

****ACTION MINUTES****

**NOTICE OF MEETING
COOLIDGE FIRE DEPARTMENT
FIREFIGHTER'S PENSION BOARD
WEDNESDAY JULY 6, 2016 @ 6 PM
COOLIDGE FIRE DEPARTMENT – 103 W. PINKLEY AVENUE
COOLIDGE, ARIZONA, PINAL COUNTY**

CALL TO ORDER – *The meeting was called to order at 6:11 p.m.*

1. Pledge of Allegiance – *Chief Jarvis led in the Pledge of Allegiance.*
2. Roll Call – *Present: Fire Chief Rob Jarvis, Mayor Jon Thompson, Board Members Norma Ortiz, Victor Mendoza and Larry Wainscott. Board Members Ralph Felix and Ray Garcia were absent.*

APPROVAL OF MINUTES

3. Consider approval of the minutes for November 12, 2014. **Discussion and action.**

**The Board considered approval of the minutes for November 12, 2014. There was no discussion. MOTION was made by Board Member Ortiz to approve the minutes for November 12, 2014. SECOND was made by Board Member Mendoza and passed unanimously.*

OLD/NEW BUSINESS

4. Review and ratify financials from Edberg & Perry. **Discussion and action.**

***Chief Jarvis explained the need to review and approve the Annual Administration Report for the plan year ending December 31, 2013. There was discussion. MOTION was made by Board Member Wainscott to approve the pay outs only as summarized in the report for each individual requesting pay outs and to bring the report back to the Board at a later date for approval in order to give the Board time to review the report. SECOND was made by Board Member Mendoza and passed unanimously.*

5. Replace President Platt with Mayor Thompson or his designee. **Discussion and action.**

***No Action was taken on this item. Mayor Thompson agreed to serve on the Board and not appoint a designee.*

6. Designate and approve signature authority for the local Coolidge Volunteer Fire Department Pension Plan bank account. **Discussion and action.**

***Chief Jarvis explained the need to appoint an additional signatory for the Volunteer Fire Pension Checking Account. There was discussion. MOTION was made by Board Member Wainscott to appoint Board Member Victor Mendoza as a signatory*

for the local Coolidge Volunteer Fire Pension Checking Account. SECOND was made by Chief Jarvis and passed unanimously.

7. Approve and accept the resignation (retirement) of Engineer Felix Reyes from the Coolidge Volunteer Fire Department effective January 15, 2016; and approval to withdraw his contributions from the Pension Plan after 25 years of service. **Discussion and action.**

***Chief Jarvis advised the Board of the need to accept the retirement resignation from Engineer Felix Reyes effective as of January 15, 2016; and to approve his request to withdraw his contributions in the amount of \$58,721.24 from the Pension Plan. There was discussion. MOTION was made by Board Member Wainscott to approve and accept the resignation (retirement) of Engineer Felix Reyes from the Coolidge Volunteer Fire Department effective January 15, 2016; and approval to withdraw his contributions from the Pension Plan after 25 years of service. SECOND was made by Board Member Mendoza and passed unanimously.*

8. Approve and accept the resignation of Jason Andrews from the Coolidge Volunteer Fire Department effective November 2, 2011; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

***See Item #20 below for action.*

9. Approve and accept the resignation of Chester Arlt from the Coolidge Volunteer Fire Department effective June 18, 2012; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

***See Item #20 below for action.*

10. Approve and accept the resignation of Michael Ashford from the Coolidge Volunteer Fire Department effective April 27, 2013; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

***See Item #20 below for action.*

11. Approve and accept the resignation of Deon Cook of Michael Ashford from the Coolidge Volunteer Fire Department effective December 30, 2011; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

***See Item #20 below for action.*

12. Approve and accept the resignation of Daniel Fierro from the Coolidge Volunteer Fire Department effective August 28, 2015; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

***See Item #20 below for action.*

13. Approve and accept the resignation of Robert Harrison from the Coolidge Volunteer Fire Department effective January 31, 2015; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

14. Approve and accept the resignation of Kurt Henneke from the Coolidge Volunteer Fire Department effective June 30, 2014; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

15. Approve and accept the resignation of Sean Hernandez from the Coolidge Volunteer Fire Department effective September 16, 2015; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

16. Approve and accept the resignation of Samuel Mendoza from the Coolidge Volunteer Fire Department effective July 31, 2014; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

17. Approve and accept the resignation of Richard Peterson from the Coolidge Volunteer Fire Department effective August 25, 2015; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

18. Approve and accept the resignation of Mario Pinedo from the Coolidge Volunteer Fire Department effective January 31, 2015; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

19. Approve and accept the resignation of Kevin Todd from the Coolidge Volunteer Fire Department effective October 20, 2015; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****See Item #20 below for action.***

20. Approve and accept the resignation of Cruz Yucupisio from the Coolidge Volunteer Fire Department effective December 31, 2010; and approval to withdraw his contributions from the Pension Plan. **Discussion and action.**

*****Chief Jarvis recommended approving Items #8 through #20 in one (1) motion, and the Board was in consensus. After Chief Jarvis read each item, MOTION was made by Board Member Mendoza to approve Items #8 through #20 as presented. SECOND was made by Board Member Waincott and passed unanimously.***

21. Approve the second distribution check from the Coolidge Volunteer Fire Department Pension Plan to Jack Harrison based on the updated calculations of Edberg & Perry. **Discussion and action.**

*****See Item #22 below for action.***

22. Approve the second distribution check from the Coolidge Volunteer Fire Department Pension Plan to Joe Shaw based on the updated calculations of Edberg & Perry. **Discussion and action.**

*****Chief Jarvis recommended approving Items #21 and #22 with one (1) motion, and the Board was in consensus. After Chief Jarvis read each item, MOTION was made by Board Member Wainscott to approve Items #21 and #22 as presented. SECOND was made by Board Member Mendoza and passed unanimously.***

23. Approve a refund to Pablo Hernandez for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

24. Approve a refund to Ty McCullough for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

25. Approve a refund to Wyatt Carpenter for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

26. Approve a refund to Daniel Fierro for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

27. Approve a refund to Julio Garcia for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

28. Approve a refund to Sean Hernandez for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

29. Approve a refund to Mario Pinedo for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****See Item #30 below for action.***

30. Approve a refund to Kevin Todd for employee contributions collected while ineligible for participation in the Coolidge Volunteer Fire Department Pension Plan. **Discussion and action.**

*****Chief Jarvis recommended approving Items #23 through #30 in one (1) motion, and the Board was in consensus. After Chief Jarvis read Items #23 through #30, MOTION was made by Board Member Wainscott to approve Items #23 through #30 as presented. SECOND was made by Chief Jarvis.***

31. Consider reimbursement to the City for the overage paid on contributions in the amount of \$1,088.24. **Discussion and action.**

*****Chief Jarvis advised the Board of the need to reimburse the City of Coolidge in the amount of \$1,088.24, which was overpaid through payroll contributions. There was discussion. MOTION was made by Board Member Wainscott to approve the reimbursement to the City for the overage paid on contributions in the amount of \$1,088.24. SECOND was made by Board Member Mendoza and passed unanimously.***

32. Approval of new Volunteers, authorizing them to participate in the Coolidge Volunteer Fire Department Pension Plan. Armando Bojorquez, Kolby Cutrer, Cody Garcia-Heet, Tyler Kleinman, Andrew Ortiz, John Schlosser, and Austin Wainscott **Discussion and action.**

*****Chief Jarvis advised the Board of the new members assigned to the Coolidge Volunteer Fire Department; and recommended approval to authorize them to participate in the Coolidge Volunteer Fire Department Pension Plan. There was discussion. MOTION was made by Board Member Mendoza to approve the new members assigned to the Coolidge Volunteer Fire Department; and to authorize them to participate in the Coolidge Volunteer Fire Department Pension Plan. SECOND was made by Chief Jarvis and passed unanimously.***

33. Approve claims and authorize payment. **Discussion and action.**

*****Chief Jarvis advised the Board of the need to approve the claims paid to date; and the need to authorize the Board to pay the outstanding invoices. There was discussion. MOTION was made by Board Member Wainscott to approve the claims to date; and to authorize the payments for outstanding invoices, SECOND was made by Board Member Mendoza and passed unanimously.***

CALL TO THE BOARD

*****Board Member Wainscott thanked staff for their patience, stating he is glad to see pay outs will finally be paid out.***

*****Chief Jarvis advised that former Firefighter Ray Garcia has asked to be re-instated to the Coolidge Fire Department after submitting his resignation.***

*****Mayor Thompson wanted to set the record straight by stating the he does support the Fire Department and that he always will; that he does not want see the fire services contracted; and that he feels the Department is working out for now and hopes that one day the department will become a full-time fire department.***

*****Chief Jarvis made a final comment to advise the Board that the Amended Volunteer Fire Pension Plan was approved and ratified by the City Council through a Resolution; and that a representative from Edberg & Perry will come down to give an overview presentation on the plan, or possibly through a webinar.***

CALL TO THE PUBLIC

****There were no comments made by the public.***

ADJOURNMENT

****MOTION was made by Board Member Wainscott to adjourn the meeting at 6:43 p.m. SECOND was made by Board Member Mendoza and passed unanimously.***

THESE ACTION MINUTES WERE PREPARED BY BOARD MEMBER NORMA ORTIZ ON JULY 8th, 2016.