

Action Minutes

Library Advisory Board Meeting

November 15, 2012

Please note that a quorum of the board members were not present so action taken at this meeting will need to be ratified by a quorum of the Library Advisory Board at their next meeting.

Call to Order

Meeting was called to order by Joyce Baker at 6:10 p.m.

ATTENDED: Brenda Mitchell
Jennifer Romweber

ABSENT: Olan Williams
Ana Morrow
Anna Lori Lundberg
Brian Miller

STAFF: Joyce Baker

Approval of Minutes

A motion was made by Jennifer Romweber to approve the minutes. Brenda Mitchell seconded the motion. Motion was approved.

Reports

Joyce Baker presented the Library Manager's Report. No action was taken on this item.

Ms. Baker gave an update on current projects and information:

- She shared statistical information for the months of September and October.
- She discussed successes of the Book Sale and highlighted other events coming up in November.
- The library completed a full grant application for new flooring throughout the library building. It was due November 14.
- The library submitted the annual statistical report to the state library.
- Alondra taught an Excel class at the District Office for staff from all county libraries. She is going to schedule a level two class for January.
- The library is gearing up for the Winter Reading Event. Registration begins November 28.
- We have computers available two times a week for anyone participating in the National Novel Writing Month.

Business

Resignation/Opening on Library Advisory Board Discussion

Two residents submitted applications for the opening on the Advisory Board. First review date was November 14. We will turn in the applications to the City Council for review and action. No action was taken.

Lovie Hall Memorial Donation Discussion

A member of the community (Mary Lou Smith) wants to donate about \$1,000 to the library for something the library could use in memory of Lovie Hall. After giving her several ideas last month, she said the family would like to move forward with the playhouse/puppet stage for the children's room. The board was updated on the status of this program. Board members were encouraged to share this project with other people who might have known Lovie in case others want to contribute to it. No action was taken.

Holds Statistics and Policy Discussion

The board discussed the possibility of changing Coolidge's hold policy for In-County book sharing. Books are currently available to other county library patrons once they are six months old. The board looked at statistics of how many people are placing holds on books. Based on the fact that Coolidge patrons would continue to get first chance at the books owned by Coolidge, the board would like to take action to reduce the hold time from six months to three months. Since there was not a quorum at this meeting, no action was taken. It will be placed on the next agenda for action.

Expansion of Computer Section Discussion

The board looked at the area where DVDs and audio books are currently located. Joyce will see if the County has any money to help the library move those items to the main room of the library. Then the library (with help from the County) will purchase computer worktables in the DVD area. This will allow the library to hold small computer classes. The computers will be available to the general public when classes are not being held. Since Joyce is asking the county to purchase the equipment, no action is needed by the board.

Call to Board

No discussion

Call to the Public

No public present

Next Meeting Date: January 17, 2013, 6:00 p.m.

Adjournment

Motion was made by Jennifer Romweber and seconded by Brenda Mitchell to adjourn the meeting at 7:05 p.m. Motion passed.