

**CITY OF COOLIDGE**  
**MEMORANDUM**

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**TO:** Coolidge Public Library  
**FROM:** Adri Saavedra, Library Manager  
**DATE:** September 13, 2010  
**RE:** Coolidge Library Advisory Board Meeting

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The Coolidge Library Advisory Board meeting is scheduled for Thursday, September 16, 2010, 6:00pm, at the Coolidge Public Library.

If you have any questions or cannot attend the meeting, please call me at 723-6033.

**NOTICE OF MEETING  
PUBLIC LIBRARY ADVISORY BOARD MEETING  
6:00 P.M, THURSDAY, September 16, 2010  
COOLIDGE PUBLIC LIBRARY  
160 W CENTRAL AVE - COOLIDGE ARIZONA**

**CALL TO ORDER**

Roll Call

**APPROVAL OF MINUTES**

Approval of Minutes

**REPORTS**

1. Library Manager's Report

**BUSINESS**

1. Library Goals for 2010-2011 - (Discussion & Action)
2. Winter Reading - (Discussion)
3. Library Survey - (Discussion)

**CALL TO BOARD**

**CALL TO THE PUBLIC**

Items raised under this portion of the agenda cannot be responded to by the Coolidge Public Library Advisory Board until the provisions of the "Open Meeting Law" have been complied with.

**NEXT MEETING DATE: October 21, 2010, 6:00 pm**

**ADJOURNMENT**

THIS NOTICE IS POSTED IN ACCORDANCE WITH CITY CODE 2-4-1 OF THE CITY OF COOLIDGE AND A.R.S. §38-431, ET SEQ. ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND THIS MEETING.

DATED this 13th day of September, 2010

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**Adri Saavedra, Library Manager**

PERSONS WITH SPECIAL ACCESSIBILITY NEEDS, INCLUDING LARGE PRINT MATERIALS OR INTERPRETERS, SHOULD CONTACT JILL DUSENBERRY, ADA COORDINATOR AT (520) 723-6014 NO LATER THAN 12:00 NOON ON September 14, 2010 TDD (520) 723-4653

**POSTED:** \_\_\_\_\_

**TIME:** \_\_\_\_\_

# Minutes

## Library Board Meeting

8/19/2010

### Call to Order

Meeting was called to order by Olan Williams at 6:05 p.m.

ATTENDED: Olan Williams  
Ana Morrow  
William Scarber  
Lori Lunberg  
Ann Bohlen

ABSENT: Lovie Hall  
Melinda Islas

### Approval of Minutes

A motion was made by Ana Morrow to approve the minutes. William Scarber seconded the motion. Motion was approved.

### Reports

Adri Saavedra, Library Manager, presented the Library Manager's Report. Statistics for July 2010 were presented. Discussion was held, no action was taken on this item.

### Business

#### Summer Reading Update

Adri Saavedra, Library Manager, gave an update on the summer reading program. Discussion was held, no action taken on this item.

#### 2009-2010 Library Report

Adri Saavedra, Library Manager, presented the City of Coolidge Public Library, 2009-2010 Year End Report. Questions were asked regarding shut ins, Ms. Saavedra responded that if a patron cannot leave their home, library staff will deliver books/materials to them. Members were advised that the new circulation desk was ordered in July 2010. Discussion was held, no action taken on this item.

#### Library Goals for 2010-2011

Board members were asked to identify goals for the upcoming year. The following items were identified by the board and will be discussed further and voted upon at the next meeting;

- Coordinate with Pinal County Animal Control to educate the public regarding the change in the Animal Code and work with Code Enforcement to identify what you can and cannot do.
- Conduct a survey to obtain information on how the community is enjoying the library and identify improvements necessary.
- Focus on Adult Literacy. Other communities in the area have programs and is their an interest or need to this in Coolidge?
- Add more computers

Children and Computer Usage

Adri Saavedra, Library Manager presented information regarding the Coolidge Public Library policies regarding computer usage. Recently a concern was raised by an adult that children should have limited time on the computers. Ms. Saavedra checked with libraries throughout the state and presented information on their policies. Board members discussed the issue and felt that children should not be restricted on the computer time but should have the same time allotted as adults. A motion was made by Ann Bohlen and seconded by Lori Lundgren to maintain our Computer Usage Policy. Motion passed unanimously.

Call to Board  
No Board Comments

Call to the Public  
No public present

Next Meeting Date: September 16, 2010, 6 p.m.

Adjournment  
Motion was made by Ann Bohlen and seconded by Lori Lundgren to adjourn the meeting at 6:45 p.m.