supplier lists.

CERTIFIED BY:

Signature of Mayor or Chair of County Board

May 23, 2011

Date

Thomas R. Shope
Typed Name of Mayor or Chair of County Board

NOTE: The Attorney General has ruled that these Certifications must have an original signature when submitted to the CDBG Program. If an applicant submits more than one application, the Certifications should be included in the application that includes administration funds and other general items such as public participation, resolutions, etc.

RESOLUTION No.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, REGIONAL ACCOUNT PROJECTS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATIONS.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within this application addresses the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge, Arizona, authorizes application to be made to the State of Arizona, Department of Housing for FY 2011 CDBG funds, and authorizes the Mayor to sign the applications, contracts or grant documents for receipt and use of these funds for Housing Rehabilitation from the Regional account and authorizes the Mayor to take all actions necessary to implement and complete the activities submitted in said applications; and

THAT, this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the City of Coolidge will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in these applications.

PASSED AND ADOPTED by the Mayor and City Council of the City of Coolidge, Arizona, this 23rd day of May, 2011.

Mayor, Thomas R. Shope

ATTEST:

APPROVED AS TO FORM:

City Clerk, Norma Ortiz

City Attorney, Denis Fitzgibbons

Resolution No. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE AUTHORIZING THE ADOPTION OF OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED MAY 2010 IN RELATION TO APPLICATIONS FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR A HOUSING REHABILITATION PROGRAM.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking an owner occupied housing rehabilitation program;

WHEREAS, this program is anticipated to be funded with Community Development Block Grant (CDBG) funds provided by the Arizona Department of Housing;

WHEREAS, the State CDBG Program requires that that every applicant requesting CDBG dollars for housing rehabilitation adopt specific guidelines for such a program; and

WHEREAS, the City of Coolidge has developed such Owner Occupied Housing Rehabilitation Guidelines dated May 2010, which were pre-approved by the State.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge hereby adopts such Owner Occupied Housing Rehabilitation Guidelines dated May 2010, which shall be used to implement its CDBG funded housing rehabilitation program funded through its applications for FY 2011 funds; and

THAT, the City of Coolidge shall utilize such Owner Occupied Housing Rehabilitation Guidelines dated May 2010 without revision except such revisions as may be authorized in writing by the parties identified on the CDBG Program's CD-1 Form; with such revisions submitted to the CDBG Program within a maximum of ten (10) working days of approval by the City of Coolidge.

Passed and adopted by the Mayor and City Council of the City of Coolidge this 23rd day of May 2011.

By: _____

Mayor Thomas R. Shope

ATTEST:

By: _____

City Clerk, Norma Ortiz

APPROVED AS TO FORM:

By: _____

City Attorney, Denis Fitzgibbons

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$200,000 in FY 11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY 11 CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held at 6:30 p.m. on February 28, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to gather citizen input on the use of the CDBG funds. Examples of possible uses include the following:

1. public infrastructure (e.g. water, wastewater, street improvements);
2. community facilities (e.g. parks, health clinics, libraries, senior or youth centers);
3. housing (e.g. owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
4. public services (e.g. paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
5. economic development (e.g. a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about hearing, grievances, the CDBG program or to receive assistance in formulating prospective project ideas for presentation at the hearing contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY(520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

Note to Publisher: Run as 3x5 ROP; 4 point type; black border; non legal section; Publication Date 2-9-11

Affidavit of Publication

STATE OF ARIZONA

COUNTY OF PINAL

SS.

RUTH A. KRAMER first being duly sworn
deposes and says: That he/she is a native born citizen of the United States

ge, that I am an agent and/or publisher of the
newspaper published at Coolidge, Pinal
y of each week; that a notice, a full, true and
ch is hereunto attached, was printed in the
aper, and not in a supplement thereto, for
issues the first publication thereof having
9TH

ARY A.D., 2011

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$200,000 in FY 11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY 11 CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held at 6:30 p.m. on February 28, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to gather citizen input on the use of the CDBG funds. Examples of possible uses include the following:

1. public infrastructure (e.g. water, wastewater, street improvements);
2. community facilities (e.g. parks, health clinics, libraries, senior or youth centers);
3. housing (e.g. owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
4. public services (e.g. paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
5. economic development (e.g. a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about hearing, grievances, the CDBG program or to receive assistance in formulating prospective project ideas for presentation at the hearing contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone: (520) 723-5361
Fax: (520) 723-6067
TTY: (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

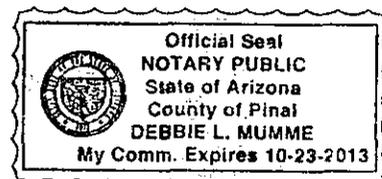
No. of publications: 1; date of publication: February 9, 2011.

EXAMINER

[Signature]
fisher of the Coolidge Examiner

[Signature] A.D. 2011
[Signature]

Public in and for the County
of Pinal, State of Arizona



STATE OF ARIZONA

COUNTY OF PINAL

SS.

Affidavit of Publication

RUTH A. KRAMER first being duly sworn deposes and says: That he/she is a native born citizen of the United States of America, over 21 years of age, that I am an agent and/or publisher of the Coolidge Examiner, a weekly newspaper published at Coolidge, Pinal County, Arizona, on Wednesday of each week; that a notice, a full, true and complete printed copy of which is hereunto attached, was printed in the regular edition of said newspaper, and not in a supplement thereto, for ONE consecutive issues the first publication thereof having been on the 9TH

day of FEBRUARY A.D., 2011

Second publication _____

Third publication _____

Fourth publication _____

Fifth publication _____

Sixth publication _____

COOLIDGE EXAMINER

By [Signature]
agent and/or publisher of the Coolidge Examiner

Sworn to before me this 14th

day of February A.D. 2011

[Signature]

Notary Public in and for the County of Pinal, State of Arizona

City of Coolidge
Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$200,000 in FY-11 Federal Arizona Department of Housing Regional Account (RA). The City also intends to use CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used for persons and areas that alleviate slum and blight or address urgent need. A public hearing will be held on February 28, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Blvd. to gather citizen input on the use of the CDBG funds. Examples of possible uses include:

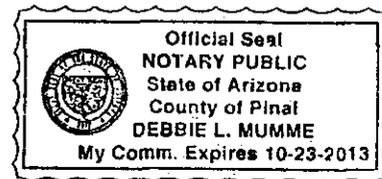
1. public infrastructure (e.g. water, wastewater, street improvements);
2. community facilities (e.g. parks, health clinics, libraries, senior or youth centers);
3. housing (e.g. owner-occupied or multi-family rehab, utility connections or construction by a non-profit);
4. public services (e.g. paying the salary of an additional staff person to expand a program, purchasing a van to transport persons with disabilities, equipment and materials for a program); and
5. economic development (e.g. a loan to a business for job creation, micro-loans, acquisition of land for an existing business expansion).

For more information about hearing, grievances, the CDBG program or to receive prospective project ideas for presentation at the hearing contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone: (520) 723-5361
Fax: (520) 723-6067
TTY: (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at least 48 hours before the hearing.

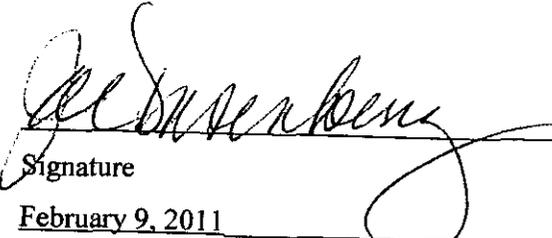
No. of publications: 1, date of publication: February 9, 2011.



CERTIFICATE OF POSTINGS/DISTRIBUTION

I, Jill Dusenberry, certify that on this 9th day of February, 2011, I posted/distributed, a Notice of Public Hearing scheduled for February 28, 2011 at 6:30 p.m. at Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona 85128 concerning the proposed use of CDBG funds:

- Coolidge City Hall – 130 West Central Avenue
- Coolidge Public Library – 160 West Central Avenue
- Coolidge City Council Chambers – 911 S. Arizona Boulevard



Signature

February 9, 2011

Date

Jill Dusenberry

Name

Assistant City Manager

Title

**CDBG Public Hearing
February 28, 2011
City of Coolidge Council Chambers
911 S Arizona Blvd
Coolidge, Arizona**

Jill Dusenberry, Assistant City Manager began the public hearing at 6:45 PM, She shared with the attendees that the City of Coolidge is investigating the submittal of a CDBG Regional Application and a State Special Project Application.

1. Discussion of CDBG National Objectives and types of activities that can be funded by CDBG.
 - “...the development of viable urban (and rural) communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate income.”
 - To qualify for CDBG funding the project must meet 1 of 3 national objectives
 - Primarily benefit people with low and moderate incomes (80% AMI)
 - Prevent or eliminate slum and blight
 - Meet urgent needs relating to health and safety
 - CDBG Low/Mod Benefit
 - Area wide Benefit
 - Primary residential service area where 51% of the residents are low/mod.
 - Limited Clientele Benefit
 - Abused Children, Battered Spouses, Persons with Disabilities, Migrant Farm Workers, Elderly Persons, Homeless Persons, and Illiterate Persons.
 - LM Housing: An activity which adds to or improves the housing structure and the unit will be occupied by low/mod person upon completion
 - LM Job Creation or Retention: An activity which creates permanent jobs. At least 51% of the jobs will be held by or made available to LM persons.
 - Eligible CDBG Activities
 - Public Works & Safety Activities, Community and Supportive Housing and Removal of Barriers, Public Services, Housing, Economic Development, Neighborhood Revitalization, Planning, etc.
2. Announcement of the amount of CDBG funds expected to be available in both the Regional Account and the Special Projects Account. The estimated amount of

CDBG funds available to the applicant from both the Regional and State Special Project Accounts for FY 2011 has not yet been released from the Arizona Department of Housing.

- Funding at Congressional level will be reducing funds drastically.
 - SSP as a \$300,000 cap; SSP deadline is June 30th, 2011
 - In FY 2010, CDBG Funds in the following amounts were available:
 - Regional Account: \$9,715,424 of which \$2,373,791 was allocated to the Central Arizona association of Governments region with each community receiving approximately \$139,700.
 - State Special Projects: \$1,714,487

 - In FY 2009, CDBG Funds in the following accounts were available:
 - Regional Account: \$9,873,509 of which \$2,409,431 was allocated to CAAG region with each community receiving approximately \$142,000.
 - State Special Projects: \$1,742,384.
 -
3. Discussion regarding the estimated amount of funds that will be used to benefit low-moderate income person.
- For the past few years the city has focused 100% of their funding on projects/programs with benefit low-moderate income persons. Staff anticipates this focus continuing since not Slum Blight or Urgent Need Activities have been suggested so far this year.
4. Discussion and citizen input regarding housing and community development needs in the community.
- There is a huge need for housing rehabilitation in the community. City of Coolidge has been able to assist 30 households within a 7 year span.
 - Street Improvements
5. Discussion and citizen input regarding possible projects to be funded with CDBG funds.
- Many Street improvements needed in the community.
 - Street Projects can not be funded with such a small dollar amount.
 - Even street maintenance will need more available funds to be effective.
 - Walker Park Bathrooms
 - Vacant lot clean-up/Community clean up
 - Housing Rehabilitation
 - Exterior Commercial Rehabilitation in Historic District
 - Business owner and business operator must be within low income limits in order to be assisted.
6. Review of past performance of CDBG funded projects by year.
- Street improvements
 - Homeownership Assistance

- Skate Park
- East Park Improvements
- Numerous Housing Rehabilitations
- Commercial Rehabilitation
- Demolition & Clearance
- One Time Opportunity Projects:
 - ACTION – Teen Center
 - ACTION – Police Staffing
 - ACTION – Homeownership Assistance
 - ACTION – Computers (Teen Center)
 - ACTION – Community Clean-Up
 - ACTION – Street Lights

The public hearing concluded at 7 pm.

Please see attached list of attendees.

**CDBG Public Hearing
Sign In Sheet - February 28, 2011**

| Name | Business Name | Address | Phone | Fax | E-mail |
|-------------------|-----------------------------|-----------------------------|---------------------|-----|---------------------------------|
| NITAINEY PENNEY | City of Coolidge | 130 W Central Ave | 723-1028 | | npenney@coolidgeaz.com |
| JILL DISENBERG | CITY OF COOLIDGE | 130 W CENTRAL AVE | 723-1014 | | jdusenbergy@coolidgeaz.com |
| STEVE HUDSON | City of Coolidge | Council Member | 723-3287 | | Steve.Hudson@coolidgeaz.com |
| LINDA HUDSON | DES/STATE | 423 N. Florence Ct | 723-3287 | | ch061403@yahooc.com |
| Robby Oswell | City of Coolidge | City of Coolidge | 723-6000 | | roswell@coolidgeaz.com |
| DAVID | City of Coolidge | POB 403 | 723-3095 | | David@coolidgeaz.com |
| BRIANNA WILKINSON | City of Coolidge | 3800 Harding Ave Coolidge | | | |
| ROCK CATALANO | City of Coolidge | 667 S. Main | 723-6716 | | |
| GREY SHEPHERD | | COOLIDGE AZ | | | GE-LCS@CCEX.NET |
| Sean Higgins | Coolidge Examiner | 553 W. Central Ave. | 723-5441 | | CoolidgeExaminer@yahooc.com |
| Ray MURCIETA | AZ WATER CO | 449 W. Central Ave | 723-5346 | | RMURCIETA@AZ-WATER.COM |
| Clara Cook | Arizona Captured Beauty | 428 S. Main St. | 480-365-5077 | | desertsofhoire@cox.net |
| Paoned Moran | City of Coolidge | 130 W Central | 723-6060 | | rdoran@coolidgeaz.com |
| Sandee McClelland | smw towns plus | P.O. Box 11618 Tempe | 480-839-8747 | | Sandee@smwtownsplus.com |
| Sharon Busby | Coolidge Youth Center | 250 S. Third Coolidge | 520-723-1750 | | Sharon@coolidgeaz.com |
| Aaron Bruce | City of Coolidge | | 723-6071 | | abruce@coolidgeaz.com |
| Jack Tomasi | C.A.G. | | 520-827-0209 | | |
| FRANK SHINKERMAN | BUS ARCHITECTS | 201 N. COURT AVE, TSN 85701 | 520-798-2705 | | frank@busarchitects.com |
| NLISHA BABU | PURBANT ARCHITECTS | 4440 PHOENIX AZ | 520-449-3703 | | nbabu@purbant.com |
| JACKLYN BUSBY | City of Coolidge | 601 W. MOORESTOWN | | | brandiy@yahooc.com |
| Brandi Yantsey | Parks & Recreation | 2834 N. Pima Ave | 520-789-0554 | | |

**PUBLIC HEARING
CITY OF COOLIDGE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

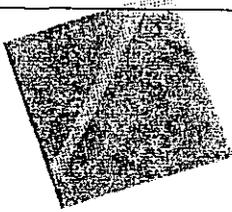
AGENDA

**City of Coolidge Council Chambers
911 S. Arizona Boulevard
Coolidge, Arizona**

**February 28, 2011
6:30 p.m.**

1. Discussion of CDBG National Objectives and types of activities that can be funded by CDBG.
2. Announcement of the amount of CDBG funds expected to be available in both the Regional Account and the Special Projects Account. The estimated amount of CDBG funds available to the applicant from both the Regional and State Special Project Accounts for FY 2011 has not yet been released from the Arizona Department of Housing.
 - a. In FY 2010, CDBG Funds in the following amounts were available:
 - i. Regional Account: \$9,715,424 of which \$2,373,791 was allocated to the Central Arizona Association of Governments region with each community receiving approximately \$139,700.
 - ii. State Special Projects: \$1,714,487.
 - b. In FY 2009, CDBG Funds in the following amounts were available:
 - i. Regional Account: \$9,873,509 of which \$2,409,431 was allocated to the Central Arizona Association of Governments region with each community receiving approximately \$142,000.
 - ii. State Special Projects: \$1,742,384.
3. Discussion of the estimated amount of funds that will be used to benefit low-moderate income person (as opposed to being Slum Blight or Urgent Need activities).
4. Discussion and citizen input regarding housing and community development needs in the community.
5. Discussion and citizen input regarding possible projects to be funded with CDBG funds.
6. Discussion of proposed CDBG activities likely to result in displacement of persons, families, businesses, non-profit organizations and farms and the local government intention to minimize displacement pursuant to the local government's Anti-Displacement Policy.
7. Review of past performance of CDBG funded projects.

Please note that the local elected officials retain the authority to determine the activity or activities for which the community will submit a CDBG application.



**CITY OF COOLIDGE
PUBLIC HEARING #1
Monday
February 28, 2011**

1

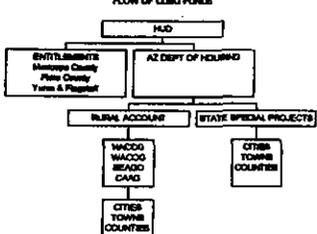
Community Development Block Grants

- Approved by Congress In 1974
- Housing and Community Development Act
- Title I
 - "... the development of viable urban (and rural) communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate income."

2

CDBG Funding

FLOW OF CDBG FUNDS



```

    graph TD
      HUD[HUD] --> ENTITLEMENTS[ENTITLEMENTS  
Maricopa County  
Pima County  
Yuma & Pinal]
      HUD --> AZ_DEPT_OF_HOUSING[AZ DEPT OF HOUSING]
      ENTITLEMENTS --> RURAL_ACCOUNTING[RURAL ACCOUNTING]
      ENTITLEMENTS --> STATE_SPECIAL_PROJECTS[STATE SPECIAL PROJECTS]
      RURAL_ACCOUNTING --> WACCO[WACCO  
WACCO  
MEADO  
CARD]
      RURAL_ACCOUNTING --> OTHER_TOWNS_COUNTRIES_1[OTHER TOWNS  
COUNTRIES]
      STATE_SPECIAL_PROJECTS --> OTHER_TOWNS_COUNTRIES_2[OTHER TOWNS  
COUNTRIES]
  
```

3

CDBG Projects – 8 part test

- Meet a National Objective
- Eligible activity in CDBG Statute
- Applicant eligibility
- Cost – necessary & reasonable
- Project results in benefit
- Ready to start
- Recipient Capacity
- Compliance with federal overlay statutes.

4

CDBG NATIONAL OBJECTIVES

- To qualify for funding the project must meet 1 of 3 national objectives
 - Primarily benefit people with low and moderate incomes (80% AMI)
 - Prevent or eliminate slum and blight
 - Meet urgent needs relating to health and safety

5

CDBG LOW/MOD INCOME 2010

| PINAL CO. | LOW | MOD |
|-----------|----------|----------|
| 1 PERSON | \$23,350 | \$37,350 |
| 2 PERSON | \$26,650 | \$42,650 |
| 3 PERSON | \$30,000 | \$48,000 |
| 4 PERSON | \$33,300 | \$53,300 |
| 5 PERSON | \$36,000 | \$57,600 |
| 6 PERSON | \$38,650 | \$61,850 |

6

CDBG LOW/MOD BENEFIT

- **Areawide Benefit**
 - Primary residential service area where 51% of the residents are low/mod.
- **Limited Clientele Benefit**

| | |
|---------------------------|--------------------|
| Abused Children | Elderly Persons |
| Battered Spouses | Homeless Persons |
| Persons with Disabilities | Illiterate Persons |
| Migrant Farm Workers | |

7

CDBG LOW/MOD BENEFIT

- **LM Housing**
 - An activity which adds to or improves the housing structure and the unit will be occupied by low/mod person upon completion.
- **LM Job Creation or Retention**
 - An activity which creates permanent jobs. At least 51% of the jobs will be held by or made available to LM persons.

8

ELIGIBLE CDBG ACTIVITIES

- Public Works & Safety Activities
- Community and Supportive Housing and Removal of Barriers
- Public Services
- Housing
- Economic Development
- Neighborhood Revitalization
- Planning
- Other

9

FY 2010 CDBG FUNDING LEVELS

- State of Arizona \$9,715,424
- SSP \$1,714,487
- Regional Account
 - CAAG \$2,373,791
 - By Entity \$139,635

(Needs listing includes potential Regional and SSP projects)

10

CDBG Funds Available

- Regional Account
 - Letter of Intent to Apply to CAAG
 - Regional Application for approximately \$140,000
 - Submit to CAAG July 1, 2010
- State Special Projects
 - Competitive application directly to ADOH
 - Project must be ready to proceed (ERR completed).
 - Maximum application amount \$300,000
 - Submit to ADOH June 30, 2011

11

CITY OF COOLIDGE PAST CDBG PROJECTS

- 051-95 Eastside Street Improvements S
- 052-95 Eastside Street Improvements N
- 089-96 Housing Rehabilitation
- 091-96 Lincoln Street Improvements
- 008-97 (SSP) Housing Rehabilitation

12

**CITY OF COOLIDGE
PAST CDBG PROJECTS**

- 077-97 Seagoe Street Improvements
- 107-97 Home Ownership Assistance
- 122-98 Homeownership Assistance
- 110-00 Lincoln, Seagoe and Palo Verde Street Improvements
- 111-00 Walker Park
- 038-01 Homeownership Assistance

**CITY OF COOLIDGE
PAST CDBG PROJECTS**

- 229-01 ACTION – Teen Center
- 230-01 ACTION – Police Staffing
- 232-01 ACTION – Homeownership Assistance
- 233-01 ACTION – Computers (Teen Center)
- 235-01 ACTION – Community Clean-up
- 236-01 ACTION – Street Lights

**CITY OF COOLIDGE
PAST CDBG PROJECTS**

- 051-02 Skate Park
- 101-04 Street Improvements (Padre Kino)
- 102-04 East Park Improvements
- 144-06 Housing Rehabilitation
- 166-06 Commercial Rehabilitation (Facade)
- 167-06 Demolition & Clearance

CITY OF COOLIDGE PAST CDBG PROJECTS

- 158-07 Housing Rehabilitation
- 122-07 Commercial Rehabilitation (Facade)
- 106-08 Housing Rehabilitation
- 114-08 Housing Rehabilitation
- 104-09 Housing Rehabilitation
- 109-10 Housing Rehabilitation
- 139-10 Housing Rehabilitation
- 109-11 Housing Rehabilitation

16

CITY OF COOLIDGE CDBG COMPLAINT PROCESS

- Process approved by formal action of Council.
- Copies are available at City Hall.
- Provides for complaints or grievances to be submitted to the City Clerk, investigation of the complaint or grievance, written response.
- Also provides an opportunity for appeal.

17

CDBG – POTENTIAL PROJECTS

- Street Improvements
 - Jefferson Street (S): Kenilworth to dead end
 - East Lincoln Ave – east and west side of Jefferson Street
 - Elm Ave east from Main to Picacho
 - First Street south from Seagoe to Palo Verde
 - Third Street south from Elm to Palo Verde (adjacent projects completed in 1995 and 1998)

18

CDBG – POTENTIAL PROJECTS

- Street Improvements
 - Taylor Avenue – AZ Blvd east to dead end
 - Taylor Avenue – AZ Blvd west to 9th Street
 - Dewey Avenue – AZ Blvd west to 9th Street
 - Douglas Avenue – 6th Street west to 9th Street
- Walker Park – Bathrooms

19

CDBG – POTENTIAL PROJECTS

- Vacant lot clean-up/Community clean-up
- Housing Rehabilitation
- Exterior Commercial Rehabilitation in Historic District

20

CDBG POTENTIAL PROJECTS

- Additional Projects to be considered can be added to this list.
- Projects can be added by contacting:
 - Jill Dusenberry, Assistant City Manager
(jdusenberry@coolidgeaz.com)
130 W. Central Avenue, Coolidge, AZ 85128
520-723-5361

21

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$140,000 in FY 11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY 11 CDBG funds from the State Special Projects (SSP) account funding becomes available. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input as well as local and state planning objectives several potential projects have been selected to be forwarded to the State of Arizona with a request for funding. A public hearing will be held at the regular City Council meeting at 7 p.m. on May 23, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to discuss the potential projects. It is expected that the City Council will select the final projects at this hearing and adopt applicable resolutions. The Potential CDBG Projects are named and described as follows:

Regional Account

1. Administration
2. Housing Rehabilitation

State Special Projects Account

1. Administration
2. Housing Rehabilitation

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

**NOTE TO PUBLISHER: Run as 3x5 ROP; 4 point type; black border; non-legal section;
Publication Date 5-4-11**

DELIVER TO KELLI KENT

File

Affidavit of Publication

STATE OF ARIZONA

COUNTY OF PINAL

SS.

RUTH A. KRAMER

first being duly sworn

deposes and says: That he/she is a native born citizen of the United States
e, that I am an agent and/or publisher of the newspaper published at Coolidge, Pinal
y of each week; that a notice, a full, true and ch is hereunto attached, was printed in the
per, and not in a supplement thereto, for
ssues the first publication thereof having
4TH

A.D., 2011

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$140,000 in FY 11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY 11 CDBG funds from the State Special Projects (SSP) account funding becomes available. CDBG funds must be used to benefit low-income persons and areas, alleviate sium and blight or address urgent need. Based on citizen input as well as local and state planning objectives several potential projects have been selected to be forwarded to the State of Arizona with a request of funding. A public hearing will be held at the regular City Council meeting at 7 p.m. on May 23, 2011, at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to discuss the potential projects. It is expected that the City Council will select the final projects at this hearing and adopt applicable resolutions. The Potential CDBG Projects are named and described as follows:

- Regional Account
 - 1. Administration
 - 2. Housing Rehabilitation
- State Special Projects Account
 - 1. Administration
 - 2. Housing Rehabilitation

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

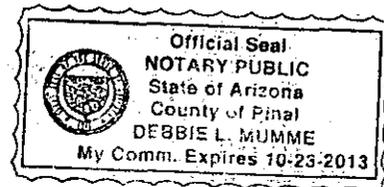
No. of publications: 1, date of publication: May 4, 2011

GE EXAMINER

her of the Coolidge Examiner

A.D. 2011
R Mummme

in and for the County
of Pinal, State of Arizona



STATE OF ARIZONA
COUNTY OF PINAL

SS.

Affidavit of Publication

RUTH A. KRAMER first being duly sworn deposes and says: That he/she is a native born citizen of the United States of America, over 21 years of age, that I am an agent and/or publisher of the Coolidge Examiner, a weekly newspaper published at Coolidge, Pinal County, Arizona, on Wednesday of each week; that a notice, a full, true and complete printed copy of which is hereunto attached, was printed in the regular edition of said newspaper, and not in a supplement thereto, for ONE consecutive issues the first publication thereof having been on the 4TH

day of MAY A.D., 2011
Second publication _____
Third publication _____
Fourth publication _____
Fifth publication _____
Sixth publication _____

COOLIDGE EXAMINER

By [Signature]
agent and/or publisher of the Coolidge Examiner

Sworn to before me this 9th
day of May A.D. 2011
[Signature]

Notary Public in and for the County
of Pinal, State of Arizona

**City of Coolidge
Public Hearing Regarding Use of CDBG**

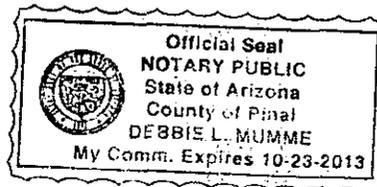
The City of Coolidge is expected to receive approximately \$140,000 in FY 11 Arizona Department of Housing Regional Account (RA). The City also intends to fund from the State Special Projects (SSP) account, funding becomes available to benefit low-income persons and areas, alleviate slum and blight or address issues as well as local and state planning objectives several potential projects have been identified. A public hearing will be held at the City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona on May 23, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona. It is expected that the City Council will select the final, applicable resolutions. The Potential CDBG Projects are named and described as follows:

- Regional Account
 - 1. Administration
 - 2. Housing Rehabilitation
- State Special Projects Account
 - 1. Administration
 - 2. Housing Rehabilitation

To review project proposals, file grievances or learn more about the CDBG program, contact Jill Dusenberry, Assistant City Manager, at the City of Coolidge, 130 W. Central Avenue, Coolidge, Arizona 85128. Phone (520) 723-5361, Fax (520) 723-6067, TTY (520) 723-4653, jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at least 48 hours before the hearing.

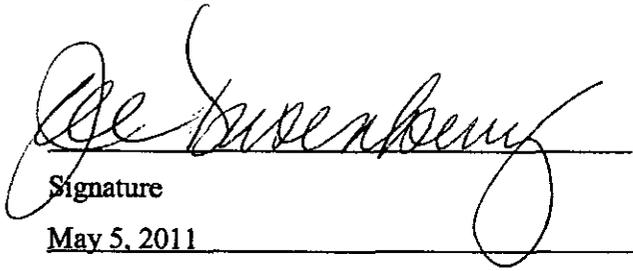
No. of publications: 1; date of publication: May 4, 2011



CERTIFICATE OF POSTINGS/DISTRIBUTION

I, Jill Dusenberry, certify that on this 5th day of May, 2011, I posted/distributed, a Notice of Public Hearing scheduled for May 23, 2011 at 7:00 p.m. at Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona 85128 concerning the proposed use of CDBG funds:

- Coolidge City Hall – 130 West Central Avenue
- Coolidge Public Library – 160 West Central Avenue
- Coolidge City Council Chambers – 911 S. Arizona Boulevard



Signature

May 5, 2011

Date

Jill Dusenberry

Name
Assistant City Manager

Title

Applicant: City of Coolidge



CDBG Contract No. (if known): _____ RA for FFY 2011 SSP for FFY

CDBG DISCLOSURE REPORT
FEDERAL FISCAL YEAR
10/1/08- 9/30/09

This form must be completed and submitted with each application for CDBG funds.

PART I - APPLICANT INFORMATION

1. Applicant, Complete Address with 9-digit zip code, Phone Number:

City of Coolidge
130 West Central Avenue
Coolidge, Arizona 85128-4406
520-723-6014

2. Federal Employer Identification Number: 86-6000240

3. Indicate whether this is: Initial Report Update Report # _____

4. Amount of this CDBG Grant Applied for: \$139,635.00

PART II - THRESHOLD DETERMINATION

1. Is the amount listed in 4(above) more than \$500,000? Yes No

2. Have you received, can reasonably expect to receive, or applied for other HUD assistance (through programs listed in Appendix A of the Instructions) during the current federal fiscal year, which when added to 4. (above) amounts to more than \$500,000? Yes No

May 23, 2011

Arizona Department of Housing
CDBG Program
1110 West Washington, Suite 310
Phoenix, Arizona 85007

The City of Coolidge hereby assures and certifies that the properties designated to receive assistance under this application have been inspected and work is ready to proceed with this application.

CERTIFIED BY:

Signature of Mayor or Chair of County Board

Thomas R. Shope, Mayor City of Coolidge
Typed Name of Mayor or Chair of County Board

May 23, 2011

Date

Jill Dusenberry

From: Jill Dusenberry [jilld@coolidgeaz.com]
Sent: Friday, May 13, 2011 9:31 AM
To: 'Chantel Key'
Cc: 'Kathy Blodgett'
Subject: City of Coolidge Housing Rehab Guidelines
Importance: High
Attachments: REHAB GUIDELINES Final May 2010.doc

Attached please find our current housing rehab guidelines. They were last updated in May 2010 to add the energy language. For some reason I cannot find a copy of the email confirming ADOH's acceptance of the guidelines.

If you have any questions please feel free to contact me. I look forward to your confirmation of our guidelines.

Thanks!

Jill Dusenberry
Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
520-723-6014
520-723-6067

Jill Godfrey

From: Rose Roy [roser@housingaz.com]
Sent: Thursday, April 28, 2005 4:54 PM
To: Jill Godfrey
Subject: RE: Exhibits to OOHR Guidelines - Coolidge

Jill,
I have reviewed the Housing Rehab Guidelines, I think you need to address the exceptions to the maximum allowed and who can authorized or have no exceptions to it. As per our phone conversation you said that you will ask, other than that the Guidelines are ok. Thank you.

Rose Roy

**Homeownership Programs Specialist
Arizona Department of Housing
Homeownership Division
1700 West Washington Suite 210
Phoenix, AZ. 85007
(602)771-1023 fax (602)771-1002
Email:roser@housingaz.com
Web Site: www.housingaz.com**

From: Jill Godfrey [mailto:jillg@coolidgeaz.com]
Sent: Thursday, April 28, 2005 12:01 PM
To: Rose Roy
Subject: Exhibits to OOHR Guidelines - Coolidge

Rose,
I only found a hard copy of the Desk Monitoring form so I have faxed it to you. With this e-mail I have attached the exhibits (same ones from the SHF application).

Thanks for all your help!

Jill Dusenberry Godfrey
Grants Coordinator
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85228
520-723-6014
520-723-7910 Fax

| Address | HHLD Type | Dwelling Type | Inspect | Activity | Annual Income | Date Applied | Sewer & Trash | hhld size | % of AMI | Estimated Rehab Costs | Funding Sources | Scoring | | |
|-------------------------|-----------|---------------|----------|----------|---------------|--------------|---------------|-----------|----------|-----------------------|--|-------------|------------------|-------------|
| | | | | | | | | | | | | 1 = Current | 2 = 2nd priority | 3 = WL only |
| 1 309 W. Seagoe Ave | E/Fam | SF | | | \$ 7,476.00 | 8/9/2004 | 3 | 1 | 11% | | | | | |
| 5 681 W. Palo Verde | Disabled | SF | | | \$ 6,768.00 | 8/6/2004 | 3 | 1 | 12% | | | | | |
| 39 320 W. Hess Ave | Fam | SF | Interior | HR-R | \$ 39,520.00 | 8/18/2004 | 1 | 6 | 51% | \$ 90,000.00 | 15-401 15-404 15-439 | | | |
| 60 523 W. Lincoln Ave | Fam | SF | ER | HR | \$ 24,187.44 | 9/14/2004 | 3 | 3 | 45% | | | | | |
| 84 642 W. Raymond St | D | SF | | HR-R | \$ 29,901.48 | 8/18/2005 | 3 | REPLAC | 55% | | | | | |
| 100 342 E. Broadway Ave | E/Fam | SF | | | \$ 23,040.00 | 3/31/2006 | 3 | 4 | 38% | | | | | |
| 106 340 W. Martin Rd | Fam | SF | | | \$ 41,400.00 | 11/29/2006 | 3 | 5 | 64% | | | | | |
| 114 973 W James St | D | MH | | HR-R | \$ 15,876.00 | 5/11/2007 | 3 | 2 | 30% | | 10/4/07 WITHIN CITY LIMITS; ANNEXATION / Eligibility Issue | | | |
| 115 271 W. Bealey Ave | E/Fam | SF | Interior | ER | \$ 18,675.36 | 6/25/2007 | 2 | 3 | 35% | \$ 10,000.00 | 02/09 Eligibility-issue | | | |
| 116 1025 S. Main St | D | MH | Interior | ER | \$ 7,716.00 | 7/13/2007 | 1 | 1 | 18% | \$ 10,000.00 | ER-eligibility-approved | | | |
| 120 367 E Borre Ave | E/Fam | SF | | HR-R | \$ 30,000.00 | 10/5/2007 | 3 | 9 | 34.5% | | Eligibility Issue | | | |
| 121 411 W. Lincoln Ave | D/Fam | SF | Interior | HR-R | \$ 16,422.00 | 10/8/2007 | 1 | 2 | 30.8% | \$ 90,000.00 | 15-439 15-401 | | | |
| 122 422 W Taylor Ave | D | SF | | HR-R | \$ 8,820.00 | 10/31/2007 | 3 | 2 | 18.3% | | | | | |
| 125 368 E Congress Ave | Fam | MH | | | \$ 35,000.00 | 1/10/2008 | 3 | 3 | 64.7% | | | | | |
| 126 911 N Sonora St | E/D | SF | | | \$ 23,088.00 | 1/10/2008 | 3 | 2 | 48.0% | | | | | |
| 128 660 W Pima Ave | Fam | SF | Interior | ER | \$ 35,645.76 | 2/1/2008 | 1 | 7 | 74.1% | \$ 10,000.00 | 15-439 - Bathroom | | | |

| Address | HHLD Type | Dwelling Type | Inspect | Activity | Annual Income | Date Applied | Sewer & Trash | hhld size | % of AMI | Estimated Rehab Costs | Funding Sources | Scoring | | |
|-------------------------|-----------|---------------|----------|----------|---------------|--------------|---------------|-----------|----------|-----------------------|----------------------------------|-------------|------------------|-------------|
| | | | | | | | | | | | | 1 = Current | 2 = 2nd priority | 3 = WL only |
| 134 313 E Congress Ave | E/Fam | MH | | HR-R | \$ 42,000.00 | 5/19/2008 | 3 | 4 | 65.4% | | Eligibility Issue | | | |
| 136 521 E Lincoln Ave | Fam | SF | | | \$ 25,000.00 | 5/28/2008 | 3 | 8 | 29.5% | | | | | |
| 143 345 W Hess Ave | None | SF | Exterior | HR-R | \$ 9,600.00 | 7/29/2008 | 1 | 1 | 20.8% | | | | | |
| 145 103 W Pima Ave | Fam | SF | Exterior | HR-R | \$ 33,308.00 | 8/12/2008 | 1 | 3 | 57.7% | \$ 90,000.00 | FY11 REG CDBG / FY11 SISP | | | |
| 146 401 W Hess Ave | E | SF | | HR-R | \$ 24,552.00 | 8/22/2008 | 3 | 2 | 47.8% | | | | | |
| 148 384 W Byrd Ave | D/Fam | SF | | | \$ 34,464.00 | 10/14/2008 | 3 | 8 | 40.7% | | | | | |
| 150 750 W Patton Ave | D | SF | Interior | ER | \$ 29,412.00 | 11/12/2008 | 1 | 2 | 55.8% | \$ 40,000.00 | ER completed - HR with CDBG-R | | | |
| 151 708 W Pinkley Ave | E | SF | Interior | ER | \$ 23,387.76 | 11/19/2008 | 1 | 1 | 50.7% | \$ 40,000.00 | ER completed - HR with CDBG-R | | | |
| 153 465 W Seagoe Ave | Fam | SF | Exterior | HR | \$ 16,497.60 | 1/20/2009 | 1 | 3 | 27.0% | \$ 40,000.00 | FY11 REG CDBG / FY11 SISP | | | |
| 157 432 W Wilson Ave | E | SF | Interior | HR-R | \$ 18,192.00 | 3/16/2009 | 1 | 1 | 39.4% | | ER Eligibility Approved May 2010 | | | |
| 158 335 W Hess Ave | D | SF | Interior | ER | \$ 19,831.80 | 3/30/2009 | 1 | 1 | 43.0% | \$ 40,000.00 | ER completed: HR = CDBG-R | | | |
| 159 120 W Harding Ave | E | SF | | | \$ 12,225.60 | 4/7/2009 | 3 | 1 | 27.2% | | | | | |
| 160 343 W Wilson Ave | E | SF | Interior | HR-R | \$ 12,000.00 | 4/8/2009 | 1 | 2 | 23.4% | | 15-401 15-411 | | | |
| 162 338 W Hess Ave | E | SF | | HR | \$ 9,708.00 | 5/29/2009 | 1 | 4 | 14.7% | | 15-401 15-411 | | | |
| 163 414 W Lincoln Ave | E | MH | Exterior | HR-R | \$ 9,600.00 | 6/1/2009 | 1 | 1 | 20.8% | | | | | |
| 164 430 W Kennedy Ave | E | SF | Interior | HR-R | \$ 14,748.00 | 6/5/2009 | 1 | 2 | 28.0% | \$ 90,000.00 | FY11 REG CDBG / FY11 SISP | | | |
| 166 451 W Lindbergh Ave | D | SF | Interior | ER | \$ 11,880.00 | 7/7/2009 | 1 | 2 | 22.5% | \$ 68,966.00 | FY11 SISP | | | |
| 167 875 W Douglas Ave | E | SF | Interior | ER | \$ 36,924.20 | 9/6/2009 | 1 | 2 | 66.3% | | | | | |

| Address | HHLD Type | Dwelling Type | Inspect | Activity | Annual Income | Date Applied | Sewer & Trash | hhld size | Scoring | | Estimated Rehab Costs | Funding Sources |
|--------------------------|-----------|---------------|----------|----------|---------------|--------------|---------------|-----------|----------|--------------|----------------------------|-----------------|
| | | | | | | | | | % of AMI | % of AMI | | |
| 166 426 W Harding Ave | None | SF | | | \$ 7,200.00 | 9/8/2009 | 3 | 1 | 15.6% | | Eligibility Issue | |
| 169 336 W Seagoe Ave | Fam | SF | Exterior | HR-R | \$33,600.00 | 10/5/2009 | 1 | 5 | 47.2% | \$ 90,000.00 | Inspected JD & MLM 4/19/10 | |
| 170 1258 N Mesquite Ln | Fam | SF | | ER | \$39,664.56 | 10/15/2009 | 3 | 4 | 60.2% | | | |
| 171 359 W Harding Ave | D | SF | Exterior | | \$14,880.00 | 10/30/2009 | 1 | 3 | 25.1% | | | |
| 173 255 W Wilson | D | MH | | | \$10,872.00 | 1/7/2010 | 3 | 1 | 23.6% | | Eligibility Issue | |
| 174 394 W Byrd Ave | None | SF | | | \$ | 1/25/2010 | 3 | 1 | 0.0% | | Eligibility Issue | |
| 175 908 N Main St | None | SF | Exterior | HR-R? | \$23,000.00 | 3/3/2010 | 1 | 4 | 34.9% | | | |
| 176 548 W Dewey Ave | E | SF | | | \$22,488.00 | 3/15/2010 | 3 | 2 | 42.7% | | | |
| 177 824 S 1st St | D/Fam | SF | | | \$43,764.00 | 3/28/2010 | 1 | 4 | 66.4% | | | |
| 178 281 W Wilson Ave | None | SF | Exterior | HR | \$18,000.00 | 3/30/2010 | 1 | 1 | 39.0% | \$ 50,000.00 | | |
| 179 535 E Lincoln Ave | E | SF | Exterior | HR-R | \$42,000.00 | 4/7/2010 | | 6 | 54.9% | | | |
| 180 1041 S. 4th Street | D/Fam | SF | Exterior | HR | \$34,000.00 | 5/13/2010 | | 3 | 56.7% | | major rehab | |
| 181 386 W Lindbergh | E | SF | Interior | ER | \$11,532.00 | 5/14/2010 | | 1 | 24.7% | | CDBG-R | |
| 182 243 W. Vah Kl Inn Rd | E | SF | Exterior | HR | \$18,888.00 | 5/20/2010 | | 1 | 40.5% | | | |
| 183 740 W. Roosevelt | E | SF | | ER | \$25,100.68 | 6/2/2010 | | 3 | 41.8% | | | |
| 184 1029 S. 4th St | E | MH | Exterior | HR | \$22,176.00 | 6/10/2010 | 1 | 2 | 41.6% | | major rehab | |
| 185 1035 S. 3rd St | E | SF | Exterior | HR-R? | \$24,600.00 | 7/12/2010 | 1 | 1 | 52.70% | | major rehab | |
| 186 815 S. 1st St | E | SF | Exterior | HR | \$21,216.00 | 9/7/2010 | 1 | 2 | 39.79% | | | |
| 187 970 N Sonora St | Fam | SF | | ? | \$20,312.00 | 9/14/2010 | 3 | 9 | 26.00% | | | |



FORM 2
COMMUNITY DEVELOPMENT BLOCK GRANT
GENERAL ADMINISTRATION SUMMARY

1. Applicant: City of Coolidge

| ITEM | | a. CDBG \$ | b. Non-CDBG \$* | c. Total |
|--|------------|--------------------|-----------------|------------------|
| 2. TAAP. Total costs for COG Technical Assistance and Application Preparation, as per local government/COG Agreement | | 0.00 | | 0.00 |
| 3. Salaries, Wages, Fringe Benefits | % or Hours | | | |
| 3.1 Position #1 Title: Assistant City Manager | 3.5% | 5,407.00 | | 5,407.00 |
| 3.2 Position #2 Title: Admin Assistant | 20% | 28,673.00 | | 28,673.00 |
| 3.3 Position #3 Title: Rehab Specialist | 6% | 5,920.00 | | 5,920.00 |
| 3.4 Position #4 Title: | | | | |
| 4. Professional Services (Contractual) | | | | |
| 4.1 For: Title and Recording | | 2,000.00 | | 2,000.00 |
| 4.2 For: | | | | |
| 4.3 For: | | | | |
| 5. Travel | | 500.00 | | 500.00 |
| 6. Office Supplies and Equipment | | 750.00 | | 750.00 |
| 7. Advertising/Publications | | 500.00 | | 500.00 |
| 8. Indirect Costs (% documented by cost allocation plan) | | | | |
| 9. Other Operating Expenses (specify) | | | | |
| 9.1 Item 1: Training/Education | | 750.00 | | 750.00 |
| 9.2 Item 2: | | | | |
| 9.3 Item 3: | | | | |
| 9.4 Other (Fair Housing, Section 504, etc.) | | 500.00 | | 500.00 |
| 10. TOTALS | | \$45,000.00 | | 45,000.00 |

* Indicate in parentheses if the amount is Leverage (L), Program Income (PI), or Other (O). If the amount is a mixture of different types of funds, indicate the amount for each type.

11. a. Indicate who will be in charge of the financial record keeping (give name and title):

Lisa Pannella, Finance Director

b. Provide the street address for the location of the financial records:

130 West Central Avenue, Coolidge, Arizona 85128



FORM 3
COMMUNITY DEVELOPMENT BLOCK GRANT
ACTIVITY BUDGET

| | | | | |
|--|----------------|--|-----------------|--------------|
| 1. Applicant: City of Coolidge | | 2. Activity Name: Housing Rehabilitation | | |
| | a. | b. | c. | |
| | CDBG \$ | Non-CDBG \$ | TOTAL \$ | |
| 3. Environmental Review Record Check box if included in Administration <input checked="" type="checkbox"/> | | | | |
| 4. Design/Engineering/Inspection (or other Professional Services related to project) Previously Procured <input checked="" type="checkbox"/> Procure <input type="checkbox"/> In-House <input type="checkbox"/> | | | | |
| 5. Construction Contract Work (include materials and DB wage rates) | | \$200,000.00 | | \$200,000.00 |
| 6. Fixed Asset Equipment | | | | |
| 7. Land Acquisition (includes easements) (<i>must comply with the Uniform Relocation Act</i>) | | | | |
| 8. Rehabilitation Services (if this exceeds 20% of total activity costs, attach a rationale) Procure <input type="checkbox"/> In-House <input checked="" type="checkbox"/> | | \$40,000.00 | | \$40,000.00 |
| 9. Other (specify or attached as page 4): | | \$15,000.00 | | \$15,000.00 |
| 10. For City/Town, County or Other Construction | | | | |
| 10.1 Purchase of materials | | | | |
| 10.2.a Employees (documentation attached as page regarding number of employees, wages, number of hours, etc.) | | | | |
| 10.2.b Offenders | | | | |
| 10.2.c Volunteers | | | | |
| 10.3 Equipment (Use vs. Purchase) (documentation attached regarding rental rates, number of hours to be used, type of equipment, etc.) | | | | |
| 10.4 Other (attached as page) | | | | |
| 11. TOTALS | | \$255,000.00 | | \$255,000.00 |

FY 2011 CDBG SSP Application
City of Coolidge
Housing Rehabilitation

| #9 Other | |
|--------------------------|----------------------|
| Item | Budget Detail |
| Lead Based Paint Testing | \$ 4,000.00 |
| Relocation Assistance | \$ 11,000.00 |
| Total | \$ 15,000.00 |



FORM 8
COMMUNITY DEVELOPMENT BLOCK GRANT
ACTIVITY DESCRIPTION:
HOUSING ACTIVITIES

1. Applicant: City of Coolidge

2. Activity Name: Housing Rehabilitation

3. Map(s) attached as page(s)

Examples of eligible housing activities include: private housing rehabilitation, public housing rehabilitation and modernization, infrastructure in support of new housing, new construction by eligible sub-recipients, housing services, property acquisition or conversion.

4. Type of Housing Activity (check all which apply):

- a. Single family unit, owner-occupied residential rehabilitation (Housing Rehab Guidelines required)
- b. Residential rental rehabilitation, one or two units (one of which must be occupied by low and moderate income persons) (Guidelines required)
- c. Residential rental rehabilitation, more than two units (51% low and moderate income persons)
- d. New housing construction (only eligible if executed by a sub-recipient)
Proforma attached as page
- e. Acquisition or conversion of property for housing
Proforma attached as page
- f. Housing services
- g. Lead-based paint hazard evaluation and reduction
- h. Infrastructure related to a proposed housing project
Proforma attached as page
- i. Home Ownership Assistance (Home Ownership Assistance Guidelines required)
- j. NRS Area (If the activity will take place in an approved NRS area, persons do not need to be income qualified. However, the applicant must also complete Form 13 and attach to application as page .)
- k. Commercial Rehabilitation
- l. Other (describe):

5. WHAT ARE YOU GOING TO DO?

Describe the activity and what is intended to be accomplished. See instructions.

Rehabilitate four (4) owner occupied housing units within the corporate limits of the City of Coolidge. All properties need extensive repairs. All properties have already been identified and inspected. Two (2) properties are replacement/reconstruct since the condition of the existing unit is substandard and the units are not structurally sound for rehabilitation. The remaining two (2) units are a straight rehabilitation since the repairs needed are extensive however the structural integrity of the home is sound.

Funds will be provided to all households as a conditional deferred payment loan with promissory notes executed and deeds of trust filed against the property. Loans will be forgiven if the family maintains and

occupies the property for the affordability period as outlined in the housing rehabilitation guidelines. Repayment will only be required if the family does not occupy the property for the full affordability period. We do not expect to generate program income from this project however the rehab guidelines addresses program income should that occur.

6. For construction or acquisition or conversion of property, complete the following:

- a. Is the site properly zoned? Yes No If no, when will the zoning issue be resolved?
- b. Are all utilities presently available to the site? Yes No If no, which utilities must be brought to the site?
Who has the responsibility for bringing utilities to the site?
- c. Provide copy of deed of ownership as page

7. WHY ARE YOU GOING TO DO IT?

Describe the problems and conditions or other factors that indicate a need for the activity.
Currently, the City of Coolidge has over 60 households on the waiting list for Housing Rehabilitation Services (page ##). Thirty seven of the households could immediately be served if fundes were available and 27 households need to resolve outstanding utility payment issues vefore assistance can be provided. The City of Coolidge proposes to leverage CDBG SSP funds under this application with other CDBG Regional Account funds. By combining resources between the two we will be able to continue to resonstruct properties that are unsound and provide a safe living environment for the elders, disabled and children who currently occupy these units.

8. Indicate:

| | |
|--|-----------------------------------|
| a. Total Number of People to be Served: 11 | d. Total Number of Units: 4 |
| b. Total Low Moderate People: 11 | e. Total Low Moderate Units: 4 |
| c. LM Percentage: 100% | f. Source of Information as page: |

9. Will there be program income generated from the activity? Yes No

If yes, describe the program income source and estimated amount. If a DPL is required, this must be completed and RLF procedures developed and submitted for approval to CDBG.

Deferred payment loans will be used and due to the nature of the households we do not expect any program income to be generated. However, in accordance with CDBG program requirements our Rehab Guidelines have been approved by ADOH. The guidelines address how program income will be handled.

10. Describe the income qualification process to be used. Include the name, title, and phone number of the persons responsible for the process and indicate the date the information was obtained.

Jill Dusenberry, Assistant City Manager, 520-723-6014 will be responsible for income qualification process/procedures. See page 14 for a list of the income levels to be used and page 15 for a list of the documents requested for this process. The City of Coolidge uses the HUD third party verification process for income calculations.

11. If applicable, it is assumed that the activity will use federal Housing Quality Standards (HQS) as the housing rehabilitation standard. If HQS or a more stringent state or local code will not be adhered to, describe the code or standard that will be used and provide a rationale for the proposed standard. This cannot be "NA." *Please specify the specific code that will be followed in your rehab program, which at a minimum must be HQS.*

All units will be rehabilitated to local building code. The City of Coolidge has currently adopted the following codes: International Building, Residential, Mechanical, Plumbing, Fire, Property Maintenance, Existing Building, Energy Conservation, Zoning, Code Council Performance Codes 2006; National Electrical Code 2005; Uniform Administrative Abatement of Dangerous Building Code 1997; Energy conservation and abatement of toxic chemicals, as per HUD.

12. For housing acquisition, conversion, or new construction projects and programs, indicate the entities that will act as the owner, developer, and manager, including a name, title, address and phone number of a responsible official for each entity (if available).

13. a. For housing acquisition, construction, or conversion projects, attach documentation verifying a commitment to finance the project and make the dwellings available to low and moderate income households as page .

b. Proforma attached as page

14. For all rental housing projects and programs:

a. attach a listing of the rents to be charged after rehabilitation (which must be affordable);

b. a definition of affordable;

c. a method whereby such were made public; and

d. if available, submit a copy of the draft agreement with the landlord that includes the process to be used to solicit tenants (see page)

15. For homeownership assistance, include the following:

- a. Indicate if potential homeowners will seek their own financing. If a particular financing entity has been identified, provide the name, address and contact person for that entity.

- b. Name, address, and phone number of the entity that will provide housing support services:

16. Ensure that any permanent relocation or displacement impacts of the project have been considered. This could potentially occur with the removal of low income housing stock from the market through demolition, acquisition, or conversion of dwellings. Contact the Council of Governments or CDBG Program staff for details.

Permanent Relocation/displacement anticipated? Yes (Describe plans or see page) No

17. If assistance to an eligible non-profit organization is proposed, supplemental information must be provided with your application. This information must include:

- a. Copy of articles of incorporation attached as page
- b. By-laws attached as page
- c. Tax exempt status attached as page
- d. Current board of directors attached as page
- b. Most recent audit and financial report attached as page
- c. Civil Rights Certification attached as page
- d. Financial Management Certification attached as page
- h. Statement from the Corporation Commission that the corporation has not been dissolved and is currently in good standing, attached as page



FORM 12
COMMUNITY DEVELOPMENT BLOCK GRANT
NATIONAL OBJECTIVE COMPLIANCE
DEMOGRAPHIC/RACIAL DATA

| | | | |
|--------------------------|------------------|------------------------|------------------------|
| 1. Applicant Name | City of Coolidge | 2. Project Name | Housing Rehabilitation |
|--------------------------|------------------|------------------------|------------------------|

This form should be used to capture demographic/racial data for CDBG-funded projects. The sections on application forms, related to demographics/ethnicity do not reflect the new categories used by HUD starting this funding year. Rather than re-create each application form for each activity applied for, CDBG has decided to initiate Form 12 to be used for all applications for funds.

3. Demographic/Ethnicity Data

- a) Source of Racial/Demographic Data: 2000 U.S. Census Summary File 1
- b) See page(s): 16

| Demographic Category | Number/# 4a) | Percentage/% 4b) | Hispanic/Latino Ethnicity/# 5a) | Percentage/% 5b) |
|---|-----------------|---------------------|---------------------------------------|---------------------|
| Single Race Categories | | | | |
| White | 4 | 100.00 | 4 | 100.00 |
| Black/African American | | | | |
| Asian | | | | |
| American Indian/Alaskan Native | | | | |
| Native Hawaiian/Other Pacific Islander | | | | |
| Multi-Race Categories: | | | | |
| American Indian/Alaskan Native & White | | | | |
| Asian & White | | | | |
| Black/African American & White | | | | |
| American Indian/Alaskan Native & Black/African American | | | | |
| Other Multi-Racial | | | | |
| Non-Hispanic/Latino Ethnicity | | | | |
| TOTAL 6) | 4 | 100.00 | 4 | 100.00 |

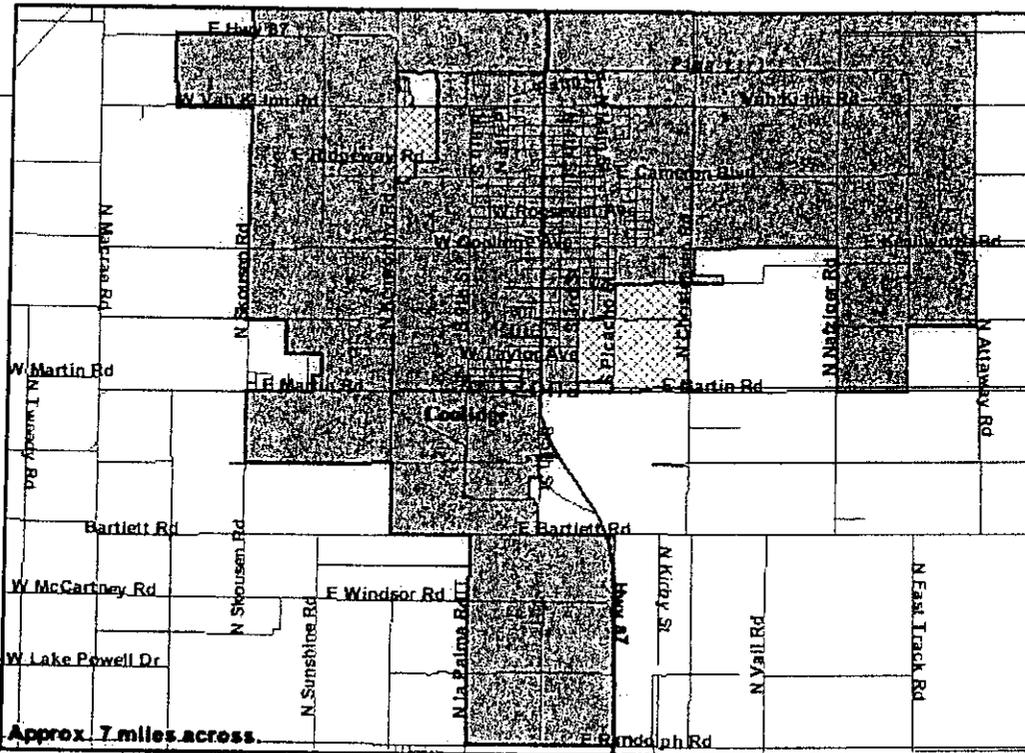
| | | | | |
|---|--|--|----------|--|
| Total Hispanic/Latino Ethnicity 7) | | | 4 | |
|---|--|--|----------|--|

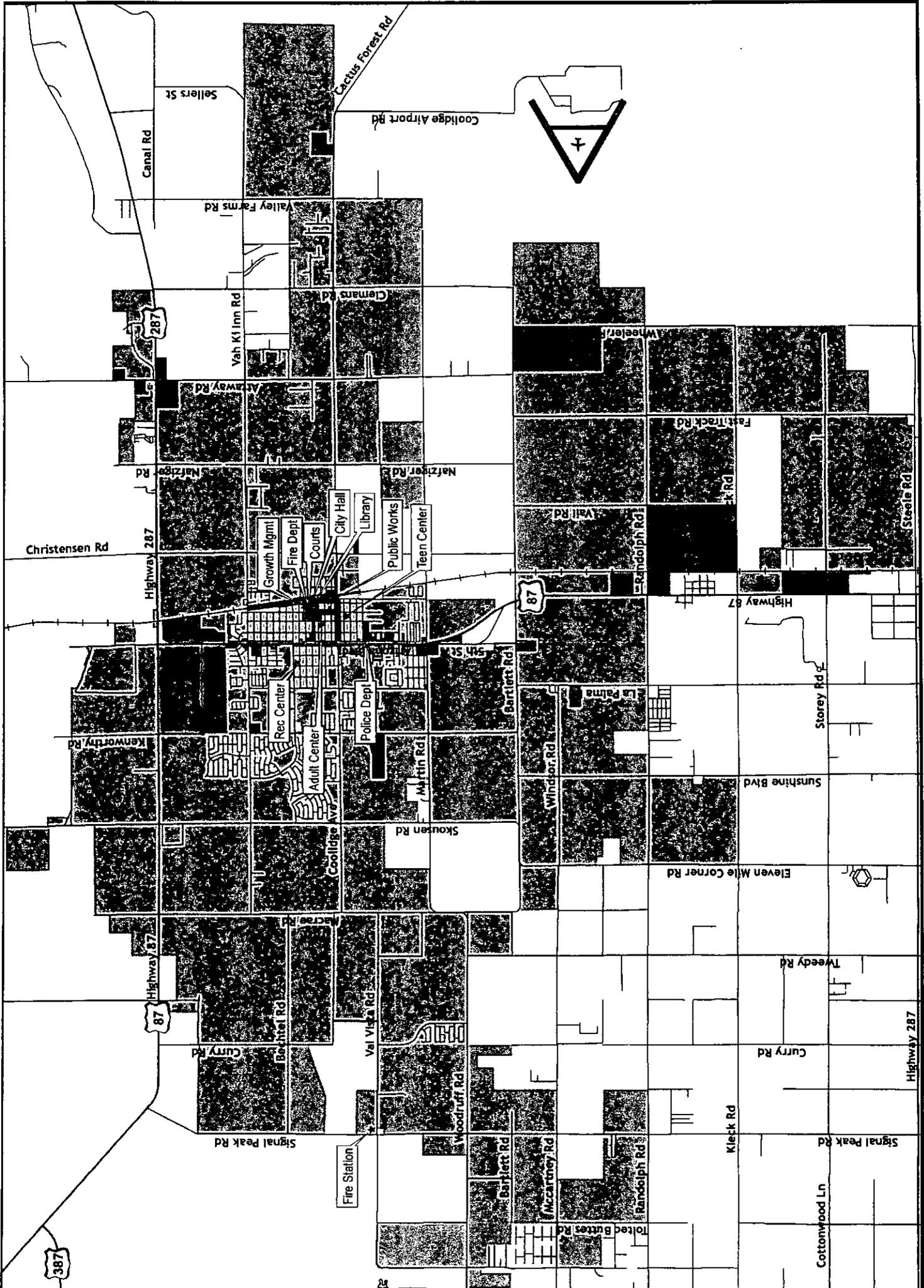
For reporting purposes, Hispanic is no longer classified as a race, but as an ethnic category. Thus, those collecting data on race must also ask the individual if he/she considers his/herself to be of Hispanic ethnicity. The Hispanic ethnicity has the potential to span across all races. Those who are White, Black, Asian, Pacific Islanders, American Indian, or Other Multi-Racial may also be counted as being Hispanic.

U.S. Census Bureau
American FactFinder

Legend

- Boundaries**
- State
 - '06 County
 - '06 Co Sub
 - '06 Place
 - '06 Place
 - '06 Con City
 - '00 Urban Area
 - '00 Urban Area
- Features**
- Major Road
 - Street
 - Stream/Waterbody
 - Stream/Waterbody







CITY OF COOLIDGE
Housing Rehabilitation Service Area

0 1 2 3
Miles



- ★ City Structures
- Roads
- +— Railroad
- Commercial Zones
- National Park
- ▨ Coolidge City Limits
- ▨ Pinal County

2010 ARIZONA INCOME LIMITS

ARIZONA COUNTIES

Revised 6/2010

State of Arizona -- State Housing Fund Program
HOME and Housing Trust Fund Program Income Limits

| | 1 PERSON | 2 PERSON | 3 PERSON | 4 PERSON | 5 PERSON | 6 PERSON | 7 PERSON | 8 PERSON | 9 PERSON |
|--------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| Flagstaff, AZ Coconino County | | | | | | | | | |
| MEDIAN HOUSEHOLD | 13450 | 15350 | 17250 | 19150 | 20700 | 22250 | 23750 | 25300 | 25300 |
| 30% (Very Low-Income) | 22400 | 25600 | 28800 | 31950 | 34550 | 37100 | 39650 | 42200 | 42200 |
| 60% | 26880 | 30720 | 34560 | 38340 | 41460 | 44520 | 47580 | 50640 | 50640 |
| 80% (Low-Income) | 35800 | 40900 | 46000 | 51100 | 55200 | 59300 | 63400 | 67500 | 67500 |
| Lake Havasu City-Kingman, AZ | | | | | | | | | |
| Mohave County | 11800 | 13600 | 15200 | 16850 | 18200 | 19550 | 20900 | 22250 | 22250 |
| MEDIAN HOUSEHOLD | 19700 | 22500 | 25300 | 28100 | 30350 | 32600 | 34850 | 37100 | 37100 |
| 30% (Very Low-Income) | 23640 | 27000 | 30360 | 33720 | 36420 | 39120 | 41820 | 44520 | 44520 |
| 60% | 31500 | 36000 | 40500 | 44950 | 48550 | 52150 | 55750 | 59350 | 59350 |
| 80% (Low-Income) | 40000 | 46000 | 51100 | 56200 | 61300 | 66400 | 71500 | 76600 | 76600 |
| Phoenix-Mesa-Glendale, AZ | | | | | | | | | |
| Maricopa - Pinal Counties | 14000 | 16000 | 18000 | 20000 | 21600 | 23200 | 24800 | 26400 | 26400 |
| MEDIAN HOUSEHOLD | 23350 | 26650 | 30000 | 33300 | 36000 | 38650 | 41300 | 44000 | 44000 |
| 30% (Very Low-Income) | 28020 | 31980 | 36000 | 39960 | 43200 | 46380 | 49560 | 52800 | 52800 |
| 60% | 37350 | 42650 | 48000 | 53300 | 57600 | 61850 | 66100 | 70400 | 70400 |
| 80% (Low-Income) | 47000 | 53500 | 60000 | 66500 | 73000 | 79500 | 86000 | 92500 | 92500 |
| Prescott, AZ Yavapai County | | | | | | | | | |
| MEDIAN HOUSEHOLD | 11950 | 13000 | 14600 | 16200 | 17500 | 18800 | 20100 | 21400 | 21400 |
| 30% (Very Low-Income) | 18900 | 21600 | 24300 | 27000 | 29200 | 31350 | 33500 | 35650 | 35650 |
| 60% | 22680 | 25920 | 29160 | 32400 | 35040 | 37620 | 40200 | 42780 | 42780 |
| 80% (Low-Income) | 30250 | 34600 | 38900 | 43200 | 46700 | 50150 | 53600 | 57050 | 57050 |
| Tucson, AZ Pima County | | | | | | | | | |
| MEDIAN HOUSEHOLD | 12400 | 14200 | 15950 | 17700 | 19150 | 20550 | 21950 | 23400 | 23400 |
| 30% (Very Low-Income) | 20650 | 23600 | 26550 | 29500 | 31900 | 34250 | 36600 | 38950 | 38950 |
| 60% | 24780 | 28320 | 31860 | 35400 | 38280 | 41100 | 43920 | 46740 | 46740 |
| 80% (Low-Income) | 33050 | 37800 | 42500 | 47200 | 51000 | 54800 | 58550 | 62350 | 62350 |
| Yuma, AZ Yuma County | | | | | | | | | |
| MEDIAN HOUSEHOLD | 9850 | 11250 | 12650 | 14050 | 15200 | 16300 | 17450 | 18650 | 18650 |
| 30% (Very Low-Income) | 16450 | 18800 | 21150 | 23450 | 25350 | 27250 | 29100 | 31000 | 31000 |
| 60% | 19740 | 22560 | 25380 | 28140 | 30420 | 32700 | 34920 | 37200 | 37200 |
| 80% (Low-Income) | 26250 | 30000 | 33750 | 37500 | 40500 | 43500 | 46500 | 49500 | 49500 |
| : Apache County | | | | | | | | | |
| MEDIAN HOUSEHOLD | 9350 | 10700 | 12050 | 13350 | 14450 | 15500 | 16600 | 17650 | 17650 |
| 30% (Very Low-Income) | 15600 | 17800 | 20050 | 22250 | 24050 | 25850 | 27600 | 29400 | 29400 |
| 60% | 18720 | 21360 | 24060 | 26700 | 28860 | 31020 | 33120 | 35280 | 35280 |
| 80% (Low-Income) | 24950 | 28500 | 32050 | 35600 | 38450 | 41300 | 44150 | 47000 | 47000 |
| : Cochise County | | | | | | | | | |
| MEDIAN HOUSEHOLD | 10850 | 12400 | 13950 | 15500 | 16750 | 18000 | 19250 | 20500 | 20500 |
| 30% (Very Low-Income) | 18100 | 20650 | 23250 | 25800 | 27900 | 29950 | 32000 | 34100 | 34100 |
| 60% | 21720 | 24750 | 27900 | 30960 | 33480 | 35940 | 38400 | 40920 | 40920 |
| 80% (Low-Income) | 28950 | 33050 | 37200 | 41300 | 44650 | 47950 | 51250 | 54550 | 54550 |

DOCUMENTATION REQUIRED EMERGENCY REPAIR AND HOUSING REHABILITATION

Income - must be submitted for all household members who work or receive benefits.

- ❑ **Employment Income.** Copy of your last two years w-2's and copies of your pay stubs for the last two months.
- ❑ **Dividend/interest income.** Copy of most recent bank, brokerage or other account statements. Provide one copy of each of the most recent checking, savings and investment account statements.
- ❑ **Pension/Social Security Income.** Copy of most recent award letter or copy of your most recent pension check.
- ❑ **Veteran's Administration Benefits.** Copy of check, check stub or award letter.
- ❑ **Unemployment Compensation.** Copy of check, check stub or award letter.
- ❑ **Public Assistance.** Copy of most recent award letter, specifying amount of assistance.
- ❑ **Alimony, child support or separate maintenance income.** Copy of award letter(s) from the courts.

Household Size

- ❑ **Copy of photo identification for each household member over 18 years of age.**
- ❑ **Copies of social security cards for each household member.**

Property Eligibility

- ❑ **Copy of deed of trust or documentation that you are the property owner.**
- ❑ **Copy of homeowner's insurance policy or statement as to why you do not have homeowners insurance.**

U.S. Census Bureau

American FactFinder

P1. TOTAL POPULATION [1] - Universe: Total population

Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/data/notes/expsf1u.htm>.

| | |
|--------------|-------------------------------|
| | Coolidge city, Arizona |
| Total | 7,786 |

U.S. Census Bureau
Census 2000

Census count corrections for American Indian and Alaska Native Areas (AIANAs), states, counties, places, county subdivisions, census tracts, and blocks may have been released as a result of an external challenge through the Count Question Resolution Program.

P3. RACE [71] - Universe: Total population

Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/data/notes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|-------------------------------|
| Total: | 7,786 |
| Population of one race: | 7,484 |
| White alone | 4,504 |
| Black or African American alone | 646 |
| American Indian and Alaska Native alone | 438 |
| Asian alone | 66 |
| Native Hawaiian and Other Pacific Islander alone | 4 |
| Some other race alone | 1,836 |
| Population of two or more races: | 302 |
| Population of two races: | 287 |
| White; Black or African American | 8 |
| White; American Indian and Alaska Native | 58 |
| White; Asian | 5 |
| White; Native Hawaiian and Other Pacific Islander | 1 |
| White; Some other race | 144 |
| Black or African American; American Indian and Alaska Native | 13 |
| Black or African American; Asian | 2 |
| Black or African American; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; Some other race | 9 |
| American Indian and Alaska Native; Asian | 3 |
| American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| American Indian and Alaska Native; Some other race | 28 |
| Asian; Native Hawaiian and Other Pacific Islander | 1 |
| Asian; Some other race | 12 |
| Native Hawaiian and Other Pacific Islander; Some other race | 3 |
| Population of three races: | 15 |
| White; Black or African American; American Indian and Alaska Native | 9 |
| White; Black or African American; Asian | 0 |
| White; Black or African American; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; Some other race | 0 |
| White; American Indian and Alaska Native; Asian | 0 |
| White; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| White; American Indian and Alaska Native; Some other race | 4 |

| | |
|---|---|
| White; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; Asian; Some other race | 0 |
| White; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Asian | 0 |
| Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; American Indian and Alaska Native; Some other race | 0 |
| Black or African American; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; Asian; Some other race | 0 |
| Black or African American; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| American Indian and Alaska Native; Asian; Some other race | 0 |
| American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Asian; Native Hawaiian and Other Pacific Islander; Some other race | 2 |
| Population of four races: | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian | 0 |
| White; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; American Indian and Alaska Native; Some other race | 0 |
| White; Black or African American; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; Asian; Some other race | 0 |
| White; Black or African American; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; American Indian and Alaska Native; Asian; Some other race | 0 |
| White; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| Black or African American; American Indian and Alaska Native; Asian; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Population of five races: | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian; Some other race | 0 |
| White; Black or African American; American Indian and Alaska Native; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; Black or African American; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| White; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |
| Population of six races: | 0 |
| White; Black or African American; American Indian and Alaska Native; Asian; Native Hawaiian and Other Pacific Islander; Some other race | 0 |

U.S. Census Bureau
Census 2000

P7. RACE [8] - Universe: Total populationData Set: Census 2000 Summary File 1 (SF 1) 100-Percent DataNOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total: | 7,786 |
| White alone | 4,504 |
| Black or African American alone | 646 |
| American Indian and Alaska Native alone | 436 |
| Asian alone | 56 |
| Native Hawaiian and Other Pacific Islander alone | 4 |
| Some other race alone | 1,836 |
| Two or more races | 302 |

U.S. Census Bureau
Census 2000**P8. HISPANIC OR LATINO BY RACE [17] - Universe: Total population**Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent DataNOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total: | 7,786 |
| Not Hispanic or Latino: | 4,734 |
| White alone | 3,609 |
| Black or African American alone | 623 |
| American Indian and Alaska Native alone | 349 |
| Asian alone | 52 |
| Native Hawaiian and Other Pacific Islander alone | 2 |
| Some other race alone | 3 |
| Two or more races | 96 |
| Hispanic or Latino: | 3,052 |
| White alone | 895 |
| Black or African American alone | 23 |
| American Indian and Alaska Native alone | 89 |
| Asian alone | 4 |
| Native Hawaiian and Other Pacific Islander alone | 2 |
| Some other race alone | 1,833 |
| Two or more races | 206 |

U.S. Census Bureau
Census 2000**P9. RACE (TOTAL RACES TALLIED) [7] - Universe: Total races tallied**Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent DataNOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| | Coolidge city, Arizona |
|--|------------------------|
| Total races tallied: | 8,103 |
| White alone or in combination with one or more other races | 4,733 |
| Black or African American alone or in combination with one or more other races | 687 |
| American Indian and Alaska Native alone or in combination with one or more other races | 553 |

| | |
|---|-------|
| Asian alone or in combination with one or more other races | 81 |
| Native Hawaiian and Other Pacific Islander alone or in combination with one or more other races | 11 |
| Some other race alone or in combination with one or more other races | 2,038 |

U.S. Census Bureau
Census 2000

P10. HISPANIC OR LATINO BY RACE (TOTAL RACES TALLIED) [15] - Universe: Total races tallied
Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| Total races tallied: | Coolidge city, Arizona |
|---|------------------------|
| Not Hispanic or Latino: | 8,103 |
| White alone or in combination with one or more other races | 4,833 |
| Black or African American alone or in combination with one or more other races | 3,657 |
| American Indian and Alaska Native alone or in combination with one or more other races | 411 |
| Asian alone or in combination with one or more other races | 61 |
| Native Hawaiian and Other Pacific Islander alone or in combination with one or more other races | 4 |
| Some other race alone or in combination with one or more other races | 26 |
| Hispanic or Latino: | 3,270 |
| White alone or in combination with one or more other races | 1,046 |
| Black or African American alone or in combination with one or more other races | 43 |
| American Indian and Alaska Native alone or in combination with one or more other races | 142 |
| Asian alone or in combination with one or more other races | 20 |
| Native Hawaiian and Other Pacific Islander alone or in combination with one or more other races | 7 |
| Some other race alone or in combination with one or more other races | 2,012 |

U.S. Census Bureau
Census 2000

P11. HISPANIC OR LATINO [1] - Universe: People who are Hispanic or Latino
Data Set: Census 2000 Summary File 1 (SF 1) 100-Percent Data

NOTE: For information on confidentiality protection, nonsampling error, definitions, and count corrections see <http://factfinder.census.gov/home/en/datanotes/expsf1u.htm>.

| Coolidge city, Arizona | |
|------------------------|-------|
| Total | 3,052 |

U.S. Census Bureau
Census 2000

Standard Error/Variance documentation for this dataset:

Accuracy of the Data: Census 2000 Summary File 1 (SF 1) 100-Percent Data (PDF 44KB)

U.S. Department of Housing and Urban Development
 2000 Low and Moderate Income Census Data
 By Census Tract
 PINAL COUNTY

City of Coolidge

| Census Tract | Block Group | Total Population | Residential Structures | Low/Mod Universe | Total Low/Mod | Low/Mod Percent |
|--------------|-------------|------------------|------------------------|------------------|---------------|-----------------|
| 001000 | 1 | 1952 | 685 | 1894 | 1318 | 68.6% |
| 001000 | 2 | 1267 | 402 | 1299 | 987 | 76.0% |
| 001000 | 3 | 1505 | 662 | 1478 | 1078 | 72.9% |
| 001000 | 4 | 0 | 0 | 0 | 0 | 0.0% |
| 001100 | 1 | 918 | 370 | 904 | 457 | 50.6% |
| 001100 | 2 | 1050 | 408 | 1033 | 460 | 44.5% |
| 001100 | 3 | 1075 | 678 | 1104 | 635 | 57.6% |
| 001100 | 4 | 19 | 7 | 39 | 25 | 64.1% |

Extrapolated from Information Compiled by Arizona Department of Housing, CDBG Program - April 2003

Source - <http://www.hud.gov/offices/cpd/systems/census/lowmod/index1.cfm>



CERTIFICATIONS

APPLICANT CERTIFICATIONS FOR FY 2011

The applicant hereby assures and certifies that:

1. It possesses legal authority to apply for Community Development Block Grant funds, and to execute the proposed program.
2. Prior to the submission of the application, the applicant's governing body has duly adopted or passed as an official act a resolution authorizing the submission of the application, including all understandings, assurances, statutes, regulations and orders contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
3. Its chief executive officer or other officer of the applicant approved by the State:
 - a. Consents to assume the status of a responsible Federal official under the National Environmental Policy Act of 1969 (NEPA) and other provisions of Federal law, as specified at 24 CFR 58.1(a) (3) and (a)(4), which further the purposes of NEPA insofar as the provisions of such Federal law apply to this program.
 - b. Is authorized and consents on behalf of the applicant and him(her)self to accept the jurisdiction of the federal and State courts for the purpose of enforcement of his/her responsibilities as such an official.
4. It will comply with the provisions of Executive Order 11990, relating to evaluation of flood hazards and Executive Order 11288 relating to the prevention, control and abatement of water pollution.
5. It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Preservation of Archeological and Historical Data Act of 1966, P.L. 93-291 (16 U.S.C. 469a-1, et.seq.).
6. It will administer and enforce the labor standard requirements of the Davis Bacon Act, as amended at 40 U.S.C. 276a-276a-5, and the Contract Work Hours and Safety Standards Act at 40 U.S.C. 327-333.
7. It will comply with the provisions of 24 CFR Part 24 relating to the employment, engagement of services, awarding of contracts or funding of any contractors or subcontractors during any period of debarment, suspension or placement in ineligibility status.
8. It shall comply with the requirements of the 1992 Lead Based Paint Poisoning Prevention Act of 42 U.S.C. 4821-4846 (also Title X of the Housing and Community Development Act of 1992) and implementing regulations at 24 CFR Part 35.
9. It will comply with the provisions of 24 CFR part 58 "Uniform Grant Administrative Requirements" and OMB Circular A-87.
10. It will comply with the American Disabilities Act and Section 504 of the Rehabilitation Act, as amended.

11. It will comply with
 - a. Title VI of the Civil Rights Act of 1964 (Pub. L. 88- 352), and the regulations issued pursuant thereto (24 CFR Part 1).
 - b. Title VIII of the Civil Rights Act of 1968 (Pub. L. 90- 284), as amended.
 - c. Section 109 of the Housing and Community Development Act of 1974.
 - d. Executive Order 11063 pertaining to equal opportunity in housing and nondiscrimination in the sale or rental of housing built with Federal assistance.
 - e. Executive Order 11246, and the regulations issued pursuant thereto (24 CFR Part 130 and 41 CFR Chapter 60).
 - f. Section 3 of the Housing and Urban Development Act of 1968, as amended.
 - g. Federal Fair Housing Act of 1988, P.L. 100-430.
 - h. The prohibitions against discrimination on the basis of age under the Age Discrimination Act of 1973, 42. U.S.C. 6101-07, and the prohibitions against discrimination against persons with handicaps under Section 504 of the Rehabilitation Act of 1973, (P.L. 93-112), as amended, and the regulations at 24 CFR Part 8.
 - i. The requirements of the Architectural Barriers Act of 1966 at 42 U.S.C. 4151-415.
12. It will comply with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations.
13. It will comply with applicable conflict of interest provisions, incorporate such in all contracts and establish safeguards to prohibit employees from using positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
14. It will comply with the provisions of the Hatch Act that limits the political activity of employees.
15. It will give representatives of the State, the Secretary of HUD, the Inspector General, and the General Accounting Office access to all books, accounts, records, reports, files and other papers, things, or property belonging to it or in use by it pertaining to the administration of State CDBG assistance.
16. It will ensure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the program are not listed on the Environmental Protection Agency's (EPA) list of violating facilities and that it will notify the State of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
17. It will comply with the flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973, Pub.L. 93-234, 87 Stat., 975, approved December 31, 1973. Section 103 (a) required, on and after March 2, 1974.
18. It has AND WILL COMPLY WITH THE PROVISIONS OF THE STATE OF ARIZONA CITIZEN AND PUBLIC PARTICIPATION PLAN FOR THE STATE OF ARIZONA CDBG PROGRAM.
19. It has developed plans to minimize displacement of persons as a result of activities assisted in whole or in part with CDBG funds and to assist persons actually displaced as a result of such activities, and has provided information about such plans to the public.

20. It will not recover any capital costs of public improvements assisted in whole or in part with CDBG funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements **unless**:
 - a. the CDBG funds are used to pay the proportion of the fee or assessment that is financed from other revenue sources, or:
 - b. it will certify to the State in writing that it lacks sufficient CDBG funds to comply with (a) but that it will not assess properties owned by very low-income persons.
21. It will provide all other funds/resources identified in the application, or any additional funds/resources necessary to complete the project as described in the application as submitted, or as may be later amended.
22. It will comply with the requirements of the Single Audit Act of 1996 and OMB Circular A-133; and if the grant is closed out prior to all funds having been audited, it shall refund to ADOH any costs disallowed as a result of any audit conducted after the date of grant closeout.
23. It hereby adopts and will enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and will enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstrations within its jurisdiction.
24. It will ensure that, to the best of the knowledge and belief of the undersigned:
 - a. no Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in the connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
 - b. if any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 - c. the undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

"This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

25. It shall comply with the provisions of Section 102 of the HUD Reform Act of 1989.
26. It shall ensure that efforts are made to recruit minority, disabled and woman owned businesses for its vendor/supplier lists.

CERTIFIED BY:

Signature of Mayor or Chair of County Board

May 23, 2011

Date

Thomas R. Shope
Typed Name of Mayor or Chair of County Board

NOTE: The Attorney General has ruled that these Certifications must have an original signature when submitted to the CDBG Program. If an applicant submits more than one application, the Certifications should be included in the application that includes administration funds and other general items such as public participation, resolutions, etc.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, STATE SPECIAL PROJECTS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATIONS.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program, State Special Projects; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within these applications address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge, Arizona, authorize application to be made to the State of Arizona, Department of Housing for FY 2011 CDBG funds, and authorize the Mayor to sign the application and contract or grant documents for receipt and use of these funds for Housing Rehabilitation from the State Special Projects account and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said application(s); and

THAT, this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the City of Coolidge will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in these applications.

Passed and adopted by the Mayor and City Council of the City of Coolidge, Arizona, this 23rd day of May 2011.

Mayor, Thomas R. Shope

ATTEST:

APPROVED AS TO FORM:

City Clerk, Norma Ortiz

City Attorney, Denis Fitzgibbons

Resolution No. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE AUTHORIZING THE ADOPTION OF OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED MAY 2010 IN RELATION TO APPLICATIONS FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR A HOUSING REHABILITATION PROGRAM.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking an owner occupied housing rehabilitation program;

WHEREAS, this program is anticipated to be funded with Community Development Block Grant (CDBG) funds provided by the Arizona Department of Housing;

WHEREAS, the State CDBG Program requires that that every applicant requesting CDBG dollars for housing rehabilitation adopt specific guidelines for such a program; and

WHEREAS, the City of Coolidge has developed such Owner Occupied Housing Rehabilitation Guidelines dated May 2010, which were pre-approved by the State.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge hereby adopts such Owner Occupied Housing Rehabilitation Guidelines dated May 2010, which shall be used to implement its CDBG funded housing rehabilitation program funded through its applications for FY 2011 funds; and

THAT, the City of Coolidge shall utilize such Owner Occupied Housing Rehabilitation Guidelines dated May 2010 without revision except such revisions as may be authorized in writing by the parties identified on the CDBG Program's CD-1 Form; with such revisions submitted to the CDBG Program within a maximum of ten (10) working days of approval by the City of Coolidge.

Passed and adopted by the Mayor and City Council of the City of Coolidge this 23rd day of May 2011.

By: _____
Mayor Thomas R. Shope

ATTEST:

By: _____
City Clerk, Norma Ortiz

APPROVED AS TO FORM:

By: _____
City Attorney, Denis Fitzgibbons

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$200,000 in FY 11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY 11 CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held at 6:30 p.m. on February 28, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to gather citizen input on the use of the CDBG funds. Examples of possible uses include the following:

1. public infrastructure (e.g. water, wastewater, street improvements);
2. community facilities (e.g. parks, health clinics, libraries, senior or youth centers);
3. housing (e.g. owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
4. public services (e.g. paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
5. economic development (e.g. a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about hearing, grievances, the CDBG program or to receive assistance in formulating prospective project ideas for presentation at the hearing contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY(520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

Note to Publisher: Run as 3x5 ROP; 4 point type; black border; non legal section; Publication Date 2-9-11

Affidavit of Publication

STATE OF ARIZONA
COUNTY OF PINAL

ss.

RUTH A. KRAMER

first being duly sworn
deposes and says: That he/she is a native born citizen of the United States

and that I am an agent and/or publisher of the newspaper published at Coolidge, Pinal County of each week; that a notice, a full, true and correct copy of which is hereunto attached, was printed in the newspaper, and not in a supplement thereto, for the first publication thereof having the date of _____ 9TH _____

_____ ARY _____ A.D., 2011

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$200,000 in FY-11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY-11 CDBG funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held at 6:30 p.m. on February 28, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to gather citizen input on the use of the CDBG funds. Examples of possible uses include the following:

1. public infrastructure (e.g. water, wastewater, street improvements);
2. community facilities (e.g. parks, health clinics, libraries, senior or youth centers);
3. housing (e.g. owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
4. public services (e.g. paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program) and
5. economic development (e.g. a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about hearing, grievances, the CDBG program or to receive assistance in formulating prospective project ideas for presentation at the hearing contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone: (520) 723-5361
Fax: (520) 723-6067
TTY: (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

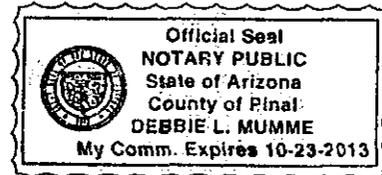
No. of publications: 1; date of publication: February 9, 2011.

NOTARY EXAMINER

Notary Public for the Coolidge Examiner

A.D. 2011

Public in and for the County of Pinal, State of Arizona



STATE OF ARIZONA
COUNTY OF PINAL

SS.

Affidavit of Publication

RUTH A. KRAMER first being duly sworn
deposes and says: That he/she is a native born citizen of the United States
of America, over 21 years of age, that I am an agent and/or publisher of the
Coolidge Examiner, a weekly newspaper published at Coolidge, Pinal
County, Arizona, on Wednesday of each week; that a notice, a full, true and
complete printed copy of which is hereunto attached, was printed in the
regular edition of said newspaper, and not in a supplement thereto, for
ONE consecutive issues the first publication thereof having
been on the 9TH

day of FEBRUARY A.D., 2011

Second publication _____

Third publication _____

Fourth publication _____

Fifth publication _____

Sixth publication _____

City of Coolidge

Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$200,000 in FY 11 Federal
Arizona Department of Housing Regional Account (RA). The City also intends to
CDBG funds from the State Special Projects (SSP) account. CDBG funds must
persons and areas alleviate slum and blight or address urgent need. A public hearing
on February 28, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Blvd.
gather citizen input on the use of the CDBG funds. Examples of possible uses include:

1. public infrastructure (e.g. water, wastewater, street improvements)
2. community facilities (e.g. parks, health clinics, libraries, senior or youth centers)
3. housing (e.g. owner-occupied or multi-family rehab, utility connections or constructed by a non-profit)
4. public services (e.g. paying the salary of an additional staff person to expand, purchasing a van to transport persons with disabilities, equipment and program) and
5. economic development (e.g. a loan to a business for job creation, micro-acquisition of land for an existing business expansion)

For more information about hearing, grievances, the CDBG program or to receive prospective project ideas for presentation at the hearing contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone: (520) 723-5361
Fax: (520) 723-6067
TTY: (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at least 48 hours before the hearing.

No. of publications: 1 date of publication: February 9, 2011

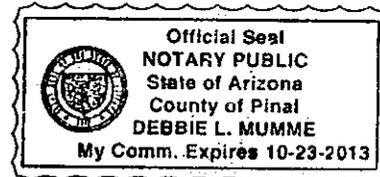
COOLIDGE EXAMINER

By Ruth A. Kramer
agent and/or publisher of the Coolidge Examiner

Sworn to before me this 14th

day of February A.D. 2011
Debbie L. Mumme

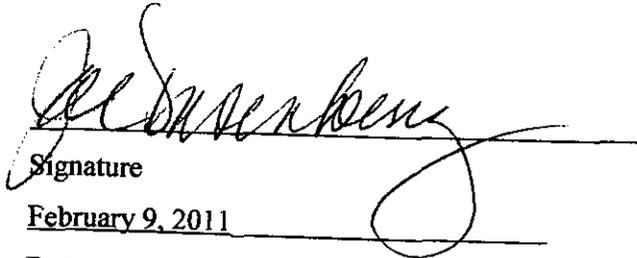
Notary Public in and for the County
of Pinal, State of Arizona



CERTIFICATE OF POSTINGS/DISTRIBUTION

I, Jill Dusenberry, certify that on this 9th day of February, 2011, I posted/distributed, a Notice of Public Hearing scheduled for February 28, 2011 at 6:30 p.m. at Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona 85128 concerning the proposed use of CDBG funds:

- Coolidge City Hall – 130 West Central Avenue
- Coolidge Public Library – 160 West Central Avenue
- Coolidge City Council Chambers – 911 S. Arizona Boulevard


Signature

February 9, 2011
Date

Jill Dusenberry

Name

Assistant City Manager

Title

CDBG Public Hearing
February 28, 2011
City of Coolidge Council Chambers
911 S Arizona Blvd
Coolidge, Arizona

Jill Dusenberry, Assistant City Manager began the public hearing at 6:45 PM, She shared with the attendees that the City of Coolidge is investigating the submittal of a CDBG Regional Application and a State Special Project Application.

1. Discussion of CDBG National Objectives and types of activities that can be funded by CDBG.
 - “...the development of viable urban (and rural) communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate income.”
 - To qualify for CDBG funding the project must meet 1 of 3 national objectives
 - Primarily benefit people with low and moderate incomes (80% AMI)
 - Prevent or eliminate slum and blight
 - Meet urgent needs relating to health and safety
 - CDBG Low/Mod Benefit
 - Area wide Benefit
 - Primary residential service area where 51% of the residents are low/mod.
 - Limited Clientele Benefit
 - Abused Children, Battered Spouses, Persons with Disabilities, Migrant Farm Workers, Elderly Persons, Homeless Persons, and Illiterate Persons.
 - LM Housing: An activity which adds to or improves the housing structure and the unit will be occupied by low/mod person upon completion
 - LM Job Creation or Retention: An activity which creates permanent jobs. At least 51% of the jobs will be held by or made available to LM persons.
 - Eligible CDBG Activities
 - Public Works & Safety Activities, Community and Supportive Housing and Removal of Barriers, Public Services, Housing, Economic Development, Neighborhood Revitalization, Planning, etc.
2. Announcement of the amount of CDBG funds expected to be available in both the Regional Account and the Special Projects Account. The estimated amount of

CDBG funds available to the applicant from both the Regional and State Special Project Accounts for FY 2011 has not yet been released from the Arizona Department of Housing.

- Funding at Congressional level will be reducing funds drastically.
 - SSP as a \$300,000 cap; SSP deadline is June 30th, 2011
 - In FY 2010, CDBG Funds in the following amounts were available:
 - Regional Account: \$9,715,424 of which \$2,373,791 was allocated to the Central Arizona association of Governments region with each community receiving approximately \$139,700.
 - State Special Projects: \$1,714,487
 - In FY 2009, CDBG Funds in the following accounts were available:
 - Regional Account: \$9,873,509 of which \$2,409,431 was allocated to CAAG region with each community receiving approximately \$142,000.
 - State Special Projects: \$1,742,384.
 -
3. Discussion regarding the estimated amount of funds that will be used to benefit low-moderate income person.
- For the past few years the city has focused 100% of their funding on projects/programs with benefit low-moderate income persons. Staff anticipates this focus continuing since not Slum Blight or Urgent Need Activities have been suggested so far this year.
4. Discussion and citizen input regarding housing and community development needs in the community.
- There is a huge need for housing rehabilitation in the community. City of Coolidge has been able to assist 30 households within a 7 year span.
 - Street Improvements
5. Discussion and citizen input regarding possible projects to be funded with CDBG funds.
- Many Street improvements needed in the community.
 - Street Projects can not be funded with such a small dollar amount.
 - Even street maintenance will need more available funds to be effective.
 - Walker Park Bathrooms
 - Vacant lot clean-up/Community clean up
 - Housing Rehabilitation
 - Exterior Commercial Rehabilitation in Historic District
 - Business owner and business operator must be within low income limits in order to be assisted.
6. Review of past performance of CDBG funded projects by year.
- Street improvements
 - Homeownership Assistance

- Skate Park
- East Park Improvements
- Numerous Housing Rehabilitations
- Commercial Rehabilitation
- Demolition & Clearance
- One Time Opportunity Projects:
 - ACTION – Teen Center
 - ACTION – Police Staffing
 - ACTION – Homeownership Assistance
 - ACTION – Computers (Teen Center)
 - ACTION – Community Clean-Up
 - ACTION – Street Lights

The public hearing concluded at 7 pm.

Please see attached list of attendees.

**CDBG Public Hearing
Sign In Sheet - February 28, 2011**

| Name | Business Name | Address | Phone | Fax | E-mail |
|-----------------------|---------------------------------|-----------------------------|---------------------|-----|------------------------------------|
| NATHAN PENNEY | City of Coolidge | 130 W Central Ave | 723-6028 | | npenney@coolidgeaz.com |
| JILL DUSENBERG | City of Coolidge | 130 W Central Ave | 723-6014 | | jdusenbergy@coolidgeaz.com |
| STEVE HUDSON | City of Coolidge Council Member | | 723-3287 | | Steve@streetmovers.com |
| LINDA HUDSON | DBS/Stroke | 423 N. Florence Ct | 723-3287 | | ch061403@yahoocn |
| Robby Cresswell | City of Coolidge | City of Coolidge | 723-6000 | | rcresswell@coolidgeaz.com |
| DAN TAYLOR | City of Coolidge | POB 493 | 723-3695 | | dtaylor@coolidgeaz.com |
| BRITTANY HAYWARD | City of Coolidge | 3800 Harding Ave Coolidge | | | |
| Rock Calafala | City of Coolidge | 663 S. Main | 723-6716 | | |
| Greg Sheeha | | Coolidge AZ | | | GE-LCS@cox.net |
| Sean Higgins | Coolidge Examiner | 355 W. Central Ave. | 723-5441 | | coolidgeexaminer@yahoocn |
| Ray Muraleta | AZ WATER CO | 44 B.W. Central Ave | 723-5346 | | R.Muraleta@AZwater.com |
| Chris Cwikis | Arizona Captured Beauty | 428 S. Main St. | 480-326-5077 | | desertsolitaire@cox.net |
| Rachael Duran | City of Coolidge | 130 W Central | 723-6060 | | rduran@coolidgeaz.com |
| Sandee McIllelland | Smartworksplus | P.O. Box 11618 Tempe | 480-839-8747 | | sandee@smartworksplus.com |
| Sharon Boyd | Coolidge Youth Center | 2505 Third Coolidge | 520-733-1750 | | 640sharonboyd@gmail.com |
| Aaron Bruce | City of Coolidge | | 723-6071 | | abruce@coolidgeaz.com |
| Jen Tomasi | C.A.A.G. | | 520-827-0209 | | |
| FRANK SLINGERLAND | BUS ARCHITECTS | 261 N. COURT AVE, TSN 85701 | 520-795-2700 | | frank@slingerlandbusarchitects.com |

NISHA BABU PUEBANT ARCHITECTS 4440 PHOENIX AZ 520-449-3703
 JACKLYN BUSBY City of Coolidge 601 W. COOLIDGE
 Brandi Vontsey Parks & Recreation 2834 W. Pima Ave 520 759-0554
 nharbu@durrant.com
 branding@yabus.com

**PUBLIC HEARING
CITY OF COOLIDGE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

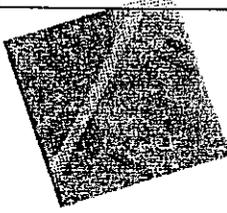
AGENDA

**City of Coolidge Council Chambers
911 S. Arizona Boulevard
Coolidge, Arizona**

**February 28, 2011
6:30 p.m.**

1. Discussion of CDBG National Objectives and types of activities that can be funded by CDBG.
2. Announcement of the amount of CDBG funds expected to be available in both the Regional Account and the Special Projects Account. The estimated amount of CDBG funds available to the applicant from both the Regional and State Special Project Accounts for FY 2011 has not yet been released from the Arizona Department of Housing.
 - a. In FY 2010, CDBG Funds in the following amounts were available:
 - i. Regional Account: \$9,715,424 of which \$2,373,791 was allocated to the Central Arizona Association of Governments region with each community receiving approximately \$139,700.
 - ii. State Special Projects: \$1,714,487.
 - b. In FY 2009, CDBG Funds in the following amounts were available:
 - i. Regional Account: \$9,873,509 of which \$2,409,431 was allocated to the Central Arizona Association of Governments region with each community receiving approximately \$142,000.
 - ii. State Special Projects: \$1,742,384.
3. Discussion of the estimated amount of funds that will be used to benefit low-moderate income person (as opposed to being Slum Blight or Urgent Need activities).
4. Discussion and citizen input regarding housing and community development needs in the community.
5. Discussion and citizen input regarding possible projects to be funded with CDBG funds.
6. Discussion of proposed CDBG activities likely to result in displacement of persons, families, businesses, non-profit organizations and farms and the local government intention to minimize displacement pursuant to the local government's Anti-Displacement Policy.
7. Review of past performance of CDBG funded projects.

Please note that the local elected officials retain the authority to determine the activity or activities for which the community will submit a CDBG application.



CITY OF COOLIDGE
PUBLIC HEARING #1
 Monday
 February 28, 2011

1

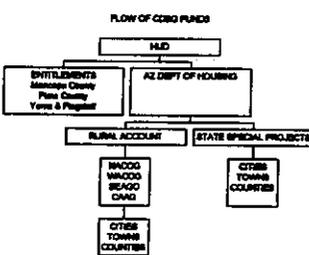
Community Development Block Grants

- Approved by Congress In 1974
- Housing and Community Development Act
- Title I
 - "... the development of viable urban (and rural) communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low- and moderate income."

2

CDBG Funding

FLOW OF CDBG FUNDS



```

graph TD
    HUD[HUD] --> ENTITLEMENTS[ENTITLEMENTS  
Maricopa County  
Pinal County  
Yuma & Pinal]
    HUD --> AZ_DEPT[AZ DEPT OF HOUSING]
    AZ_DEPT --> RURAL[RURAL ACCOUNT]
    AZ_DEPT --> STATE_SPECIAL[STATE SPECIAL PROJECTS]
    RURAL --> NAODO[NAODO]
    RURAL --> WAZDO[WAZDO]
    RURAL --> SEAGO[SEAGO]
    RURAL --> OAND[OAND]
    RURAL --> OTHER_TOWNS1[OTHER TOWNS COUNTRIES]
    STATE_SPECIAL --> OTHER_TOWNS2[OTHER TOWNS COUNTRIES]
    
```

3

CDBG Projects – 8 part test

- Meet a National Objective
- Eligible activity in CDBG Statute
- Applicant eligibility
- Cost – necessary & reasonable
- Project results in benefit
- Ready to start
- Recipient Capacity
- Compliance with federal overlay statutes.

4

CDBG NATIONAL OBJECTIVES

- To qualify for funding the project must meet 1 of 3 national objectives
 - Primarily benefit people with low and moderate incomes (80% AMI)
 - Prevent or eliminate slum and blight
 - Meet urgent needs relating to health and safety

5

CDBG LOW/MOD INCOME 2010

| PINAL CO. | LOW | MOD |
|-----------|----------|----------|
| 1 PERSON | \$23,350 | \$37,350 |
| 2 PERSON | \$26,650 | \$42,650 |
| 3 PERSON | \$30,000 | \$48,000 |
| 4 PERSON | \$33,300 | \$53,300 |
| 5 PERSON | \$36,000 | \$57,600 |
| 6 PERSON | \$38,650 | \$61,850 |

6

CDBG LOW/MOD BENEFIT

- Areawide Benefit
 - Primary residential service area where 51% of the residents are low/mod.
- Limited Clientele Benefit

| | |
|---------------------------|--------------------|
| Abused Children | Elderly Persons |
| Battered Spouses | Homeless Persons |
| Persons with Disabilities | Illiterate Persons |
| Migrant Farm Workers | |

7

CDBG LOW/MOD BENEFIT

- LM Housing
 - An activity which adds to or improves the housing structure and the unit will be occupied by low/mod person upon completion.
- LM Job Creation or Retention
 - An activity which creates permanent jobs. At least 51% of the jobs will be held by or made available to LM persons.

8

ELIGIBLE CDBG ACTIVITIES

- Public Works & Safety Activities
- Community and Supportive Housing and Removal of Barriers
- Public Services
- Housing
- Economic Development
- Neighborhood Revitalization
- Planning
- Other

9

FY 2010 CDBG FUNDING LEVELS

- State of Arizona \$9,715,424
- SSP \$1,714,487
- Regional Account
 - CAAG \$2,373,791
 - By Entity \$139,635

(Needs listing includes potential Regional and SSP projects)

10

CDBG Funds Available

- Regional Account
 - Letter of Intent to Apply to CAAG
 - Regional Application for approximately \$140,000
 - Submit to CAAG July 1, 2010
- State Special Projects
 - Competitive application directly to ADOH
 - Project must be ready to proceed (ERR completed).
 - Maximum application amount \$300,000
 - Submit to ADOH June 30, 2011

11

CITY OF COOLIDGE PAST CDBG PROJECTS

- 051-95 Eastside Street Improvements S
- 052-95 Eastside Street Improvements N
- 089-96 Housing Rehabilitation
- 091-96 Lincoln Street Improvements
- 008-97 (SSP) Housing Rehabilitation

12

CITY OF COOLIDGE PAST CDBG PROJECTS

- 077-97 Seagoe Street Improvements
- 107-97 Home Ownership Assistance
- 122-98 Homeownership Assistance
- 110-00 Lincoln, Seagoe and Palo Verde Street Improvements
- 111-00 Walker Park
- 038-01 Homeownership Assistance

13

CITY OF COOLIDGE PAST CDBG PROJECTS

- 229-01 ACTION – Teen Center
- 230-01 ACTION – Police Staffing
- 232-01 ACTION – Homeownership Assistance
- 233-01 ACTION – Computers (Teen Center)
- 235-01 ACTION – Community Clean-up
- 236-01 ACTION – Street Lights

14

CITY OF COOLIDGE PAST CDBG PROJECTS

- 051-02 Skate Park
- 101-04 Street Improvements (Padre Kino)
- 102-04 East Park Improvements
- 144-06 Housing Rehabilitation
- 166-06 Commercial Rehabilitation (Facade)
- 167-06 Demolition & Clearance

15

CITY OF COOLIDGE PAST CDBG PROJECTS

- 158-07 Housing Rehabilitation
- 122-07 Commercial Rehabilitation (Facade)
- 106-08 Housing Rehabilitation
- 114-08 Housing Rehabilitation
- 104-09 Housing Rehabilitation
- 109-10 Housing Rehabilitation
- 139-10 Housing Rehabilitation
- 109-11 Housing Rehabilitation

16

CITY OF COOLIDGE CDBG COMPLAINT PROCESS

- Process approved by formal action of Council.
- Copies are available at City Hall.
- Provides for complaints or grievances to be submitted to the City Clerk, investigation of the complaint or grievance, written response.
- Also provides an opportunity for appeal.

17

CDBG – POTENTIAL PROJECTS

- Street Improvements
 - Jefferson Street (S): Kentworth to dead end
 - East Lincoln Ave – east and west side of Jefferson Street
 - Elm Ave east from Main to Picacho
 - First Street south from Seagoe to Palo Verde
 - Third Street south from Elm to Palo Verde (adjacent projects completed in 1995 and 1998)

18

CDBG – POTENTIAL PROJECTS

- Street Improvements
 - Taylor Avenue – AZ Blvd east to dead end
 - Taylor Avenue – AZ Blvd west to 9th Street
 - Dewey Avenue – AZ Blvd west to 9th Street
 - Douglas Avenue – 6th Street west to 9th Street
- Walker Park – Bathrooms

19

CDBG – POTENTIAL PROJECTS

- Vacant lot clean-up/Community clean-up
- Housing Rehabilitation
- Exterior Commercial Rehabilitation in Historic District

20

CDBG POTENTIAL PROJECTS

- Additional Projects to be considered can be added to this list.
- Projects can be added by contacting:
 - Jill Dusenberry, Assistant City Manager
(jdusenberry@coolidgeaz.com)
130 W. Central Avenue, Coolidge, AZ 85128
520-723-5361

21

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$140,000 in FY 11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY 11 CDBG funds from the State Special Projects (SSP) account funding becomes available. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input as well as local and state planning objectives several potential projects have been selected to be forwarded to the State of Arizona with a request for funding. A public hearing will be held at the regular City Council meeting at 7 p.m. on May 23, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to discuss the potential projects. It is expected that the City Council will select the final projects at this hearing and adopt applicable resolutions. The Potential CDBG Projects are named and described as follows:

Regional Account

1. Administration
2. Housing Rehabilitation

State Special Projects Account

1. Administration
2. Housing Rehabilitation

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

**NOTE TO PUBLISHER: Run as 3x5 ROP; 4 point type; black border; non-legal section;
Publication Date 5-4-11**

DELIVER TO KELLI KENT

File

Affidavit of Publication

STATE OF ARIZONA

COUNTY OF PINAL

SS.

RUTH A. KRAMER

first being duly sworn

deposes and says: That he/she is a native born citizen of the United States

and that I am an agent and/or publisher of the newspaper published at Coolidge, Pinal County, Arizona, of each week; that a notice, a full, true and correct copy of which is hereunto attached, was printed in the newspaper, and not in a supplement thereto, for a certain number of issues the first publication thereof having been on _____ A.D., 2011

A.D., 2011

City of Coolidge Public Hearing Regarding Use of CDBG FUNDS

The City of Coolidge is expected to receive approximately \$140,000 in FY-11 Federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City also intends to apply for \$300,000 in FY-11 CDBG funds from the State Special Projects (SSP) account funding becomes available. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input, as well as local and state planning objectives several potential projects have been selected to be forwarded to the State of Arizona with a request of funding. A public hearing will be held at the regular City Council meeting at 7 p.m. on May 23, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona to discuss the potential projects. It is expected that the City Council will select the final projects at this hearing and adopt applicable resolutions. The Potential CDBG Projects are named and described as follows:

- Regional Account
 - 1 Administration
 - 2 Housing Rehabilitation
- State Special Projects Account
 - 1 Administration
 - 2 Housing Rehabilitation

To review project proposals, file grievances or learn more about the CDBG program contact the following:

Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill Dusenberry at the above location at least 48 hours before the hearing.

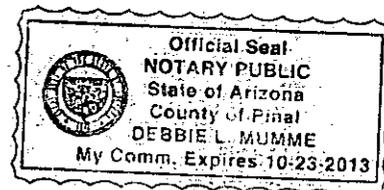
No. of publications: 1, date of publication: May 4, 2011

NOTARY EXAMINER

Debbie L. Mumme
Notary of the Coolidge Examiner

A.D. 2011

Debbie L. Mumme
in and for the County of Pinal, State of Arizona



STATE OF ARIZONA
COUNTY OF PINAL

SS.

Affidavit of Publication

RUTH A. KRAMER first being duly sworn
deposes and says: That he/she is a native born citizen of the United States
of America, over 21 years of age, that I am an agent and/or publisher of the
Coolidge Examiner, a weekly newspaper published at Coolidge, Pinal
County, Arizona, on Wednesday of each week; that a notice, a full, true and
complete printed copy of which is hereunto attached, was printed in the
regular edition of said newspaper, and not in a supplement thereto, for
ONE consecutive issues the first publication thereof having
been on the 4TH

day of MAY A.D., 2011

Second publication _____

Third publication _____

Fourth publication _____

Fifth publication _____

Sixth publication _____

COOLIDGE EXAMINER

By [Signature]
agent and/or publisher of the Coolidge Examiner

Sworn to before me this 9th

day of May A.D. 2011
[Signature]

Notary Public in and for the County
of Pinal, State of Arizona

**City of Coolidge
Public Hearing Regarding Use of CDBG**

The City of Coolidge is expected to receive approximately \$140,000 in FY 11 Arizona Department of Housing Regional Account (RA). The City also intends to fund from the State Special Projects (SSP) account funding becomes available benefit low-income persons and areas; alleviate slum and blight (or address) as well as local and state planning objectives several potential projects have been State of Arizona with a request of funding. A public hearing will be held at the on May 23, 2011 at the Coolidge City Council Chambers, 911 S. Arizona Boulevard the potential projects. It is expected that the City Council will select the final applicable resolutions. The Potential CDBG Projects are named and described as:

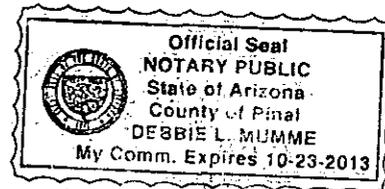
Regional Account
1. Administration
2. Housing Rehabilitation

State Special Projects Account
1. Administration
2. Housing Rehabilitation

To review project proposals, file grievances or learn more about the CDBG program
Jill Dusenberry, Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
Phone (520) 723-5361
Fax (520) 723-6067
TTY (520) 723-4653
jdusenberry@coolidgeaz.com

Persons with disabilities who require special accommodations may contact Jill at least 48 hours before the hearing.

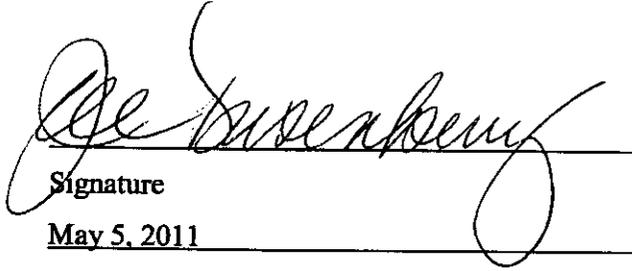
No. of publications: 1, date of publication: May 4, 2011



CERTIFICATE OF POSTINGS/DISTRIBUTION

I, Jill Dusenberry, certify that on this 5th day of May, 2011, I posted/distributed, a Notice of Public Hearing scheduled for May 23, 2011 at 7:00 p.m. at Coolidge City Council Chambers, 911 S. Arizona Boulevard, Coolidge, Arizona 85128 concerning the proposed use of CDBG funds:

- Coolidge City Hall – 130 West Central Avenue
- Coolidge Public Library – 160 West Central Avenue
- Coolidge City Council Chambers – 911 S. Arizona Boulevard



Signature

May 5, 2011

Date

Jill Dusenberry

Name

Assistant City Manager

Title

Applicant: City of Coolidge



CDBG Contract No. (if known): _____ RA for FFY _____ SSP for FFY 2011

CDBG DISCLOSURE REPORT
FEDERAL FISCAL YEAR
10/1/08- 9/30/09

This form must be completed and submitted with each application for CDBG funds.

PART I - APPLICANT INFORMATION

1. Applicant, Complete Address with 9-digit zip code, Phone Number:

City of Coolidge
130 West Central Avenue
Coolidge, Arizona 85128-4406
520-723-6014

2. Federal Employer Identification Number: 86-6000240

3. Indicate whether this is: Initial Report Update Report # _____

4. Amount of this CDBG Grant Applied for: \$300,000.00

PART II - THRESHOLD DETERMINATION

1. Is the amount listed in 4(above) more than \$500,000? Yes No

2. Have you received, can reasonably expect to receive, or applied for other HUD assistance (through programs listed in Appendix A of the Instructions) during the current federal fiscal year, which when added to 4. (above) amounts to more than \$500,000? Yes No

May 23, 2011

Arizona Department of Housing
CDBG Program
1110 West Washington, Suite 310
Phoenix, Arizona 85007

The City of Coolidge hereby assures and certifies that the properties designated to receive assistance under this application have been inspected and work is ready to proceed with this application.

CERTIFIED BY:

Signature of Mayor or Chair of County Board

Thomas R. Shope, Mayor City of Coolidge
Typed Name of Mayor or Chair of County Board

May 23, 2011
Date



Jill Godfrey

From: Rose Roy [roser@housingaz.com]
Sent: Thursday, April 28, 2005 4:54 PM
To: Jill Godfrey
Subject: RE: Exhibits to OOHR Guidelines - Coolidge

Jill,
I have reviewed the Housing Rehab Guidelines, I think you need to address the exceptions to the maximum allowed and who can authorized or have no exceptions to it. As per our phone conversation you said that you will ask, other than that the Guidelines are ok. Thank you.

Rose Roy

**Homeownership Programs Specialist
Arizona Department of Housing
Homeownership Division
1700 West Washington Suite 210
Phoenix, AZ. 85007
(602)771-1023 fax (602)771-1002
Email: roser@housingaz.com
Web Site: www.housingaz.com**

From: Jill Godfrey [mailto:jillg@coolidgeaz.com]
Sent: Thursday, April 28, 2005 12:01 PM
To: Rose Roy
Subject: Exhibits to OOHR Guidelines - Coolidge

Rose,
I only found a hard copy of the Desk Monitoring form so I have faxed it to you. With this e-mail I have attached the exhibits (same ones from the SHF application).

Thanks for all your help!

Jill Dusenberry Godfrey
Grants Coordinator
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85228
520-723-6014
520-723-7910 Fax

Jill Dusenberry

From: Jill Dusenberry [jilld@coolidgeaz.com]
Sent: Friday, May 13, 2011 9:31 AM
To: 'Chantel Key'
Cc: 'Kathy Blodgett'
Subject: City of Coolidge Housing Rehab Guidelines
Importance: High
Attachments: REHAB GUIDELINES Final May 2010.doc

Attached please find our current housing rehab guidelines. They were last updated in May 2010 to add the energy language. For some reason I cannot find a copy of the email confirming ADOH's acceptance of the guidelines.

If you have any questions please feel free to contact me. I look forward to your confirmation of our guidelines.

Thanks!

Jill Dusenberry
Assistant City Manager
City of Coolidge
130 W. Central Avenue
Coolidge, Arizona 85128
520-723-6014
520-723-6067

| Address | HHLD Type | Dwelling Type | Inspect | Activity | Annual Income | Date Applied | Sewer & Trash | hhld size | % of AMI | Estimated Rehab Costs | Funding Sources | Scoring | | |
|-------------------------|-----------|---------------|----------|----------|---------------|--------------|---------------|-----------|----------|-----------------------|--|-------------|------------------|-------------|
| | | | | | | | | | | | | 1 = Current | 2 = 2nd priority | 3 = WL only |
| 1 309 W. Seagoe Ave | E/Fam | SF | | | \$ 7,476.00 | 8/9/2004 | 3 | 1 | 11% | | | | | |
| 5 681 W. Palo Verde | Disabled | SF | | | \$ 6,768.00 | 8/6/2004 | 3 | 1 | 12% | | | | | |
| 39 320 W. Hess Ave | Fam | SF | Interior | HR-R | \$ 39,520.00 | 8/18/2004 | 1 | 6 | 51% | \$ 90,000.00 | 15-401 15-404 15-439 | | | |
| 60 523 W. Lincoln Ave | Fam | SF | ER | HR | \$ 24,187.44 | 9/14/2004 | 3 | 3 | 45% | | | | | |
| 84 642 W. Raymond St | D | SF | | HR-R | \$ 29,901.48 | 8/18/2005 | 3 | REPLAC | 55% | | | | | |
| 100 342 E. Broadway Ave | E/Fam | SF | | | \$ 23,040.00 | 3/31/2006 | 3 | 4 | 38% | | | | | |
| 108 340 W. Martin Rd | Fam | SF | | | \$ 41,400.00 | 11/29/2006 | 3 | 5 | 64% | | | | | |
| 114 973 W James St | D | MH | | HR-R | \$ 15,876.00 | 5/11/2007 | 3 | 2 | 30% | | 10/4/07 WITHIN CITY LIMITS; ANNEXATION / Eligibility Issue | | | |
| 115 271 W. Bealey Ave | E/Fam | SF | Interior | ER | \$ 18,675.36 | 6/25/2007 | 2 | 3 | 35% | \$ 10,000.00 | 02/09 Eligibility Issue | | | |
| 119 1029 S Main St | D | MH | Interior | ER | \$ 7,716.00 | 7/13/2007 | 1 | 4 | 18% | \$ 10,000.00 | ER - Eligibility approved | | | |
| 120 367 E Borre Ave | E/Fam | SF | | HR-R | \$ 30,000.00 | 10/5/2007 | 3 | 9 | 34.5% | | Eligibility Issue | | | |
| 121 411 W. Lincoln Ave | D/Fam | SF | Interior | HR-R | \$ 16,422.00 | 10/8/2007 | 1 | 2 | 30.8% | \$ 90,000.00 | 15-439 15-401 | | | |
| 122 422 W Taylor Ave | D | SF | | HR-R | \$ 8,820.00 | 10/31/2007 | 3 | 2 | 18.3% | | | | | |
| 125 366 E Congress Ave | Fam | MH | | | \$ 35,000.00 | 1/10/2008 | 3 | 3 | 64.7% | | | | | |
| 126 911 N Sonora St | E/D | SF | | | \$ 23,088.00 | 1/10/2008 | 3 | 2 | 48.0% | | | | | |
| 128 660 W Pima Ave | Fam | SF | Interior | ER | \$ 35,645.76 | 2/1/2008 | 1 | 7 | 74.1% | \$ 10,000.00 | 15-439 - Bathroom | | | |

| Address | HHLD Type | Dwelling Type | Inspect | Activity | Annual Income | Date Applied | Sewer & Trash | hhld size | Scoring | | Estimated Rehab Costs | Funding Sources |
|--------------------------|-----------|---------------|----------|----------|---------------|--------------|---------------|-----------|----------|--|----------------------------|-----------------|
| | | | | | | | | | % of AMI | 1 = Current 2 = 2nd priority 3 = WL only | | |
| 168 426 W Harding Ave | None | SF | | | \$ 7,200.00 | 9/8/2009 | 3 | 1 | 15.6% | | Eligibility Issue | |
| 169 336 W Seagoe Ave | Fam | SF | Exterior | HR-R | \$ 33,600.00 | 10/5/2009 | 1 | 5 | 47.2% | \$ 90,000.00 | Inspected JD & MLM 4/19/10 | |
| 170 1258 N Mesquite Ln | Fam | SF | | ER HR | \$ 39,664.56 | 10/15/2009 | 3 | 4 | 60.2% | | | |
| 171 359 W Harding Ave | D | SF | Exterior | | \$ 14,680.00 | 10/30/2009 | 1 | 3 | 25.1% | | | |
| 173 255 W Wilson | D | MH | | | \$ 10,872.00 | 1/7/2010 | 3 | 1 | 23.6% | | Eligibility Issue | |
| 174 394 W Byrd Ave | None | SF | | | \$ - | 1/25/2010 | 3 | 1 | 0.0% | | Eligibility Issue | |
| 175 908 N Main St | None | SF | Exterior | HR-R? | \$ 23,000.00 | 3/3/2010 | 1 | 4 | 34.9% | | | |
| 176 548 W Dewey Ave | E | SF | | | \$ 22,488.00 | 3/15/2010 | 3 | 2 | 42.7% | | | |
| 177 824 S 1st St | D/Fam | SF | | | \$ 43,764.00 | 3/26/2010 | 1 | 4 | 66.4% | | | |
| 178 281 W Wilson Ave | None | SF | Exterior | HR | \$ 18,000.00 | 3/30/2010 | 1 | 1 | 39.0% | \$ 50,000.00 | | |
| 179 535 E Lincoln Ave | E | SF | Exterior | HR-R | \$ 42,000.00 | 4/7/2010 | | 6 | 54.9% | | | |
| 180 1041 S. 4th Street | D/Fam | SF | Exterior | HR | \$ 34,000.00 | 5/13/2010 | | 3 | 56.7% | | major rehab | |
| 181 386 W Lindbergh | E | SF | Interior | ER | \$ 11,532.00 | 5/14/2010 | | 1 | 24.7% | | CDBG-R | |
| 182 243 W. Vah Kl Inn Rd | E | SF | Exterior | HR | \$ 18,888.00 | 5/20/2010 | | 1 | 40.5% | | | |
| 183 740 W. Roosevelt | E | SF | | ER | \$ 25,100.88 | 8/2/2010 | | 3 | 41.8% | | | |
| 184 1029 S 4th St | E | MH | Exterior | HR | \$ 22,176.00 | 6/10/2010 | 1 | 2 | 41.6% | | major rehab | |
| 185 1035 S. 3rd St | E | SF | Exterior | HR-R? | \$ 24,600.00 | 7/12/2010 | 1 | 1 | 52.70% | | major rehab | |
| 186 815 S. 1st St | E | SF | Exterior | HR | \$ 21,216.00 | 9/7/2010 | 1 | 2 | 39.79% | | | |
| 187 970 N Sonora St | Fam | SF | | ? | \$ 20,312.00 | 9/14/2010 | 3 | 9 | 26.00% | | | |

| Address | HHLID Type | Dwelling Type | Inspect | Activity | Annual Income | Date Applied | Sewer & Trash | Scoring | | Estimated Rehab Costs | Funding Sources |
|-----------------------------------|------------|---------------|----------|----------|---------------|--------------|---------------|----------|----------|-----------------------|--------------------------|
| | | | | | | | | hhd size | % of AMI | | |
| 188 280 W. Seagoe Ave | E/D | MF | Exterior | HR | \$ 12,240.00 | 9/14/2010 | 1 | 2 | 22.95% | \$ 90,000.00 | Eligibility Issue |
| 189 359 W. Kennedy Ave | Fam | SF | Exterior | HR | \$ 13,876.00 | 9/29/2010 | 1 | 3 | 23.00% | | Not Eligible |
| 189 1475 W Central Ave | Fam | SF | Exterior | HR | \$ 15,000.00 | 10/28/2010 | 1 | 4 | 23.00% | | Not Eligible |
| 190 358 E Congress Ave | Fam | SF | | ? | \$ 28,181.28 | 11/12/2010 | 3 | 11 | 36% | | |
| 191 751 W Douglas Ave | Fam | SF | Exterior | HR | \$ 32,000.00 | 12/1/2010 | 1 | 2 | 60.00% | | |
| 720 W Roosevelt Ave PO Box 351 | None | SF | Exterior | HR | \$ 18,916.22 | 12/29/2010 | 1 | 1 | 41% | | |
| 194 271 E Broadway Ave | Fam | SF | | ? | \$ 32,000.00 | 3/15/2011 | 3 | 4 | 48% | | |
| 195 270 W Seagoe Ave | E/D | SF | Interior | HR | \$ 32,868.00 | 3/18/2011 | 1 | 3 | 54% | | |
| 196 529 E Lincoln Ave | E/Fam | MF | Exterior | HR_R | ? | 4/16/2011 | 1 | ? | ? | | Application not complete |
| 197 415 W Vah Ki Inn | D | SF | Exterior | HR | \$ 38,388.00 | 4/29/2011 | 1 | 2 | 72% | | |
| 198 316 W Roosevelt Ave | Fam | SF | | ? | \$ 32,600.00 | 5/9/2011 | | 4 | 49% | | |

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

SUBJECT: Adopt by resolution the Housing Rehabilitation Guidelines (May 2010)

STAFF PRESENTER: Jill Dusenberry,
Assistant City Manager

RECOMMENDATION:

Authorize the adoption of the housing rehabilitation guidelines by resolution to comply with our applications for FY 2011 Regional and SSP CDBG funds.

DISCUSSION:

The Arizona Department of Housing requires the adoption of Housing Rehabilitation Guidelines annually for each application round of the funding. The attached guidelines are in compliance with ADOH requirements. The Housing Rehabilitation Guidelines are utilized to implement all CDBG and State Housing Fund grants for the City's Housing Rehabilitation Program.

FISCAL IMPACT:

Guidelines must be adopted annually to apply for CDBG funding.

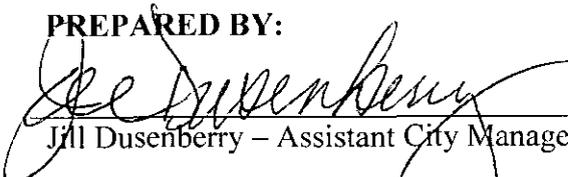
Attachments

Resolution
Housing Rehabilitation Guidelines May 2010

REVIEWED BY:


Robert Flatley – City Manager

PREPARED BY:


Jill Dusenberry – Assistant City Manager

Resolution reviewed by Ann Schrooten
Denis Fitzgibbons – City Attorney

RESOLUTION No. 11-14

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE, ARIZONA, AUTHORIZING THE ADOPTION OF OWNER OCCUPIED HOUSING REHABILITATION GUIDELINES DATED MAY 2010, IN RELATION TO APPLICATIONS FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR A HOUSING REHABILITATION PROGRAM.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking an owner occupied housing rehabilitation program;

WHEREAS, this program is anticipated to be funded with Community Development Block Grant (CDBG) funds provided by the Arizona Department of Housing;

WHEREAS, the State CDBG Program requires that that every applicant requesting CDBG dollars for housing rehabilitation adopt specific guidelines for such a program; and

WHEREAS, the City of Coolidge has developed such Owner Occupied Housing Rehabilitation Guidelines dated May 2010, which were pre-approved by the State.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge hereby adopts such Owner Occupied Housing Rehabilitation Guidelines dated May 2010, which shall be used to implement its CDBG funded housing rehabilitation program funded through its applications for FY 2011 funds; and

THAT, the City of Coolidge shall utilize such Owner Occupied Housing Rehabilitation Guidelines dated May 2010 without revision except such revisions as may be authorized in writing by the parties identified on the CDBG Program's CD-1 Form; with such revisions submitted to the CDBG Program within a maximum of ten (10) working days of approval by the City of Coolidge.

PASSED AND ADOPTED by the Mayor and City Council of the City of Coolidge this 23rd day of May, 2011.

By: _____
Mayor Thomas R. Shope

ATTEST:

APPROVED AS TO FORM:

By: _____
City Clerk, Norma Ortiz

By: _____
City Attorney, Denis Fitzgibbons

CITY OF COOLIDGE

HOUSING REHABILITATION PROGRAM



HOUSING REHABILITATION GUIDELINES

Approved by:
Coolidge City Council
January 2004

Revised August 2004, Approved by Coolidge City Council August 23, 2004
Revised April 2005, Approved by Coolidge City Council April 25, 2005
Revised November 2005, Approved by Coolidge City Council November 28, 2005
Revised May 2009, Approved by Coolidge City Council May 11, 2009
Revised October 2009, Approved by Coolidge City Council October 12, 2009
Revised May 2010, approved by Coolidge City Council May 10, 2010

Preparation of these guidelines was aided through a Community Development Block Grant from the Arizona Department of Housing and as such is not copyrightable. It may be reprinted with customary crediting of the source.

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

GOALS

1. To benefit moderate, low, and very low-income families in the City of Coolidge by upgrading their living conditions. To provide safe, affordable housing for income qualified families and, therefore, improve their quality of life.
2. To improve and preserve the quality and appearance of the housing stock and the overall environment within the City of Coolidge.

OBJECTIVES

1. To secure a variety of funding sources to allow the implementation of a comprehensive Housing Rehabilitation Program to bring all eligible properties into compliance with the State of Arizona Housing Rehabilitation Standards as a minimum and then into compliance with all City of Coolidge Building and Construction Codes.
2. To provide technical assistance and counseling services to all eligible families, including but not limited to:
 - a. Ownership responsibilities
 - b. Budgeting for property taxes and insurance
 - c. Property maintenance
 - d. Energy conservation
3. To bring code enforcement activities in conjunction with rehabilitation services as an educational process in the target areas to remove health and environmental hazards and promote cleanliness and pride of ownership.
4. To provide referral services to the various agencies offering assistance in the areas of housing, medical, financial hardship, legal aid, etc.

TOOLS

The aforementioned goals and objectives can be properly implemented and accomplished by having the following available:

1. Properly trained personnel to provide assistance from initial contact through completion of work.
2. Properly trained personnel (education/human relations) to serve as liaison for all available programs as well as beautification and environmental tasks.
3. Temporary housing and temporary relocation available, if deemed necessary, for families whose house is under construction through the Housing Rehabilitation Program.
4. Funds from variety of sources, mainly: Housing & Urban Development (HUD), Community Development Block Grant (CDBG), Community Action Human Resources Agency (CAHRA) grants, HOME grants, Housing Trust Funds, USDA 504 grants and loans, USDA Housing Preservation Grant (HPG), local banks and Housing Development funds (funded by local

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

building fee set-aside makes the Housing Rehabilitation Program objectives possible. Any eligibility based rehabilitation project may have one or any combination of funds and/or components to accomplish the goal of providing decent, affordable housing to income qualified applicants.

Funds will be provided in any one or combination of the following loans/grants based upon the requirements of the funding source:

- a. **DIRECT LOANS (DL)** – Based on eligibility (usually moderate income) and repayment ability. These loans can be as low as three percent interest rate and a maximum term of 20 years. Depending on repayment ability, interest rate can be higher and term can be shorter. No loan can exceed the maximum amount at set by HUD. A Deed of Trust with flexible underwriting criteria will secure all loans. See page 17 for more details on Revolving Loan Fund.
- b. **DEFERRED PAYMENT LOANS (DPL)**: A forgivable, non-interest bearing loan secured by a Deed of Trust and Promissory Note that will be forgiven annually if the property is occupied by the assisted household AND the property is maintained free of code violations based upon the following investment amounts:

| | | |
|-----------------------|----------|----------------|
| Less than \$15,000 | 5 years | 20% per year |
| \$15,000 to \$40,000 | 10 years | 10% per year |
| Greater than \$40,000 | 15 years | 6.66% per year |

In the event of the death of the sole owner, the loan may be transferred to an income eligible family member. Otherwise, the unforgiven balance of the loan shall become due and payable upon the sale, exchange, or transfer of the property.
- c. **EMERGENCY REPAIR GRANTS**: A Grant to eliminate a threat to life, safety or health. The maximum grant amount is based upon the funding source, State Housing Funds (\$15,000) or CDBG funds (\$10,000) whichever is available in accordance with the individual programs rules and regulations.

ELIGIBILITY REQUIREMENTS

- 1. The property to be rehabilitated must be located in the corporate limits of the City of Coolidge.
- 2. The Housing Rehabilitation Program may assist families at moderate, low moderate and very low incomes.
- 3. The property must be owner occupied for a least 12 months prior to rehabilitation and must be the primary residence.
- 4. The home must be suitable for rehabilitation under the time and funding constraints of the Housing Rehabilitation Program.
- 5. Income guidelines by HUD will be utilized to determine income eligibility.
- 6. The program will assist any low/moderate-income person within the City regardless of race, color, religion, national origin, handicapped, familial status, etc.
- 7. Preference will be given to very low-income persons, elderly, persons with disabilities and families with children under 18 based upon the funding available for the program.

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

8. Properties rehabilitated through this program must be free of any encumbrances such as liens or judgments. Properties may be encumbered by a mortgage in first position so long as a financial institution or other such mortgage company holds that mortgage; however, there must be sufficient equity remaining to justify placing a lien for the rehabilitation deferred payment loan in second position. Properties encumbered by mortgages held by individuals or partnerships are not eligible for this program. Mortgage payments, utility payments and insurance premiums must all be current.
9. Any property where the cost of rehabilitation will exceed the value of finished property may be eligible for full replacement depending upon the cost associated with replacing the housing unit.
10. The property must be covered by homeowner's insurance during the rehabilitation of the property and the owner must maintain insurance coverage during the life of the deferred payment lien.
11. Income eligibility for a loan is limited to households whose incomes do not exceed 80% of area median income (AMI) for Pinal County based upon family size.
12. Determination of eligible projects to be included in this rehabilitation program shall be two fold based on the applicant and the property.

GEOGRAPHIC AREA

The City map (below) reflects the designated rehabilitation area commonly described as the incorporated limits of the City of Coolidge, Arizona. Additionally, Neighborhood Revitalization Areas have been designated and special emphasis will be placed on redevelopment activities in these areas.

LEVEL OF REHABILITATION ASSISTANCE

The City Council of the City of Coolidge has adopted the level of Rehabilitation Assistance with CDBG/HOME funds to a maximum amount not to exceed the maximum per unit state investment limits for Pinal County as published by the Arizona Department of Housing. At no time will the investment of CDBG or HOME funds result in a unit with an after rehab value which exceeds the 203(b) insuring limits for Pinal County.

A typical rehabilitation project will consist of approximately 50 percent CDBG and 50 percent other sources for funding depending upon availability.

MARKETING TO POSSIBLE APPLICANTS

The City's Housing Program is founded on the premise of helping those who want and need the help. Thus, participation in the program is voluntary. The City, however, does make every possible effort to inform and promote program awareness to every segment of the community. Although "word of mouth" is the best and foremost method of communication in our community, the City will take the following steps to affirmatively market the housing rehabilitation program:

1. Articles to be published in the Coolidge Examiner.
2. Flyers available at City Hall.
3. Postings concerning the program at City Hall.
4. Door-to-door distribution of flyers in targeted neighborhoods.
5. Periodically, articles will be published in the City's monthly newsletter.

All marketing costs and materials shall be produced within the approved funding source guidelines, including Fair Housing and non-discrimination language. Upon request, marketing materials will be provided in alternative formats for the disabled or translated into other languages or information will be provided directly by a translator.

STAFFING AND ADMINISTRATIVE STRUCTURE

Administration and Rehabilitation Specialist services related to the Housing Rehabilitation Program will be completed by City of Coolidge employees and/or professional service providers. The City of Coolidge housing rehabilitation team is composed of the following:

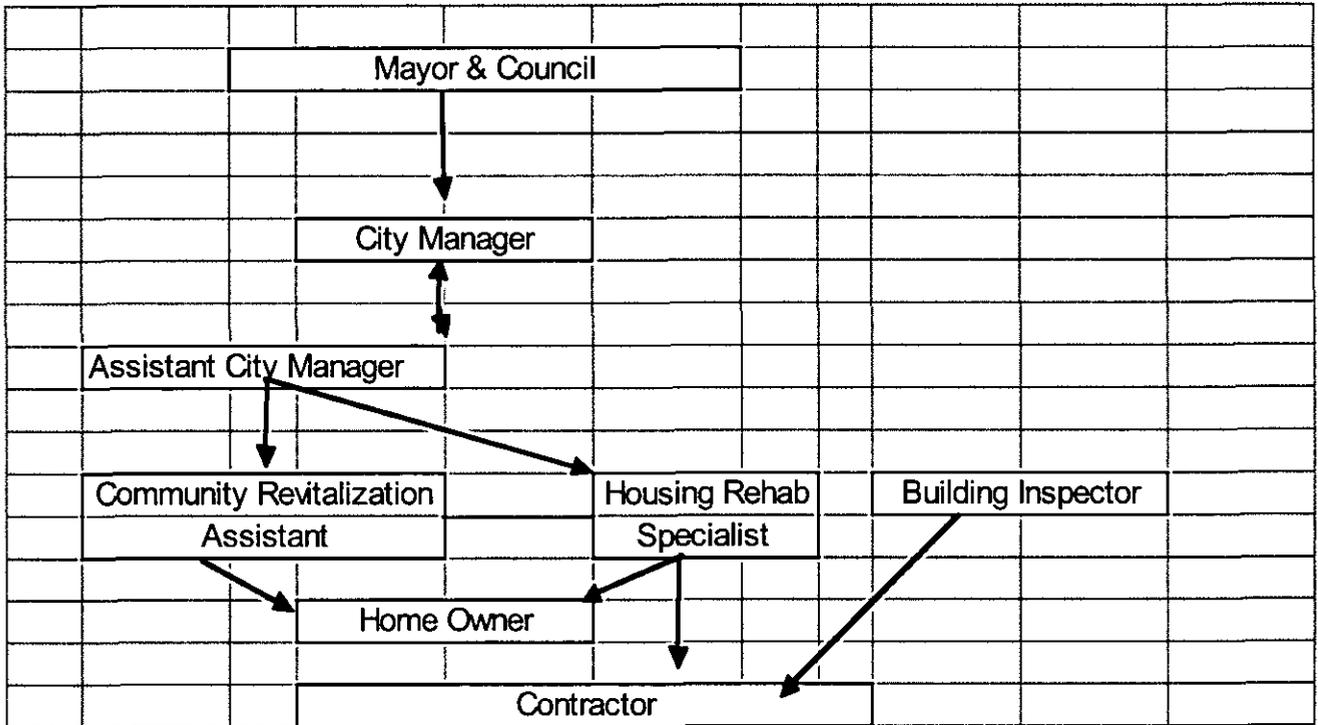
- The Mayor and Council are responsible for oversight of the program. The Mayor and Council will provide direction to staff concerning the goals of the program and will receive periodic updates by staff regarding the program.
- The City Manager provides oversight of the program and is responsible for the implementation of the program, expenditure of funds and compliance with program rules and regulations.
- The Community Revitalization (Grant) staff provides administrative services and the Assistant City Manager directly oversees the Housing Rehabilitation Program including maintenance of original grant files; record keeping and financial records, and marketing. The Community Revitalization Assistant is responsible for development and maintenance of these Housing Rehabilitation Guidelines and various forms and files necessary to implement the project. He/she is responsible for maintenance of the filing systems, completion of the overall project environmental review and HUD requirements for Section 3 requirements (if applicable), encouraging minority and women business enterprises and Fair Housing. The Assistant City Manager will approve all payments, upon recommendation of the assigned Housing Rehabilitation Specialist. He/she will also maintain a ledger of expenses independent of the City accounting system; periodically reconcile these sub-ledgers to City

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

ledgers, and process grant reimbursements. The Community Revitalization Assistant shall accept initial intake applications; score initial applications per the criteria established in the Housing Rehabilitation Guidelines and maintain a waiting list of applicants.

- The Housing Rehabilitation Specialist or professional services provider will provide direct services to applicants working with the applicants from identification to completion of the project. The direct services will include:
 - Working with the owner through the intake and application process
 - Developing and maintaining project files with all required forms, verifications, reviews and reports
 - Counseling owners regarding financial, repair and maintenance issues
 - Inspecting of the property and development of specifications
 - Conferring with building official regarding interpretation of applicable codes
 - Developing of bid packages
 - Conducting pre-bid conferences, reviewing bids with the Community Revitalization staff and recommending award
 - Preparing program and contract documents and securing required signatures
 - Monitoring construction process and conducting regular inspections to insure compliance with codes and specifications
 - Reviewing proposed change orders with Community Revitalization staff for appropriateness
 - Reviewing Contractor payment requests and recommending payment
 - Conducting the final walk through with owner, overseeing punch list items and securing final acceptance

ORGANIZATIONAL CHART



THE APPLICATION PROCESS

The Community Revitalization Assistant is responsible for accepting initial intake documents. Typically, the initial inquiry is via telephone. The prospective applicant is invited to visit the Community Revitalization (Grants) office to pick up an application, or alternatively, an application is mailed to the individual. Interested parties may call City Hall at (520) 723-5361 to schedule a meeting with the Community Revitalization Assistant to discuss the Housing Rehabilitation Program or obtain assistance in completing the intake application. Persons with disabilities will be provided accommodations upon request including alternate formats and in-home visits.

The initial application is used to determine the individual's preliminary eligibility, specifically:

1. Individual presently owns their home.
2. Location of the home within the City limits.
3. Preliminary annual income and number of dependents, age, disability information.
4. Any emergency situation present, including but not limited to power, electric, or gas disconnected; imminent health hazard or other dangerous condition present in the home

After review of the initial application, the Community Revitalization Assistant will place the applicant's name on the waiting list based on the date the application was received. Applications will be considered in order as to their placement on the waiting list and selection criteria authorized in the current grant awards. There is no ranking process for the applications. The program operates on a first qualified, first served basis, however, if an emergency situation is found at the home, it is given priority. The Assistant City Manager is responsible for approval/disapproval of each application.

If after the initial intake document is reviewed, it is determined that the applicant does not meet the requirements of the program, the Community Revitalization Assistant will review the application with the applicant to confirm the information. Should it be determined that the applicant does not meet eligibility requirements, the Community Revitalization Assistant will forward a letter of non-approval to the applicant. The Community Revitalization Assistant will contact all qualified applicants to confirm that there has been no change in the information submitted in the original intake document. The Community Revitalization Assistant will meet in person with the applicant to complete a financial analysis for program qualification application reflecting their present situation and will provide various disclosures concerning the program, which will be explained to the applicant. The Community Revitalization Assistant will verify all income in accordance with Section 8 income requirements.

The following definitions aid the staff in the process:

1. **Income:** All wages, financial assistance from Social Security, Veteran's Administration, Department of Economic Services (including Food Stamps), Aid to Families with Dependent Children, Unemployment Insurance, Alimony, Child Support, and income from any other source by any member of the household.
2. **Family/Household:** All persons occupying the home, including permanent extended family, i.e., elderly parents, single children with children of their own. In the case of more than one family per unit, every effort is made to provide the non-owner with home ownership opportunity through another program to decrease over-crowding.

The initial application is then evaluated against four criteria before the application may be formally approved:

1. **Family** - the present income eligibility requirements and proof of lawful presence in the United States per ARS 1-501 and 1-502. Failure to provide documents requested in Information Bulletin 02-10 will result in the City of Coolidge Housing Rehabilitation Program reporting the individual to ICE at 1-866-DHS-2-ICE,

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

2. Home - the home is owned by the applicant
3. Property - the feasibility of the home for rehabilitation
4. Funding - the availability of funds for rehabilitation

The Community Revitalization Assistant will be responsible for the application process and qualification of the applicant. Should an application be determined to be ineligible, the Community Revitalization Assistant will contact the applicant to discuss the reasons for non-eligibility and discuss disapproval of their application, the reasons for the disapproval of assistance, and the procedure for appealing the decision. This assures that the applicant has an opportunity to discuss their application, again, ensuring the accuracy of information. The Community Revitalization Assistant will forward a follow up letter, which shall formally advise the applicant of approval or disapproval.

A title search will be conducted by the City to determine that there are no liens against the property. Should liens be discovered, the Community Revitalization Assistant will meet with the homeowner to resolve the situation. No rehabilitation of the property will be completed until such liens are resolved.

The Owner is made aware, early in the process that the contract for work will be between the Owner and the Contractor only. The homeowner will award the bid; however, the Community Revitalization Assistant and Housing Rehabilitation Specialist will review the bids and make a recommendation concerning the lowest, responsible bid. The Owner may select a Contractor other than the low bidder if the owner pays for the difference between the low bid and the selected bid. See Procurement Process, page 11, for more details.

THE REHABILITATION STANDARDS AND SPECIFICATIONS

The Rehabilitation Standards and Specifications for the Housing Rehabilitation Program shall be:

1. At a minimum, compliance with State of Arizona Department of Housing Rehabilitation Standards
2. Every effort will be made to bring homes into code compliance to eliminate health and safety issues
3. Aesthetic improvements (see below for further details)

The level of rehabilitation shall be determined on an individual basis and based on funding availability. In some instances, homes may be so seriously deteriorated that rehabilitation of the property would not be cost effective or prudent. All projects meeting the guidelines for this program, with the exception of emergency repairs, when completed will comply with state rehabilitation standards and local code. In regards to emergency repair activities the work performed will meet the state's rehabilitation standards or local code. Should funds be available, aesthetics of the property shall be improved.

The City of Coolidge will utilize the following Building and Construction Codes currently adopted by the City of Coolidge:

- Uniform Administrative Code 1997
- Uniform Housing Code 2000
- 2006 International Building Code
- 2006 International Residential Code
- 2006 International Property Maintenance Code
- 2006 Mechanical Code

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

- 2006 International Plumbing Code
- 2005 National Electrical Code
- 2006 International Existing Building Code
- 2006 International Energy Conservation Code
- 2006 International Zoning Code
- 2006 International Code Council Performance Code
- 2006 International Fire Code
- Energy conservation and abatement of toxic chemicals, as per HUD. Including the incorporation of green technologies and increased energy efficiencies through Energy Star requirements.

The Rehabilitation Standards also includes exterior aesthetic work, which, dependent upon funding availability, is not necessary to the structural integrity of the home, but which will provide for curb appeal, increase value of the property and surrounding properties, and benefit the area as a whole. This work may include: sidewalks, landscape (xeriscape for water conservation), overhangs, and small porches (for energy conservation), driveways, paint, stucco or other wall coverings. Property improvements (other than those attached to the house) may not exceed ten (10%) percent of the total cost of rehabilitation.

THE FOLLOWING ARE EXAMPLES OF WORK THAT CANNOT BE CONSIDERED PART OF THE REHABILITATION:

1. Items that exceed the quality of products as specified, i.e., upgraded carpet/tile (U.M.44 FHA rated only).
2. Luxury items not considered a necessity, e.g., fireplaces, swimming pools, connection to cable TV, etc.
3. Additions for family rooms, recreation rooms, etc.; bedroom additions will be considered based on family structure and overcrowding in existing house.

THE WORK WRITE UP

The Housing Rehabilitation Specialist prepares the Work Write-Up. The Housing Rehabilitation Specialist is required to keep abreast of the latest code requirements, construction methods and materials, and particularly, preservation. It is important in our program to preserve the architectural features of a particular era. The finished product shall complement the surrounding area, and therefore, it is important that our staff have the knowledge and the "eye" to identify a particular feature, determine if it is repairable, and the products that are readily available to accomplish the task. In cases where codes and preservation conflict, the work shall be done to code, but every effort will be made to provide the "look" for a particular feature, structural or non-structural.

The Housing Rehabilitation Specialist is responsible for reviewing the accuracy of the Work Write-Up. The Work Write-Up will cite items that meet code per Housing Rehabilitation Program Standards and will specify sizes and location, etc. It will detail all of the work to be completed, for example:

1. Replace existing passage door locks with new privacy locks, Kwik-Set or better.
2. Replace deteriorated paneling in North wall with 1/2" gypsum board, finish, texture, and paint to full coverage with flat latex (homeowner to select color).

The work write up shall be submitted to the Owner by the Housing Rehabilitation Specialist for review and approval and shall become the project scope of work for bidding purposes. Although

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

a standard set of forms is used to complete the Work Write-Up, the work and materials will be individually tailored for each dwelling unit. Please see Appendix A for an example of a Work Write-Up.

THE COST ESTIMATES

The Housing Rehabilitation Specialist is responsible for the preparation of a cost estimate for each project. This staff member must keep abreast of the economic conditions in our area with respect to the construction trades, including, but not limited to:

1. Availability of qualified contractors with emphasis on Disabled, Women, Minority Business Enterprises (DBW/MBE)
2. Availability/cost of materials
3. Present labor costs

The Housing Rehabilitation Specialist will prepare a cost estimate for each individual dwelling based on the technical specifications as determined in the work write-up. The cost estimate will include all costs for materials and labor as well as costs for permits, clean up, overhead and profit.

The cost estimate shall be used as a tool to determine responsible contractor bids. The cost estimate shall be presented to the Owner at the time of approval of the work write-up and the Housing Rehabilitation Specialist shall review the estimated costs carefully with the Owner.

PRE-CONSTRUCTION PROCESS

During the initial interview, the Owner(s) is made aware of each step of the process, including the details for each step and timeframe between each step. For example:

1. Initial application submitted.
2. Preliminary approval of application.
3. Schedule appointment for a detailed "before" inspection.
4. Owner and Housing Rehabilitation Specialist will formally discuss the results of the inspection, allowable and unallowable items, warranties, plans and specifications for improvement, etc.
5. Formal approval of specifications and plans by the Owner, the bids and advertisements will be published in the local newspaper.
6. Pre-bid Conference for prospective bidders to inspect the premises before submission of their bid.
7. Evaluate the responses to the bids and conference with the Owner, recommend award.
8. Contract award.
9. Execution of contract and mortgage documents.

PROCUREMENT PROCESS

Procurement of contractors shall follow CDBG/HOME Program rules and regulations and/or City of Coolidge purchasing policies, whichever is most restrictive.

The City of Coolidge will maintain a list of qualified (non-barred, license/bond verified with Registrar and insurance) contractors that may be contacted by telephone, mail or Fax depending on the type of project. Notices to bid will be forwarded by fax to interested parties for Emergency Repairs. Rehabilitation and Reconstruct projects will be published in the local newspaper. General contractors will be called the day before a Request for Bid is published to advise them

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

of the publication date. Bid packages will also be mailed to the Minority Contractors Plan Room in Phoenix. Additionally, a copy of the notice shall be posted at City Hall. To encourage local participation in the project, local contractors known to the City shall also be contacted as outlined above and encouraged to participate in the bidding process.

New Contractors are invited to submit a statement of qualifications to be included on the "bidders list". All information in the Contractor statement of qualifications will be verified by the Housing Rehabilitation Specialist prior to the bid award in order to reasonably protect the Owner and the Housing Rehabilitation Program from undue liabilities, inadequate warranties, and/or poor workmanship.

The Housing Rehabilitation Program may advertise more than one dwelling for bid at a time, depending on the circumstances and Housing Rehabilitation Program caseload.

Bidding Process for Housing Reconstruction or Major Rehabilitation

- All Notices to Bid shall be published in the Coolidge Examiner two weeks prior to the date of bid opening.
- The Housing Rehabilitation Specialist will arrange a date and time to conduct a walk-thru of the house with all interested contractors to discuss all specifications and plans.
- Bid Submission
 - Submit proposals for each project in a sealed envelope with owner's name and address and Contractor's name clearly shown. Return all specifications and drawings along with the proposal. Fill out bid forms completely. Bids must be in by the time indicated; late bids will not be accepted.
- Notification of Bid. All contractors who have submitted a bid will be informed by a letter from the Assistant City Manager of the bid awards. The letter will include protest procedures/grievance procedures.
- Specification Changes. Bid projects as specified. Changes, if any, in specifications will be provided to you as an addendum to the original specifications at least 3 days prior to bid opening date by the Housing Rehabilitation Specialist.
- Codes and Standards Specifications. The Contractor is responsible for knowledge of the City's adopted building codes and state rehabilitation standards. All work must comply with these standards. The work specifications may, on occasion, exceed the minimum requirements.

Bidding Process for Emergency Repair

- All Notices to Bid shall be faxed to interested parties on the approved bidding list.
- If necessary, the Housing Rehabilitation Specialist will arrange a date and time to conduct a walk-thru of the house with all interested contractors to discuss all specifications and plans.
- Bids may be submitted by fax, in person or by mail but must be submitted prior to the submission deadline as identified on the fax. Late bids will not be accepted.
- Notification of Bid. All contractors who have submitted a bid will be informed by a letter from the Assistant City Manager of the bid awards. The letter will include protest procedures/grievance procedures.
- Specification Changes. Bid projects as specified.
- Codes and Standards Specifications. The Contractor is responsible for knowledge of the City's adopted building codes and state rehabilitation standards. All work must comply with these standards. The work specifications may, on occasion, exceed the minimum requirements.

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

Bid Awards

As previously stated, the Owner selects the Contractor; however, city staff will recommend the lowest, responsible bidder. The Owner may award a higher bid, if the Owner pays for the difference in the amount of the low bid and the selected Contractor's bid. This difference in the contract price shall be deposited in the Housing Rehabilitation Program account before contract signing. The City of Coolidge reserves the right to reject any and/or all bids for reasons including but not limited to the following:

- The Contractor is not licensed or has had his license suspended or has been barred from projects involving certain funding sources (i.e. HUD).
- The Contractor is not able to proceed with the project in a timely manner due to other commitments.
- The bid submitted is more than 15% below the Housing Rehabilitation Specialist's cost estimate and, in the Housing Rehabilitation Specialist's judgment, the Contractor will not be able to complete the project as specified in the bid price.
- The Contractor has failed to complete past projects in a timely or workmanlike manner or has failed to respond appropriately to requests for warranty service.
- The Contractor has failed to provide lien waivers as required or has had mechanic's liens filed by suppliers or subcontractors on past projects.
- Bidding forms are improperly filled out or incomplete.
- All bids submitted are more than 15% above the Housing Rehabilitation Specialist's cost estimate.

Owner Bid Rejection

The owner may reject any or all bids without cause subject to the following provisions:

- The Owner may choose to reject the lowest qualified bid recommended by City staff and select a Contractor other than the lowest bidder if the Owner is willing to provide from his/her own funds an amount equal to the difference between the low bid and the selected bid.
- The Owner may reject all bids at any time up to three working days after the contract is closed.

Delays in Awarding Contract

Generally the contract will be closed and work will begin within thirty days of the date of bid submission. If thirty days have passed since submittal of bids and no contract has been signed, the Contractor has the option of:

- Honoring the original bid.
- Withdrawing his bid.

If the Contractor chooses to withdraw his bid, the project will be offered to the next qualified low bidder or a new bid process will begin. The City of Coolidge reserves the right, with the owner's concurrence, to negotiate any bid.

Following award and verification of contractor bonds and insurance, the Community Revitalization Assistant shall meet with the homeowner to execute all mortgage and note documents and disclosures. Immediately thereafter, the Housing Rehabilitation Specialist will meet with the Owner and Contractor to execute the construction contract and conduct a pre-construction conference.

Originals of all executed documents shall be maintained in the project file. The Community Revitalization Assistant shall provide for immediate recording of the document through the Pinal County Recorder's Office. The Owner shall be provided a copy of each executed document and the Contractor shall be provided a copy of the rehabilitation contract.

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

Upon execution of all required documentation, the Community Revitalization Assistant shall issue a notice to proceed which is signed by the property owner.

Work by Homeowner

The Housing Rehabilitation Program does not allow the Owner to perform any portion of work outlined in the Scope of Work let for bid. This restriction helps avoid disputes arising as to warranty, workmanship, and responsibility of the parties of the completed product. The Contractor agrees to assume responsibility for any damage, theft of materials, etc., until the project is completed and the Owner assumes responsibility. There may be exceptions, from time to time, regarding this prohibition, but it is generally limited to general property improvements, such as landscaping, fencing, etc. All exceptions must have prior written approval from the Grants Coordinator.

- Please refer to the Rehabilitation Contract for additional conditions and/or restrictions for the Owner and Contractor.
- Contractors awarded construction contracts, prior to issuance of the notice to proceed, will be required to pay the City of Coolidge tax equal to three (3%) percent based on Sixty Five (65%) percent of the contract amount. The City of Coolidge Business License Fee will be waived for licensed contractors.
- The City shall not require Contractors to post bid bonds, payment bonds or performance bonds; however, the City shall ensure through careful inspection of the work that there is sufficient monies held back from each progress payment to complete the project, should the contractor default upon the contract with the Owner.

**THE AGREEMENTS, CONSTRUCTION CONTRACTS,
AND OTHER DOCUMENTS**

Please refer to exhibits for sample forms for the Housing Rehabilitation Program. Each exhibit contains the following information.

| | |
|-----------|------------------------------|
| Exhibit A | Contractor's Information |
| Exhibit B | Homeownership Information |
| Exhibit C | Lead Based Paint Information |
| Exhibit D | Grievance Procedures |
| Exhibit E | Rules for Temporary Housing |

PRE-CONSTRUCTION CONFERENCE

As previously mentioned, a pre-construction conference with the Owner takes place prior to the notice to bid to ensure that the homeowner understands and agrees to the Scope of Work to be performed, the work not to be performed, the time frame for construction, temporary housing, and other issues.

The Housing Rehabilitation Specialist will hold a pre-bid conference at the property with the prospective contractors including a walk-through of the property. This provides an opportunity to answer any questions regarding the work and tends to minimize misunderstandings among the parties involved.

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

Before issuance of the notice to proceed, the Housing Rehabilitation Specialist will meet with the Owner and the Contractor to review the scope of work, timeframes for construction, quality of work, warranties, etc.

PROPERTY INSPECTIONS

Inspections during the course of construction will be performed by the City of Coolidge Building Office to ensure that all work complies with applicable codes. In addition, the Housing Rehabilitation Specialist will conduct frequent inspections to ensure and monitor progress, identify problems that may arise, confirm that all work is according to code, initiate change orders that may arise, and ensure compliance with HUD requirements and non-code items. All inspections shall be documented and a copy of the report retained in the project file. Inspections by the Housing Rehabilitation Specialist shall be made before any disbursement of funds billed by the contractor to confirm the level of completion.

CHANGE ORDERS

A Change Order may be requested, in writing, by the Contractor due to circumstances, which were unforeseen and not included in the original Scope of Work. An example would be a safety or code violation that could not be determined until the actual work began. The Owner must be informed of any Change Orders, and agree to these changes in writing. All change orders are to be approved by the Owner, Assistant City Manager, Housing Rehabilitation Specialist and the Contractor. The Contractor must have written approval before undertaking any change order work for any reason.

PAYMENTS AND WARRANTIES

The Inspection and Disbursement Order, when signed by the Contractor, constitutes a Request for Draw. The Housing Rehabilitation Specialist will inspect the job to determine the percentage of work completed and certify the same by signing the Draw. The Housing Rehabilitation Specialist will determine the amount of draw, ensuring a minimum of ten percent retention before approving payment.

The Housing Rehabilitation Specialist will provide the draw to the Community Revitalization Assistant who will prepare a requisition for payment bearing the Housing Rehabilitation Specialist's and Assistant City Manager's signatures signifying approval. The inspection and payment requisition is considered the back-up documentation. The City will issue a check for the requested amount to the contractor upon receipt of required lien waivers.

A typical progress payment schedule is:

1. 20% upon 30% completion of contracted work
2. 40% upon 50% completion of contracted work
3. 60% upon 75% completion of contracted work
4. 80% upon approximately 100 % completion of contracted work
5. 100% upon issuance of Certification of Final Inspection and Homeowner's Acceptance

COMPLAINTS AND APPEALS

In the event of a disagreement between the Owner and Contractor, Owner and City, applicant and City, and/or Contractor and City, to name a few, the City Council has approved a Grievance Procedure to include appeals. A copy of the Grievance Procedure and the forms are contained in the Exhibit D

EMERGENCY REPAIRS

Housing conditions which threaten the health and/or safety of the occupants may be eligible for emergency repairs through the Housing Rehabilitation Program dependent upon available funding and are subject to approval by the Assistant City Manager and the funding source. *(HOME funding cannot be utilized to complete emergency repairs.)*

Examples of housing conditions that may qualify for emergency repairs are:

1. Lack of potable water in the kitchen or restroom.
2. Lack of proper sanitation facilities. (Such as open sewer lines, chronic problems with water closets that will not flush, kitchen sinks which do not drain.)
3. No or insufficient heating.
4. No or insufficient cooling.
5. Electrical service or wiring which creates a hazard of fire or shock.
6. Damaged roof, which threatens the integrity of the structure.

The listed items are intended as examples only. Emergency conditions will be identified and defined on a case-by-case basis.

Emergency repairs will be considered by the City upon identification of such conditions by an applicant to the Housing Rehabilitation Program and verified by a home inspection.

Emergency repairs will address only the condition creating the health or safety hazard. Qualification of the applicant, bidding, construction, etc., shall follow the City of Coolidge's application qualification and bidding procedures.

Emergency repairs shall be completed in a cost-effective manner as to remediate the health or safety issues. The scope of work shall be designed to eliminate the need to reconstruct or repeat the repairs if the home is fully rehabilitated. In some instances, emergency repairs may not meet code but should meet the State of Arizona Department of Housing Rehabilitation Standards.

Upon completion of the emergency repairs if there are code conditions, which are not addressed, the applicant shall remain on the Housing Rehabilitation Program waiting list for full housing rehabilitation.

TEMPORARY RELOCATION

The City Council of the City of Coolidge, by resolution, adopted a residential anti-displacement and relocation assistance plan. The City has committed that permanent relocation and residential displacement will not be allowed in conjunction with the Housing Rehabilitation Program.

The City recognizes that at times during housing rehabilitation temporary relocation may be required. Additionally, the City acknowledges budgetary restraints and the lack of available temporary housing within the City, which may limit their ability to provide such temporary location. The City is committed to utilization of community resources to make temporary relocation resources available to homeowners and occupants participating in the Housing Rehabilitation Program.

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

If possible, the City shall design the rehabilitation of housing to allow for occupancy during rehabilitation in order to prevent temporary relocation. The Contractor shall minimize disruption. The City will consider temporary relocation and/or financial assistance for the following reasons:

1. Health and/or safety of the occupants
2. Water closet and hand washing facilities are not available for one full day or more
3. Kitchen facilities are not available for more than one day

The City will encourage the homeowner to seek community resources available for such assistance such as: friends and family; local churches; Pinal County Housing Authority; Salvation Army; Family Resource Center; and other.

Should other resources not be found to assist the Owner and occupants, the Owner may request that the City provide temporary relocation or financial assistance. The Owner shall make the request in writing, preferably before the construction bid or immediately upon the determination that such assistance may be deemed necessary. The City will consider each request on a case-by-case basis. Each request shall be specific to the needs of the family and shall include an estimated budget for such assistance. The Owner must receive a written approval from the City for relocation assistance before incurring any costs. Costs incurred before written approval will not be considered allowable for reimbursement.

The following types of assistance may be provided by the City allowing for sufficient budget and availability of the services:

1. Temporary rental housing
2. Temporary housing in a local motel
3. Storage locker for storage of personal belongings
4. Food allowances on a per diem basis not to exceed the state per diem rate per person per day. The per diem then shall be adjusted based on the number of individuals within the family unit receiving assistance.

On a case-by-case basis, the City may directly assist the homeowner. Such assistance may be as an advance, requiring that the Owner provide receipts and reimburse the City for unexpended assistance, or the assistance may be provided on a reimbursement basis following presentation of receipts. In most instances, the temporary relocation assistance will be paid by the City directly to a third party for the benefit of the Owner, such as, rent or motel fees.

Please see Exhibit E – Rules for Temporary Housing.

LEAD BASED PAINT ABATEMENT

Please see Exhibit C for a copy of the Arizona Department of Housing, Implementation of the HUD Lead Based Paint Regulations.

SUBORDINATION OF THE DEED OF TRUST

Based on policies established by the HOME Program and in compliance with such policies, the City of Coolidge will not subordinate the lien placed against the property unless the homeowner is securing new financing for the property that will result in the reduction of the homeowner's monthly mortgage payment, such as a refinance to reduce the interest rate or to incorporate a first and second mortgage. New mortgage financing to consolidate debt or provide cash back to the homeowner will not warrant subordination of the City lien position.

PROGRAM INCOME

All assistance provided in the form of a forgivable, non-interest bearing loan will be forgiven annually if the assisted household occupies the property AND the property is maintained. In the event of the death of the sole owner, the loan may be transferred to an income eligible family member. Otherwise, the unforgiven balance of the loan shall become due and payable upon the sale, exchange, or transfer of the property. Program income generated from loans, which have been re-paid, will be handled in accordance with the funding source requirements as follows:

- **State Housing Fund Projects.** All program income generated from loans initially made with State Housing Fund dollars will be returned to the Arizona Department of Housing in accordance with contract requirements.
- **Community Development Block Grant (CDBG) Projects.** All program income generated from loans initially made with CDBG funds will be retained by the City of Coolidge. Program income generated will be used to assist the next households on the waiting list. All program income will be expended before drawing additional CDBG resources.

CDBG FUNDED REVOLVING LOAN FUND

City of Coolidge anticipates pursuing approval to administer a Revolving Loan Fund using CDBG funds. Proceeds from the fund (loan repayments – Program Income) are restricted to Housing Rehab activities with all applicable Federal Rules and Regulations including the expenditure of all Program Income prior to drawing of any open/current CDBG award.

POLICIES AND PROCEDURES

Direct Loans (DL): Customized to applicants needs/repayment ability. The flexible underwriting criteria used by the Community Revitalization Assistant includes HUD recognized ratios (Housing costs not to exceed 30%) and adjustments (on-going medical costs such as insulin, oxygen, etc.). The Program has no restrictions regarding mortgage positions but close attention is paid to instances other than 1st position not only for repayment ability but to place the rehab loan in a more advantageous position. Therefore, the program will, if funds are available from any source, consider a pay-off of an existing mortgage, particularly a high interest loan that may hinder affordability.

Conditional Deferred Payment Loans (CDPL): Also customized to applicants needs/repayment ability. This type of loan is typically used in every project, often combined with Grants and Direct Loans to achieve affordability while maintaining Program minimum standards (code) and quality product.

Loan Documents: All loans are secured with a Promissory Note and Deed of Trust. Depending on the individual property owners, additional documents may be required by the Title Company issuing the Preliminary Title Report and Title Insurance Policy to ensure clear title.

Recording Procedures: Completed documents are submitted to the Title Company for review, proper recordation, and issuance of Title Insurance Policy. Recorded documents are returned to the City, and copies of all documents are given to homeowner, City Clerk and project file.

Loan Servicing Procedures: The City's Finance Department provides loan servicing tasks as in-kind contribution to the program. The Community Revitalization staff provides loan set-up documents to the Finance Department, which includes copies of all Promissory Notes bearing 1) loan amount, 2) term, 3) interest rate and amortization schedule. In the case of CDPL's, the

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

Promissory Note includes conditions and rate and term of deferral.

The Finance Department sets up individual accounts and services in the form of monthly billing and collects and credits payments to the individual account. The City may, at its discretion use the services of a Title Company to service any and all loans.

The Finance Department will promptly notify the Community Revitalization staff if any loans have been paid off. The Community Revitalization staff will prepare the necessary lien release/Satisfaction of Mortgage for the City Manager's signature and forward to the County Recorder's office for recordation. Copies of recorded releases are kept at the City Clerks office and individual project file.

Delinquencies

The Finance Department will issue monthly status of accounts to the Grants Coordinator. The Grants Coordinator will schedule a meeting with any homeowners that are delinquent in their payments (usually a home visit). A current income/debt budget will be prepared and causes of non-payment will be documented (illness, death, job loss etc.). A complete report of findings is reviewed to issue a recommendation for the City Manager's approval. The City Attorney and Finance Director will assist in determining the best course of action to cure the delinquency. Recommendations may include: re-writing of the loan, loan moratorium, conversion to CDPL, or conversion to Grant. In no instance, where a genuine problem/need is identified, will the City enforce conventional financial interest over the provision of Affordable Housing for those in need. If the findings disclose that the family no longer needs/occupies the house and has disregarded the loan obligation(s) for unjustified reasons; the recommendation may be foreclosure to make this unit available to another qualifying family in need of Affordable Housing.

Program Income:

All monthly payments and early pay-off amounts received from CDBG funded direct loans or conditional deferred loans are documented as Program Income/Revenue to the current open CDBG Housing Rehab Grant. The Finance Department provides a monthly PI Revenue report to the Community Revitalization staff and amounts received are reported to the Arizona Department of Housing in the F-3 and F-4 request for payment forms. Revenue and expenditure reports are available for monitoring/auditing purposes to funding sources. Additionally, all grant funds and program income are included in the City's annual audit. Audits are also submitted annually to the funding source.

Homeowner's Insurance and Property Taxes:

(Insurance – Verification of homeowner's insurance is part of the qualification process as required by the funding sources and the City's policies in order to protect the financial interest of all involved.)

Upon agreement/acceptance of the proposed financial package, the homeowner will be directed to contact the insurance company and add/include the City of Coolidge as mortgagee prior to closing. Proof of coverage for an amount no less than the total amount of financial assistance is required.

The insurance company will mail renewal notices (premiums due) to the homeowner and to all lien holders (mortgages). The Community Revitalization staff will contact the family to verify that their receipt of renewal notices and request verification of payment (new policy). In the event

CITY OF COOLIDGE
HOUSING REHABILITATION GUIDELINES

that payment was not received, the insurance company will issue a notice of cancellation to homeowner and all lien holders. At this point, the Community Revitalization staff will investigate the reasons for non-payment. If the family is unable to pay, the Community Revitalization staff will ensure that a homeowner's policy is in effect to protect the financial interest by providing payment of premiums due. These premiums will be added to the outstanding balance of the loan and all terms and conditions for repayment will apply.

(Property Taxes – Information regarding the payment of property taxes is readily available through the Internet. The Community Revitalization staff will check all properties with outstanding direct or deferred loans. This process will take place bi-annually in October and in May of the following year when the first and second halves of taxes are due, respectively. In the case of non-payment, staff will follow the same process as non-payment of insurance as described above. The Community Revitalization staff may make exceptions to this policy in the event that the amount of property tax due greatly exceeds the balance of the outstanding loan and only after the family's situation/needs have been carefully considered. In all cases, homeownership responsibility counseling will be provided to the family to stress self-sufficiency beyond the term of the loan.)

Typically, the risk of non-payment is higher when the City's interest is in first position since conventional first mortgage impounds/escrows for both taxes and insurance. The City may at its discretion, create impound/escrow amounts to cover either or both taxes and insurance, particularly in cases where a direct loan (monthly repayments) has been awarded with a first mortgage position.

#14

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

SUBJECT: Authorization to submit the FY 2011
CDBG Regional Account Owner Occupied
Housing Rehabilitation Application

STAFF PRESENTER: Jill Dusenberry, Assistant
City Manager

RECOMMENDATION:

Adopt the resolution authorizing the submission of the City of Coolidge's FY 2011 CDBG Regional Account Application to continue the Owner Occupied Housing Rehabilitation Program.

DISCUSSION:

In accordance with the Arizona Department of Housing, Community Development Block Grant Program, the City of Coolidge must adopt a resolution authorizing the submission of our FY 2011 CDBG application for the Regional CDBG Account.

The highest prioritized funding for the FY 2011 CDBG Regional Account Application was Housing Rehabilitation. Since the funding allocations has not yet been announced by ADOH. The application utilizes the funding amounts from last year. When funding levels are announced staff will designate 18% of the total for administration and the balance for construction as permitted by the Arizona Department of Housing. The application forms and associated documents can be found attached to the City Council Action Form for the public hearing item.

Staff will be happy to answer any questions you have regarding the applications at the council meeting on May 23rd.

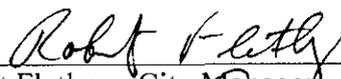
FISCAL IMPACT:

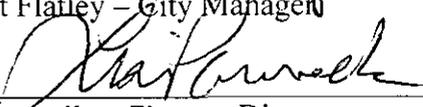
Estimated funding = \$139,635
The application requests \$114,501 for hard construction costs and \$25,134 for administration of the program.

Attachments

Resolution
Application (See public hearing packet)

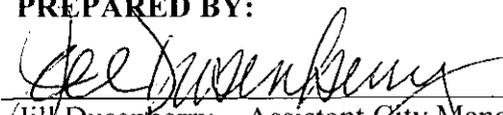
REVIEWED BY:



Robert Flatley – City Manager


Lisa Pannella – Finance Director

PREPARED BY:



Jill Dusenberry – Assistant City Manager
Resolution reviewed by Ann Schrooten

Denis Fitzgibbons – City Attorney

RESOLUTION No. 11-15

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, REGIONAL ACCOUNT PROJECTS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATIONS.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within this application addresses the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge, Arizona, authorizes application to be made to the State of Arizona, Department of Housing for FY 2011 CDBG funds, and authorizes the Mayor to sign the applications, contracts or grant documents for receipt and use of these funds for Housing Rehabilitation from the Regional account and authorizes the Mayor to take all actions necessary to implement and complete the activities submitted in said applications; and

THAT, this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the City of Coolidge will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in these applications.

PASSED AND ADOPTED by the Mayor and City Council of the City of Coolidge, Arizona, this 23rd day of May, 2011.

Mayor, Thomas R. Shope

ATTEST:

APPROVED AS TO FORM:

City Clerk, Norma Ortiz

City Attorney, Denis Fitzgibbons

**CITY OF COOLIDGE
CITY COUNCIL ACTION FORM**

SUBJECT: Authorize the submittal of the FY 2011 CDBG State Special Project Funds - Housing Rehabilitation

STAFF PRESENTER: MaryLou Martinez, Community Revitalization Assistant

RECOMMENDATION:

Adopt the resolution authorizing the submission of the FY 2011 CDBG State Special Projects Application to continue the City's Owner Occupied Housing Rehabilitation Program.

DISCUSSION:

SSP funding is a competitive funding program for programs/activities which are immediately ready to proceed. Under this funding agreement we will be able to assist four (4) owner occupied households below 80% of median income.

The funding for the application is broken out as \$255,000 for hard construction costs and \$45,000 for administration of the program. Due to the competitive nature of the SSP fund we cannot rely upon this funding being available annually. Distribution of SSP funds is based upon a competitive scoring criteria and number of applications submitted.

FISCAL IMPACT:

Total Application = \$300,000.00

The application requests \$255,000 for hard construction costs and \$45,000 for administration of the program.

Attachments

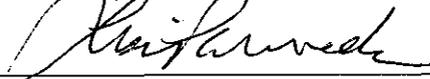
Resolution

Application (See public hearing packet)

REVIEWED BY:

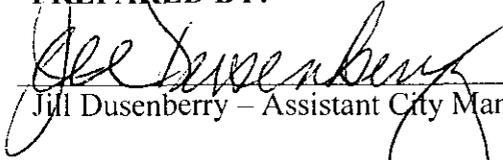


Robert Flatley - City Manager



Lisa Pannella - Finance Director

PREPARED BY:



Jill Dusenberry - Assistant City Manager

Resolution reviewed by Ann Schrooten

Denis Fitzgibbons - City Attorney

RESOLUTION No. 11-16

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF COOLIDGE, ARIZONA, AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY 2011 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, STATE SPECIAL PROJECTS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATIONS.

WHEREAS, the Mayor and City Council of the City of Coolidge is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program, State Special Projects; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within these applications address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an Applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the City of Coolidge, Arizona, authorize application to be made to the State of Arizona, Department of Housing for FY 2011 CDBG funds, and authorize the Mayor to sign the application and contract or grant documents for receipt and use of these funds for Housing Rehabilitation from the State Special Projects account and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said application(s); and

THAT, this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the City of Coolidge will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in these applications.

PASSED AND ADOPTED by the Mayor and City Council of the City of Coolidge, Arizona, this 23rd day of May 2011.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney