

Action Minutes

Library Advisory Board Meeting

September 20, 2012

Please note that a quorum of the board members were not present so action taken at this meeting will need to be ratified by a quorum of the Library Advisory Board at their next meeting.

Call to Order

Meeting was called to order by Joyce Baker at 6:08 p.m.

ATTENDED: Ana Morrow
Brenda Mitchell
Anna Lori Lundberg

ABSENT: Olan Williams
Jennifer Romweber
Brian Miller

STAFF: Joyce Baker
Jill Dusenberry

Approval of Minutes

A motion was made by Brenda Mitchell to approve the minutes. Lori Lundberg seconded the motion. Motion was approved.

Reports

Joyce Baker presented the Library Manager's Report. No action was taken on this item.

Ms. Baker gave an update on current projects and information:

- She shared statistical information for the months of May through August.
- She discussed successes of the Summer Reading Program and upcoming programs.
- Pinal County Library District sent the City a \$7,500 check on September 7. The County provides each library with this annual contribution to be used to cover any library expenses. This contribution pays for part-time staff salaries and staff conferences.
- The library completed an "Intent to Apply" form and sent it to the Arizona State Library. This is the preliminary step to apply for a state grant. If approved, the money will pay for new flooring throughout the library building.

Business

Resignation/Opening on Library Advisory Board Discussion

William Scarber resigned from the Library Advisory Board. The Board was informed of the resignation and discussion focused on procedures for replacing a board member. Advertising for the opening will begin in October. Board members were encouraged to invite possible interested parties to apply by downloading an application from the city website or by picking up an application at the library. No action was taken.

Lovie Hall Memorial Donation Discussion

A member of the community contacted the library. Her family wants to donate about \$1,000 to the library for something the library could use in memory of Lovie Hall. Board discussed four possible items: a playhouse/puppet stage for the children's room, wooden wall hanging that encourages interaction for the children's room, some type of shade covering for the patio, or a large painting to be hung in the children's room. Joyce will present these ideas to the person and invite the family to choose which of these items they would like to purchase. No action was taken.

Holds Statistics and Policy Discussion

The board discussed the possibility of changing Coolidge's hold policy for In-County book sharing. Books are currently available to other county library patrons once they are six months old. The board looked at statistics of how many people are placing holds on books. The board will consider taking action to reduce the hold time from six months to three months at the next meeting. No action was taken.

Expansion of Computer Section Discussion

The library owns twelve laptop computers. The board discussed ways to secure the laptops yet make them available to patrons at all times. Consideration was given to moving the DVDs and audio books to make room for a small computer classroom. Six or seven of the laptops would fit in that area. Another possibility discussed was putting six laptops on tables near the circulation desk in a circular/trapezoid formation. No action was taken.

Arcadia Publishing Looking for Local Historian Discussion

Elizabeth Bray from Arcadia Publishing contacted the library. They want to write a book about Coolidge's history in their Images of America series. They asked for a name of a local historian who would be interested in working on this project. Brenda Mitchell offered to contact Arcadia and see if she could help with the project. No action was taken.

Call to Board

Jill Dusenberry explained that any library policy changes must be approved by City Council. Library staff will look over past policies adopted by the Advisory Board and prepare them for City Council approval.

Call to the Public

No public present

Next Meeting Date: November 15, 2012, 6:00 p.m.

Adjournment

Motion was made by Ann Morrow and seconded by Lori Lundberg to adjourn the meeting at 6:58 p.m. Motion passed.