

PUBLIC NOTICE
CITY OF COOLIDGE
REQUEST FOR PROPOSAL
HOUSING REHABILITATION SERVICES

The City of Coolidge has been awarded Federal Funds (Community Development Block Grants) and has submitted an application for State Housing Funds – HOME program through the Arizona Department of Housing funded by the US Department of Housing and urban development (HUD) for the purpose of rehabilitating owner occupied housing units in the City of Coolidge. The City is seeking to contract for housing rehabilitation services for the City's owner-occupied housing rehabilitation program.

The scope of work includes and is not limited to inspecting properties to develop plans for rehabilitation or replacement, preparing work write ups and drawings, developing bid packets, analyzing bids received and construction management.

A copy of the complete Request for Proposal may be obtained from Jill Dusenberry, City of Coolidge, Special Projects/Grants Director, 130 W. Central Avenue, Coolidge, Arizona 85128, phone number 520-723-6014, fax 520-723-6067, TDD 520-723-4653, e-mail jilld@cooldigeaz.com.

This project shall be accomplished in accordance with all federal program and state statutory requirements to include Executive Orders, Administrative Rules and Regulations. The successful proposer will be required to lend all possible assistance in the preparation, investigation and documentation necessary for compliance with requirements of the Arizona Department of Housing/ CDBG, State Housing Fund and HOME programs. The successful proposer should be prepared to comply with all local, state and federal safety and environmental requirements.

The City's Selection Committee may choose one (1) or more firms/individuals from those submitting proposals and make a recommendation concerning award to City Council.

Sealed proposals will be received in the office of the City Clerk, Coolidge City Hall, 130 W. Main Street, Coolidge, Arizona, 85128 until 2:00 p.m. Arizona time on September 8, 2016, at which time all proposals received will be opened. Failure of the proposer to complete all of the bid documents may result in the rejection of the proposal. All bids should be identified as "Sealed Proposal – City of Coolidge Housing Rehabilitation Services."

If information of a material matter is provided in response to any correspondence or question, or if a clarification is issued by the City of Coolidge, a copy of the questions and answers will be provided to all prospective proposers who have

requested a copy of the request for proposal. This response shall serve as an addendum to the advertised call for proposals.

Correspondence, questions, and/or clarifications of the proposal procedure or project should be directed to: Jill Dusenberry, City of Coolidge, 130 W. Central Avenue, Coolidge, Arizona 85128, phone number 520-723-6014, fax 520-723-6067, TDD 520-723-4653, e-mail jilld@coolidgeaz.com.

The City of Coolidge may conduct interviews and/or negotiations as part of the selection process. The City of Coolidge reserves the right to accept the lowest, responsible proposal; to consider alternatives; to reject any or all proposals; and to waive irregularities or information in any proposal. Proposals received after the specified time of closing will be returned unopened. The City of Coolidge also reserves the right to hold any or all proposals for a period of thirty (30) days after the date of opening. Proposers will not be allowed to withdraw submitted proposals during the thirty (30) day period.

The City of Coolidge is an Affirmative Action/Equal Opportunity Employer

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