

**Action Minutes**  
**Library Advisory Board Meeting**  
160 W Central Ave, Coolidge, AZ 85128  
March 18th, 2015

***Call to Order***

Meeting was called to order by Rod at 6:00 PM

ATTENDED: Kevin Todd  
Brenda Mitchell  
William Lawrence Gallaher  
Andrea Hille-Andrews  
Rod Gipson

ABSENT: Ralph Swain  
Olan Williams

STAFF: Joyce Baker  
Aubrey Kowitz

***Approval of Minutes***

Minutes were distributed. Kevin moved that minutes be approved, Brenda seconded it.

***Reports***

Joyce Baker presented the Library Manager's Report.

***Business***

**Review Status of Grants**

Joyce explained there was a surplus from the grant used to re-carpet the library floors. She explained a few options being considered for using up the surplus. She also let the board know the planning phase of covering the patio will be starting by June 30<sup>th</sup>.

**Update Summer Reading Program Plans**

Aubrey spoke of the upcoming Coolidge Mini Con. This will be the start of the summer reading program. The theme for the summer is Super Heroes. Dani (library staff member) and Aubrey have been planning a miniature comic book-like convention to be held Saturday May 23<sup>rd</sup> 2015 from 1PM- 5PM. The focus will be more of real life heroes. Collaboration with many partner organizations will also be taking place. The board members all expressed their gratitude for the service of Aubrey and the other organizations.

**Discuss ways the Library Advisory Board could connect with Library Staff**

Rod brought this up as a possible discussion topic for the meeting with Joyce after the last meeting. Realizing the board may not be familiar with staff it was recommended the board members spend some time at the library getting to know the staff members. Other ideas were also discussed and the board members all felt this was an important part of being part of the board.

#### **Review and approve new Materials and Reconsideration Policy**

Minor changes were made to the suggested changes presented by Joyce. Joyce committed to making those changes prior to taking the policy statement to city council. Brenda made the motion to have suggested changes with corrections discussed approved, seconded by Andrea and all in favor. Motion passed.

#### **Review and approve new Library Tours and Classroom Visits Policy**

Minor changes were made to the suggested changes presented by Joyce. Joyce committed to making those changes prior to taking the policy statement to city council. Larry made the motion to have suggested changes with corrections discussed approved, seconded by Brenda and all in favor. Motion passed.

#### **Review and Approve new Unattended Children Policy**

Minor changes were made to the suggested changes presented by Joyce. Joyce committed to making those changes prior to taking the policy statement to city council. Kevin made the motion to have suggested changes with corrections discussed approved, seconded by Larry and all in favor. Motion passed.

#### ***Call to Board***

Nothing to report.

#### ***Call to the Public***

No members of the public were present.

Next Meeting Date: May 20, 2015, 6:00 PM

#### ***Adjournment***

Meeting adjourned at 7:15 PM.