



CITY OF COOLIDGE

Certificate of Occupancy Requirements

I AM A NEW TENANT THAT IS NOT DOING ANY BUILDING, ELECTRICAL, PLUMBING, MECHANICAL OR STRUCTURAL WORK, WHAT DO I NEED TO OPEN FOR BUSINESS?

Information

Business Name to appear on the Certificate of Occupancy (must match business license):

Property Address and Parcel:

Business description:

Reason: Owner Change Name Change New Tenant

Other _____

Owner Information:

Proposed occupancy use:

Are the utilities turned on: Yes No (If no, please have utilities turned on prior to inspections)

Submittal Requirements:

- Complete application
- City of Coolidge business license
- Floor plan
 - Show layout and equipment if applicable
 - Identify the use of each room
 - Include dimensions for rooms, corridors, doors, exits, etc.

Occupancy Type: _____

Type of Construction: _____

Automatic Sprinklers: _____

Occupant Load: _____

Census Category: _____
