

COOLIDGE POLICE DEPARTMENT		
	CHAPTER 39 MOBILE LICENSE PLATE READER CALEA Standard(s):	General Orders
Issue Date: 12/16/2019	Review Date:	Revision Date:

39.1 Purpose

The purpose of this order is to provide Coolidge Police Department Officers with the guidelines for the operation and use of the Mobile License Plate Reader.

39.2 Definitions

Mobile License Plate Reader (LPR): Consists of three digital cameras in enclosed housings, a processor unit, and a laptop computer.

Mobile License Plate Reader

- The Mobile License Plate Reader Program was initiated to assist in the identification and recovery of stolen vehicles, vehicles containing missing or wanted persons, and stolen license plates.
- The License Plate Reader may be used by Coolidge Police Department sworn personnel.

39.3 Use/Care of the Mobile License Plate Reader

- Patrol Division is assigned one LPR unit affixed to the K9 vehicle. Two LPR units dedicated for Stonegarden deployments, affixed to each Stonegarden dedicated vehicle.
- One assigned Officer will be responsible for the maintenance, and record keeping of the Mobile License Plate Readers.

39.4 Equipment Use

- Officers must be trained in the use of the Mobile License Plate Reader prior to equipment use.

- The Mobile License Plate Reader is activated when a license plate is read that is included in the hot list.

39.5 Response to Mobile License Plate Reader Activations

39.5A Hot List:

- The hot list is a text file of all ACIC/NCIC stolen vehicles, stolen license plates, and wanted vehicles.
- This information is received from DPS twice a day and is not a live link to ACIC/NCIC
- The hot list is not live and vehicle status may have changed since the last hot list update.

39.5B Operation:

- While operating the License Plate Reader the operator may manually add additional license plate information they may receive to the hot list.
- Prior to taking action, operators will verify all Mobile License Plate Reader activations with Coolidge Police Department Communications or by utilizing NCIC/ACIC in their assigned vehicle.

39.5C Response:

- When responding to a Mobile License Plate Reader stolen vehicle recovery, officers will process the recovery of the stolen vehicle and complete related reports and notifications. Refer to G.O. Chapter 41.21 Stolen/Embezzled Vehicles.
- Officers will search the stolen vehicle and take custody of any contraband in accordance with G.O. Chapter 1.5 Search and Seizure. Officers shall document any contraband in the appropriate departmental report.
- Officers will remove, take custody of, and have any stolen license plates processed, for evidence (when possible).
- Officers will detain and confirm any warrant or wanted person's notifications, and take the appropriate actions. Refer to G.O. Chapter 1.6 Laws of Arrests.

39.6 Supervisor Responsibilities

39.6A Authority and Responsibility

- Field supervisors are responsible for monitoring field personnel utilizing the Mobile License Plate Reader to ensure compliance.
- Assume functional supervision of all members involved in an occupied vehicle stop as needed.

39.6B Documentation and Investigation

- Follow general orders chapter 41.1 General Reporting Procedures.