

RESOLUTION NO. 97-30

A RESOLUTION OF THE MAYOR AND COMMON COUNCIL OF THE CITY OF COOLIDGE ADOPTING "THE RULES AND REGULATIONS FOR THE GUIDANCE OF ALL EMPLOYEES, TENANTS AND USERS OF THE COOLIDGE MUNICIPAL AIRPORT IN CARRYING OUT THEIR DUTIES AND RESPONSIBILITIES AS ESTABLISHED BY THE CITY AND BY FEDERAL, STATE, OR LOCAL REGULATIONS.

WHEREAS, the City of Coolidge had prepared a Master Plan for the Coolidge Municipal Airport; and

WHEREAS, the Master Plan Study also included draft Rules and Regulations for the proper and reasonable administration of the activities at the Airport.

NOW THEREFORE BE IT RESOLVED by the Mayor and Common Council of the City of Coolidge, that this resolution be adopted as the

COOLIDGE MUNICIPAL AIRPORT
RULES AND REGULATIONS.

DATED this 25th day of August, 1997.



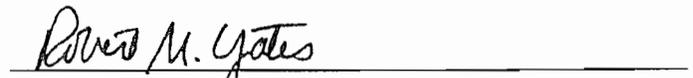
Mayor

ATTEST:



City Clerk

APPROVED AS TO FORM:



City Attorney

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COOLIDGE MUNICIPAL AIRPORT RULES AND REGULATIONS

Article 1. Definitions

Whenever used in these Rules and Regulations, the following words and phrases shall have the meanings ascribed to them in this Article, except where the context clearly indicates a different meaning. All definitions contained within the Federal Aviation Act of 1958, Federal Aviation Regulations, Part I and all amendments thereto shall be considered as included herein, to the extent such definitions are not inconsistent with the definitions contained in this Article.

Accident: A collision between an aircraft or a vehicle and another aircraft, vehicle, person, stationary object or other thing which results in bodily injury, death or property damage; or an entry into or emerging from an aircraft or vehicle by a person which results in bodily injury or death of any person or property damage.

Aeronautical activity: Any activity which involves, makes possible or is required for the operation of aircraft or an airport or which contributes to or is required for the safety of such operations. The following activities are "aeronautical activities" within this definition:

- (a) Aircraft sales and services.
- (b) Airframe and powerplant repair services.
- (c) Aircraft rental services.
- (d) Flight training services.
- (e) Aircraft charter and air taxi services.
- (f) Radio, instrument or propeller repair services.
- (g) Aerial applications (crop dusting).
- (h) Aviation fuels and petroleum product sales.
- (i) Sale of aviation parts.
- (j) Rental of aircraft hangar, parking and tie-down space.
- (k) Air freight or cargo operations.
- (l) Banner towing and aerial advertising.
- (m) Parachute Jumping.
- (n) Aerial photography or survey.

- (o) Powerline or pipeline patrol.
- (p) Aircraft washing and cleaning services.
- (q) Air carrier operation.
- (r) Any other activity which because of its direct relationship to the operation, maintenance or repair of aircraft or the operation of an airport can be appropriately regarded as an aeronautical activity.

Air traffic: Aircraft in operation anywhere in the airspace and on the Airport movement area.

Aircraft: Any device or contrivance used for the navigation of or flight in air or space.

Aircraft owner: Any person holding legal title to an aircraft, as evidenced by an appropriate certificate of title if applicable.

Airport: If capitalized, "Airport" shall mean the areas comprising the Coolidge Municipal Airport as now existing or as the same may be hereafter expanded and shall include all of the facilities thereon; if not capitalized, "airport" shall mean any airport, including the Coolidge Municipal Airport.

Airport Manager: The person designated by the City to act as Airport Manager regardless of such person's official title with the City.

Airport movement area: Runway 5-23, Runway 17-35, and taxiways 1-6; provided that the public aircraft parking aprons shall not be included in the Airport movement area

Airport traffic area: That airspace within a horizontal radius of five (5) statute miles from the geographic center of the Airport, extending from the surface up to but not including an altitude of 3000 feet above the elevation of the Airport.

City: The City of Coolidge, an Arizona municipal corporation.

Commercial activities: The conduct of any aspect of a business, including any solicitation for such business, at the Airport for revenue, barter or any other consideration, regardless of whether such activity is conducted by a charitable or non-profit organization.

Control Tower: If capitalized, "Control Tower" shall mean the air traffic control tower at the Airport; if not capitalized, "control tower" shall mean an air traffic control tower authorized by the FAA to control and direct the movement of aircraft within the air traffic area and upon the surface of any airport.

FAA: The Federal Aviation Administration.

FAR's: The Federal Aviation Regulations.

Fixed base operator: A person engaging in a minimum of the following aeronautical activities pursuant to a lease with the City: aircraft fueling and line services, major aircraft powerplant and accessory repair services, sales of aircraft parts and accessories, removal of disabled aircraft from operational areas and providing customary services to general aviation users of the Airport, such as waiting lounges, conference rooms, crew lounges and flight planning services.

General aviation: All phases of aviation other than aircraft manufacturing, military aviation and scheduled air carrier operations.

Landing area: Any locality, either of land or water, including airports and intermediate landing fields, which are used or intended to be used for the landing and take-off of aircraft, whether or not facilities are provided for the shelter, servicing or repair of aircraft or for receiving or discharging passengers or cargo.

Local aircraft operations: Aircraft operating in the local traffic pattern or within sight of the Airport, aircraft that are known to be departing for or arriving from flight in local practice areas located within 20-mile radius of the Airport or aircraft making low approaches at the Airport.

Minimum Operating Standards: Those standards adopted by the City Council as the minimum requirements to be met as a condition for the privilege of conducting aeronautical or commercial activities at the Airport, as such standards may be amended from time to time.

NOTAM: Notice to Airmen.

Operational area: Any place on the Airport not leased or licensed to any person for exclusive occupancy.

Park or parking: The standing of an aircraft or vehicle whether occupied or not.

Permission: Permission granted by the City or the Airport Manager.

Permit: A written permit issued by the Airport Manager to conduct aeronautical or commercial activities at the Airport to a person not otherwise authorized by a lease, license or other agreement to conduct such activities.

Person: Any natural person, general partnership, limited partnership, limited liability partnership, limited liability company, corporation or other separate legal entity.

Police officer: Any commissioned peace officer.

Road or roadway: Any roadway within the boundaries of the Airport and designated for use by vehicles, whether improved or unimproved and whether dedicated or not.

Tenant: Any person authorized to use any portion of the Airport pursuant to a written lease, license, permit or agreement with or from the City.

Unicom: A nongovernmental communication facility which may provide airport information at certain airports.

Vehicle: A device in, upon or by which any person or property is or may be propelled, moved or drawn upon a roadway.

Vehicle owner: Any person holding legal title to a vehicle as evidenced by an appropriate certificate of title if applicable.

Very minor aircraft maintenance work: Routine aircraft maintenance work which requires no expertise and no significant period of time to perform and which does not entail any disassembly or reassembly of the aircraft. Examples of very minor aircraft maintenance work are the changing of lights and the cleaning of windshields. Very minor aircraft maintenance work shall not include any of the activities specifically prohibited in hangars by Section 2-7 as non-minor maintenance and repair work.

Article 2. General Use Of Airport

Section 2-1. Purpose and application of Rules and Regulations.

These Rules and Regulations are designed to provide guidelines that will enable all employees, tenants and users of the Airport to carry out their duties and responsibilities as established by the City and by federal, state and county regulations. These Rules and Regulations apply to all persons using the Airport for any reason.

Section 2-2. Use of Airport conditional.

Any permission granted by the City or Airport Manager, directly or indirectly, expressly or implicitly, to enter upon and use any portion of the Airport, including permission granted to aircraft owners or operators, crew members, passengers, spectators, sightseers, vehicle owners, tenants, persons engaging in commercial activities and all other persons using the Airport, is conditioned upon compliance with these Rules and Regulations. Any person entering upon or using the Airport shall be deemed to agree to such compliance. The City reserves the right to deny any usage of the Airport to any person who fails to fully comply with these Rules and Regulations.

Section 2-3. Control during emergencies.

In the event of an emergency at the Airport, the Airport Manager shall have absolute control of the Airport during such emergency.

Section 2-4. Commercial activities.

No person shall use any portion of the Airport for any commercial activities unless such commercial activities are conducted as a tenant pursuant to a written lease, license, permit or agreement with or from the City. The Airport Manager may issue permits or licenses for commercial activities at the Airport to persons whose commercial activities do not require a formal lease, provided that such permits or licenses are effective for no more than 60 days or are terminable by the City without cause upon no more than 30 days notice. The fees for such permits or licenses may be determined by the Airport Manager unless such fees have otherwise been established by resolution of the City Council.

Section 2-5. Minimum Operating Standards.

Prior to commencing any aeronautical or commercial activities at the Airport requiring a lease, license or permit, a prospective tenant must present to the Airport Manager satisfactory information and proof that he or she meets the Minimum Operating Standards established by the City for engaging in such aeronautical or commercial activities.

Section 2-6. Aircraft maintenance and repairs.

(a) Except for very minor aircraft maintenance work, no person shall perform any aircraft maintenance or repair work on any portion of the Airport, including hangars and tie-down spaces, regardless of whether such maintenance or repair work is performed for commercial or non-commercial purposes, unless such person is the aircraft owner or the aircraft owner's designated representative or unless such person is performing such maintenance or repair work as a tenant pursuant to a written lease, license, permit or agreement with or from the City. The Airport Manager may issue permits or licenses for aircraft maintenance or repair work only to persons providing proof that all of the following requirements have been met:

- (1) Maintenance of general liability insurance naming the City as an additional insured, in amounts satisfactory to the City's Risk Manager and in a form and from a company satisfactory to the City's Risk Manager, covering all claims for bodily injury or death or property damage or loss related directly or indirectly to such person's performance of aircraft maintenance or repair work at the Airport;
- (2) If applicable, obtaining a transaction privilege (sales) tax license issued by the City's Tax and License Division; and
- (3) Obtaining all other permits and licenses required by law to perform aircraft maintenance and repair work.

(b) Only the following persons shall be authorized to perform aircraft maintenance or repair work on a aircraft owned by a non-natural person:

- (1) Each natural person who is a general partner of a partnership holding legal title to the aircraft;

- (2) Each natural person who is a manager of a limited liability company or, if there is no designated manager, who is a member of a limited liability company holding legal title to the aircraft;
- (3) The president of a corporation holding legal title to the aircraft;
- (4) The chief executive officer of any other legal entity holding legal title to the aircraft; or;
- (5) One (1) designated regular employee of the aircraft owner, provided that such employee registers with the Airport Manager prior to performing any maintenance or repair work.

Section 2-7. Use of hangars.

Aircraft storage hangars shall be used only for the following purposes: (1) storage and parking of aircraft and associated aircraft equipment and supplies as approved by the City's Fire Department and Airport Manager; (2) parking of the aircraft owner's or operator's motor vehicle in the absence of the aircraft itself; (3) very minor aircraft maintenance work; and (4) minor aircraft maintenance and repair work done by the aircraft owner or the aircraft owner's designated representative, as defined in Section 2-6, or by an authorized tenant. Such minor maintenance and repair work shall not include any of the following activities:

- (a) Run-ups or engine testing inside the hangar;
- (b) Open flames;
- (c) Storage of flammable or explosive materials;
- (d) Storage of combustible materials, except in containers approved by the Airport Manager;
- (e) Washing aircraft with solvents;
- (f) Fueling or defueling of aircraft; or
- (g) Breaking or exposing of fluid lines, except for water or oil lines.

Section 2-8. Use of tie-down areas.

Tie-down areas shall be used only for the following purposes: (1) aircraft tie-downs; (2) parking vehicles pursuant to Section 5-8; and (3) very minor aircraft maintenance work.

Section 2-9. Use of maintenance/wash facility.

All washing of aircraft with solvents must be done at the designated maintenance/wash

facility. Waste must be caught with a drip pan and disposed of properly. The Airport provides a method of disposal for oils located at the maintenance/wash facility.

Section 2-10. Use of roads and walkways.

No person shall travel on any portion of the Airport, except upon the roads, walkways or places provided for that particular class of traffic, and no person shall occupy the roads and walkways in such a manner as to hinder or obstruct their proper use. Where sidewalks are not provided, any pedestrian walking along a roadway shall, whenever practicable, walk only on the left side of the roadway or its shoulder facing traffic which may approach from the opposite direction.

Section 2-11. Use of runways, landings areas, ramps and aprons.

No person shall take-off or land an aircraft from a runway or landing area, or use an apron area or an aircraft parking and storage area, except upon the payment of such fees as may be established by the City Council, unless such person is entitled to use such areas as a tenant pursuant to a written lease, license, permit or agreement with or from the City or one of the City's authorized tenants. No person shall enter upon the runways, taxiways, ramps or apron areas except for the following person:

- (a) Authorized public safety personnel;
- (b) Persons authorized by the Airport Manager;
- (c) Enplaning or deplaning passengers and crew members; and
- (d) Persons assigned to duty thereon.

In no event shall these areas be used as a pedestrian walkway.

Section 2-12. Use of operational areas.

No person shall use or occupy an operational area for any purpose whatsoever except a purpose related to the servicing of tenants or otherwise related to the operation of the Airport.

Section 2-13. Use of shop areas.

All shops, garages, equipment and facilities are solely for the conduct of the tenants' authorized aeronautical or commercial activities. No person other than employees or agents of the tenants shall make use of such facilities without individual and specific permission of the tenants. No person shall loiter around such premises.

Section 2-14. Entrance into restricted areas.

No person shall enter upon the Airport movement area, passenger ramp and apron, or

cargo ramp and apron without the permission of the Airport Manager, except persons assigned duty therein, authorized representatives of the City or aircrews and passengers entering for the purpose of enplaning or deplaning or as otherwise provided for in these Rules and Regulations.

Section 2-15. Payment of fees.

All billings by the City are due and payable upon presentation unless otherwise noted thereon or otherwise covered by the terms of a written lease, license, permit or agreement.

Section 2-16. Dogs and other animals.

Dogs and other animals may be permitted at the Airport only if on a leash or confined in such a manner as to be under control.

Article 3. Fueling Restrictions

Section 3-1. Restrictions on commercial fueling activities.

No person shall conduct any commercial fueling activities for aircraft at the Airport except for activities conducted by a tenant operating as a fixed base operator and pursuant to the express terms of such tenant's lease with the City.

Section 3-2. Restrictions on self-fueling.

No person shall conduct any non-commercial, self-fueling activities for aircraft at the Airport, unless such person is a fixed based operator or otherwise authorized to conduct self-fueling of aircraft pursuant to a written lease, license, permit or agreement with or from the City.

Section 3-3. Self-fueling permit requirements.

(a) Any person other than a fixed based operator who intends to conduct any non-commercial, self-fueling of aircraft shall obtain a self-fueling permit from the Airport Manager prior to conducting any such activities at the Airport. The applicant for a self-fueling permit must demonstrate satisfactory training in self-refueling procedures to the City's Fire Department and pass any written examination which the Fire Department deems necessary in order to qualify for a self-fueling permit. Each self-fueling permit shall specifically list the following information:

- (1) The full legal name of the permittee;
- (2) The type of legal entity which the permittee is, if such permittee is not a natural person;
- (3) The designated representatives of the permittee who are authorized to conduct self-fueling activities, if the permittee is not a natural person;

- (4) All aircraft which are owned by the permittee and which the permittee may self-fuel.

(b) At all times during which self-fueling activities are being conducted at the Airport, the permittee or the permittee's designated representative shall keep the self-fueling permit readily available. The self-fueling permit shall be displayed upon request to the Airport Manager or any other Airport, Fire Department or law enforcement officials requesting verification of the permittee's right to conduct self-fueling activities.

(c) Only the following persons shall be authorized to conduct self-fueling activities for an aircraft owned by a non-natural person:

- (1) Each natural person who is a general partner of a partnership holding legal title to the aircraft;
- (2) Each natural person who is a manager of a limited liability company, or if there are no designated managers, who is a member of a limited liability company holding legal title to the aircraft;
- (3) The president of a corporation holding legal title to the aircraft;
- (4) The chief executive officer of any other legal entity holding legal title to the aircraft; or
- (5) One (1) designated regular employee of the aircraft owner, provided that such employee is approved by the Airport Manager and the City's Fire Department.

Section 3-4. Renewal of permit; re-certification of qualifications.

A self-fueling permit shall be effective only for the calendar year in which it is issued and shall expire on December 31 of each year; provided that a permittee whose initial self-fueling permit is issued after July 1 of any year may be issued a permit which will not expire until December 31 of the following year. The permittee must renew his or her self-fueling permit on or before December 31 of each year by applying to the Airport Manager for a new permit. The Airport Manager may require annual re-certification of the permittee's qualifications for a self-fueling permit by the City's Fire Department if the Airport Manager deems such re-certification to be necessary.

Section 3-5. Compliance with law; specific regulations.

A permittee conducting self-fueling activities at the Airport shall comply with all federal, state and local laws, rules and regulations applicable to such activities, including the FAR's, the Uniform Fire Code, the NFPA Standards, the Uniform Building Code and all environmental regulations. The following restrictions shall apply as a part of or in addition to any such regulations:

- (a) Prior to using any self-fueling apparatus, the permittee shall have such apparatus inspected and approved by the City's Fire Department. The Fire Department may require annual inspections of such apparatus thereafter.
- (b) Permittees using portable containers to self-fuel shall do so only in designated areas approved by the Airport Manager. Such containers shall be a maximum of five gallons, be metal and be U.L.- approved.
- (c) No self-fueling shall be permitted in any hangar. Fueling activities shall be conducted outdoors and only in such areas as are designated by the Airport Manager.
- (d) No fuel storage shall be permitted in any hangar, shade or tie-down area.
- (e) The permittee shall have a 2A10BC fire extinguisher in a readily accessible location (not in the cockpit) during all fueling activities.
- (f) Grounding and bonding portable containers to the aircraft shall be done as follows: (1) connect grounding and bonding cables from aircraft to ground; (2) from fuel container to funnel; (3) from funnel to aircraft; and (4) disconnect in reverse order.

Section 3-6. Notification and clean-up of spills and leakage.

A permittee shall take immediate action to eliminate the fire safety hazards of any fuel leakage or spill. As soon as possible after any fuel leakage or spill, the permittee shall notify the Airport Manager of such leakage or spills, if possible, and if immediate contact with the Airport Manager is not possible, then the permittee shall immediately notify the City's Fire Department of such leakage or spill. The permittee shall be responsible for proper cleanup and removal of all fuel leakage or spills and shall perform such cleanup and removal under the supervision of the City's Fire Department.

Section 3-7. Indemnification.

A permittee shall, as a condition of obtaining the self-fueling permit, agree to defend and indemnify the City and its elected or appointed officials and representatives from all claims for personal injury or death or for property damage or loss arising out of the permittee's self-fueling activities at the Airport.

Section 3-8. Insurance.

A permittee conducting self-fueling activities at the Airport shall at all times maintain comprehensive public liability insurance for all claims arising out of such activities in the amount of \$1,000,000 combined single limit for bodily injury and property damage per occurrence. Such insurance shall name the City as an additional insured, shall be in a form and from a company acceptable to the City's Risk Manager and may not be modified or terminated on less than 30 days notice to the City. The permittee shall also maintain such other insurance,

in such amounts and such forms, as the City's Risk Manager deems necessary for self-fueling activities.

Section 3-9. Cancellation of permit.

The City may cancel any self-fueling permit, effective immediately, if the permittee fails to maintain required insurance coverage, conducts any fueling activities which are contrary to sound safety practices, or sells, dispenses or otherwise distributes any fuel at the Airport for use in any aircraft other than that listed in the permittee's permit.

Section 3-10. Assignment prohibited.

No self-fueling permit may be transferred from any permittee to any other person. A permittee shall not enter into any agreement, oral or written, express or implied, by which any aircraft owner or operator other than the permittee shall benefit in any way from the privileges granted to the permittee by the City.

Section 3-11. Fuel flowage fees.

Each permittee dispensing fuel pursuant to a self-fueling permit shall pay to the City a fuel flowage fee for each gallon of fuel dispensed at the Airport. Such fuel flowage fee shall be equivalent to any fuel flowage fees due to the City from the fixed based operator at the Airport. The permittee shall pay its fuel flowage fees in full on or before the 15th day of each month. Each payment shall be accompanied by a statement, in a form approved by the Airport Manager, of the fuel dispensed by the permittee for the previous calendar month.

Article 4. Aircraft Rules

Section 4-1. Restrictions on operations; refusal of clearance.

The Airport Manager may delay, restrict or prohibit any flights or other aircraft operations at the Airport, except for emergency landings, at any time and under any circumstances when he or she determines that such flights or operations are likely to endanger any person or property. The Airport Manager may refuse take-off clearance to any aircraft whenever he or she determines that any debt owed to the City by the owner of such aircraft is unpaid or whenever the Airport Manager determines that such refusal is necessary for any law enforcement purpose.

Section 4-2. Compliance with FAA rules and regulations.

No person shall conduct any aircraft operations in violation of any FAA rules and regulations including but not limited to FAA Part 77, Circular 5190.6A, and Circular 150/5190.1A.

Section 4-3. Negligent operations prohibited.

No aircraft shall be operated on any portion of the Airport in a careless or negligent manner or in disregard of the rights and safety of others, or at a speed or in a manner which endangers or is likely to endanger any person or property, or while the pilot or person aboard controlling any part of the operation thereof is under the influence of intoxicating liquors or drugs, or if such aircraft is so constructed, equipped or loaded as to endanger persons or property.

Section 4-4. Brake requirements.

No aircraft may take off from the Airport unless it is equipped with functioning wheel brakes. No aircraft may land at the Airport, except in an emergency, without functioning wheel brakes.

Section 4-5. Landing of motorless aircraft prohibited.

No motorless aircraft, including ultralight vehicles and hang gliders, may take off from or land at the Airport without first having obtained permission from the Airport Manager and having complied with all sections of FAR Part 103.

Section 4-6. Airport movement area.

No Air traffic control service will be provided in either the Airport movement area or non-movement areas. It is strongly recommended that all aircraft maintain radio contact on the Unicom frequency whenever engine(s) are running and pilots should indicate their intentions prior to aircraft movement. The Unicom operator will provide advisory service to the degree possible in the area and offers an immediate means of contacting emergency services should such services be required.

Section 4-7. Taxiing of aircraft.

No aircraft shall be taxied at the Airport where the propeller blast, jet blast or rotor wash may cause injury or damage to any person or property. If it is impossible to taxi such aircraft without compliance with the above, then the aircraft must be shut down and towed either to a clear area for engine start or to the desired parking location.

Section 4-8. Starting aircraft engines.

No engine shall be started on the Airport when propeller blast, jet blast or rotor wash may cause injury or damage to any person or property.

Section 4-9. Aircraft engine run-up.

No aircraft engines shall be run-up except on warm-up pads or in other areas designated by the Airport Manager.

Section 4-10. Clearance of landing runway.

Aircraft landing at the Airport shall make the landing runway available to others by leaving the line of traffic as promptly as safety permits.

Section 4-11. Accident reports.

Persons involved in aircraft accidents occurring on the Airport shall make a full report thereof to the Airport Manager as soon after an accident as possible, which shall include the names and addresses of all persons involved and a detailed description of how the accident happened and any injuries or damages to persons or property resulting from such accident. When a written report of an accident is required by the FAR's, a copy of such report may be submitted to the Airport Manager in lieu of the report required above.

Section 4-12. Demonstrations prohibited.

No flight or ground demonstrations shall be conducted at the Airport without the written approval of the Airport Manager.

Section 4-13. Public events.

The City reserves the right to temporarily restrict or control activities on the Airport movement area and public areas of the Airport for purposes of aerial and ground demonstrations or for any other public purpose. To the extent practicable, such public events shall be coordinated to minimize impact upon normal Airport operations.

Section 4-14. Parking of aircraft.

Aircraft parking shall be restricted to approved parking areas designated by the Airport Manager. No aircraft shall be left unattended unless it is tied down in an approved parking space as designated by the Airport Manager. In no instance shall an aircraft be left unattended with engine(s) operating or be parked in such a manner as to interfere with taxiing aircraft, block free movement of aircraft, block free movement of emergency vehicles or hinder access to any building structure. The Airport Manager may cause to be removed from any area of the Airport any aircraft which is parked in violation of this section, or which presents an operational or safety problem to any area of the Airport, at the operator's expense and without liability for damage which may result in the course of such moving.

Section 4-15. Traffic patterns and procedures.

Traffic pattern altitudes are established as follows:

All Aircraft 1,000' AGL (2,587' MSL)

Section 4-16. Intersection take-offs.

Any intersection take-offs will be at the pilot's discretion.

Section 4-17. NOTAMS and airport advisories.

The Airport Manager is responsible for the dissemination of NOTAM information pertaining to airfield conditions and airfield lighting. The Airport Manager is authorized to relay airfield conditions advisories or information concerning outages of airfield lighting to flight service for dissemination as a NOTAM.

Section 4-18. Air traffic in flight and on the ground.

The following rules govern the conduct of all aircraft in flight within the Airport traffic area, or in motion or parked on the runways, taxiways, aprons, hardstands or ramps of the Airport, unless exceptions are specifically provided for in the FAR's or authorized by the Airport Manager:

- (a) No person shall taxi an aircraft to or from the hangar line or to or from an approved parking space until he or she has ascertained that there will be no danger of collision with any other aircraft, person or object in the immediate area. Aircraft taxi speed shall be such that complete control is ensured at all times. Taxi speed shall not exceed 5 miles per hour on ramps or in hangar areas. No aircraft shall be taxied except in areas designated for that purpose.
- (b) All landings shall be made on runways or marked helipads only, except in emergencies. All aircraft should be in radio contact over the Unicom frequency prior to taxi.
- (c) No aircraft shall make a 180-degree turn on the runway after landing, except in case of an emergency. Aircraft shall clear the runway as rapidly as safety permits after landing. Helicopter skid landings are not authorized.
- (d) Any operator of an aircraft entering or leaving the Airport traffic area, or using the runways or Airport movement area for the purpose of landing or taking off, shall be the holder of a valid, current medical certificate, with ratings appropriate to the type of aircraft being flown and conditions under which he or she is operating. A reciprocal certificate issued by a foreign government is acceptable if the authorization contained in the certificate is comparable to the domestic certificate mentioned and is so accepted by the FAA.
- (e) All flights originating from or operating within the Airport traffic area should have radio contact over the Unicom frequency prior to entering the Airport traffic area for arrival unless an emergency exists.

Section 4-19. Tiedown or storage of damaged and dismantled aircraft.

The prolonged storage of damaged or dismantled aircraft is prohibited. The aircraft owner is required to diligently correct such condition as soon as possible to prevent an unsightly

Airport appearance.

Article 5. Vehicles and Bicycles

Section 5-1. Use in authorized areas only.

Vehicles and bicycles shall be operated only on those areas of the Airport as may be authorized for such use by the Airport Manager and only under the rules established for such use.

Section 5-2. Restrictions as to operations of vehicles.

No vehicle shall be operated in a careless or negligent manner, or in disregard of the rights and safety of others, or at a speed or in a manner which is likely to endanger any person or property, or while the driver thereof is under the influence of intoxicating liquors or drugs.

Section 5-3. Speed limits.

Vehicles shall be operated in strict compliance with all posted speed limits at the Airport. The speed limit on the aircraft parking area is 15 MPH.

Section 5-4. Parking restrictions.

No person shall park or leave any vehicle standing, whether occupied or not, except within a designated parking area. No person shall park any vehicle in a space reserved for parking other vehicles. No vehicle shall be parked in a designated parking area for a longer period than is posted. The City Council may establish parking fees for vehicles at the Airport, and no person shall park a vehicle within any designated parking area for which parking fees have been established except upon payment of such fees. The Airport Manager may establish such additional rules concerning the parking of vehicles at the Airport as he or she deems necessary.

Section 5-5. Accident procedures.

The driver of any vehicle or bicycle involved in an accident at the Airport which results in bodily injury or death or damage to any property shall immediately stop at the scene of the accident, render such assistance as may be necessary and give his or her name, address, applicable insurance information and operator's license and registration numbers to all injured persons. The drivers shall also give such information to a police officer, if required by law, or the Airport Manager.

Section 5-6. Removal of vehicles.

The Airport Manager may cause to be removed from any area of the Airport any vehicle which is disabled, abandoned or parked in violation of these Rules and Regulations, or which presents an operational problem to any other area of the Airport, at the operator's expense and without liability for any damage resulting from such moving.

Section 5-7. Vehicles in sound working order.

No vehicle shall be permitted on the Airport unless it shall be in sound mechanical order, have adequate lights, horn and brakes and have clear vision from the driver's position.

Section 5-8. Vehicles operating in tie-down areas.

Vehicles operated or authorized by the aircraft owner and approved by the Airport Manager may be parked on the aircraft tie-down area under the following conditions:

- (a) The aircraft owner must obtain a parking permit from the Airport Manager, for a fee to be established by the City Council, in order to park a vehicle in the tie-down space rented by such owner.
- (b) No permit shall be issued for a vehicle larger than a full-sized, 4-door sedan, pick-up truck or van, or for a vehicle exceeding 8600 G.V.W.
- (c) The Airport Manager may remove any vehicle if it is blocking other aircraft parking spaces or taxi lanes or if a parking permit has not been obtained and displayed. The vehicle owner shall be responsible for any charges incurred in the removal of the vehicle.

Section 5-9. Vehicle repairs.

No person shall clean or make repairs to vehicles on the Airport, except such minor repairs as may be necessary to remove the vehicle from the Airport.

Section 5-10. Tampering prohibited.

No person shall tamper with any vehicle or bicycle at the Airport without the permission of the owner of the same.

Section 5-11. Regulations for bicycles.

Every person using a bicycle at the Airport shall be granted all of the rights and shall be subject to all of the duties which are applicable to the driver of a vehicle, except as to such rights and duties which by their nature can have no application.

Article 6. Safety

Section 6-1. Endangering persons or property.

No person shall do or fail to do any act if such act or omission is likely to endanger any

other person or any property at the Airport.

Section 6-2. Removal of gas, oil, grease, etc.

In the event of any spillage or leakage of gasoline, fuel, oil, grease or any other material which may be unsightly, hazardous or harmful to any portion of the Airport or to any person or property at the Airport, the person causing such spillage or leakage shall immediately remove and clean-up such substance and have it removed from the Airport in compliance with all EPA regulations. If the person responsible for such removal and cleanup does not immediately effect the removal and cleanup, the Airport Manager may cause such removal, cleanup and disposal to be done at the responsible person's expense.

Section 6-3. Smoking.

No person shall smoke or carry lighted cigarettes, cigars, pipes, matches or any open lighter or flame in any hangar, shop or other building at the Airport, except as expressly permitted by the City or the tenant authorized to occupy such area, or in any other area where smoking is dangerous or has been prohibited by sign or law. No smoking shall be permitted at any outdoor area at the Airport within 50 feet of a fuel tank, fuel truck or aircraft.

Section 6-4. Waste.

All tenants using space at the Airport for hangars or for aircraft maintenance or repairs, or allowing such space to be used for aircraft maintenance or repairs by sub-tenants, shall provide suitable metal receptacles with self-closing covers for the storage of oily wastes, rags and other trash. All waste within this general description shall be removed from the Airport at regular intervals as directed by the Airport Manager. No petroleum products or objectionable waste matter shall be dumped or permitted to drain into drainage ditches, canals, ponding areas, sewer systems or storm drains.

Section 6-5. Storage of fuel trucks and fuel trailers.

Refueling units shall be stored outside and not less than 100 feet from any building, or such distance as may be approved by the Airport Manager, except for the accomplishment of minor adjustments or repairs necessary to move such units to the storage area when a failure occurs elsewhere on the Airport. No fuel truck, empty or otherwise, shall be brought into or stored within any building at the Airport unless such building is used exclusively for the purpose.

Section 6-6. Explosives.

No person, except for authorized federal, state, county or City officials, shall carry any explosives onto the Airport.

Article 7. Miscellaneous

Section 7-1. Airport liability.

The City assumes no responsibility for any injury to or death of any person or loss of or damage to any property at the Airport by reason of fire, vandalism, wind, flood, earthquake, collision or any other event or force beyond the City's reasonable control.

Section 7-2. Damage to Airport property.

Any person causing any damage to Airport property shall be required to pay to the City, on demand, the full cost of repairs to or replacement of such property. Any person failing to comply with this Section may be refused the use of any facility on the Airport until the City has been fully reimbursed for the damage done.

Section 7-3. Lost articles.

Any person finding lost articles in public areas of the Airport shall immediately turn such articles over to the Airport Manager or a police officer.

Section 7-4. Sanitation; trash containers.

No person shall dispose of garbage or any other material at the Airport except in receptacles provided for that purpose. No person shall keep uncovered trash containers in any areas. No vehicle used for hauling trash, dirt or any other materials shall be operated on the Airport unless such vehicle is constructed so as to prevent the contents thereof from dropping, sifting, leaking or otherwise escaping therefrom. Areas to be used for trash or garbage containers shall be designated by the Airport Manager, and no other areas will be so used. Such area shall be kept clean and sanitary at all time by the persons using them.

Section 7-5. Disorderly conduct; liquor.

No person shall commit any disorderly, obscene, indecent or unlawful act, or commit any nuisance or loiter at the Airport. No person shall drink any intoxicating liquor upon any portion of the Airport open to the public, except in such places as shall be properly designated and licensed for on-sale liquor dispensing. No person shall use or remain on the Airport if such person is intoxicated.

Section 7-6. Injurious activities.

No person shall injure, deface or disturb in any way any building, sign, equipment, marker or other structure, or any tree, shrub, flower, lawn or seeded area at the Airport. No person shall conduct any activities at the Airport which are injurious, detrimental or damaging to Airport property or business.

Section 7-7. Soliciting rides.

No person shall stand or walk in, upon or adjacent to a roadway at the Airport for the purpose of soliciting a ride from other vehicles, nor shall any person solicit aircraft rides from any area of the Airport.

Section 7-8. Tampering with aircraft.

No person shall tamper or interfere with an aircraft, or put in motion the engine of an aircraft, or use any aircraft or aircraft parts, tools or instruments without the express permission of the owner or authorized operator.

Section 7-9. Abandoning personal property.

No person shall abandon personal property at the Airport. Any property so abandoned shall be disposed of in the manner prescribed by applicable law.

Section 7-10. Taking personal property.

No person shall take or use any aircraft or aircraft parts, instruments, fuel or tools owned, controlled or operated by another person while the same are stored, housed or otherwise left at the Airport, except with the consent of the owner or authorized operator thereof.

Section 7-11. Model aircraft.

No person shall fly model aircraft or rockets within the Airport area without the written permission of the Airport Manager. No person shall operate or release any kite, balloons, model aircraft, model rockets or parachute anywhere on the Airport without the written permission of the Airport Manager.