

<b>COOLIDGE POLICE DEPARTMENT</b>		
	<p style="text-align: center;"><b>CHAPTER 45</b></p> <p style="text-align: center;"><b>CRIME PREVENTION AND COMMUNITY INVOLVEMENT</b></p> <p>CALEA Standard(s):</p>	<p><b>General Orders</b></p>
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The following special programs exist to assist the Department in providing public information and education.

### **45.1 Neighborhood Meetings and Programs**

When time permits and with the approval of a supervisor, officers should be made available to attend neighborhood and community meetings to discuss issues of concern to the residents.

### **45.2 Speaking Engagements**

Requests for officers to speak at public events or meetings shall be referred to a commander, who shall discuss the request with the appropriate supervisor or commander. If an officer is available to handle the request, the assignment may be made. The PIO shall advise the person making the request whether or not an officer will be able to attend.

### **45.3 Neighborhood Watch Program**

The Neighborhood Watch Program is another version of a Volunteers in Prevention program. The concept is for neighbors within an area to take those security and environmental measures necessary to reduce burglaries and other crimes, and to report any suspicious activity to the police. Any organized Neighborhood Watch Program shall be appointed a police liaison.

### **45.4 Crime Free Multi-Housing Program (CFMH)**

CFMH is a voluntary educational program designed to help tenants, owners and managers of rental property deal with illegal activity on the property. CFMH educates owners and managers regarding proper leases and eviction procedures and educates tenants regarding their rights. CFMH also works with multi-housing projects by addressing security and environmental changes that can be made to improve public safety within the community.

## **45.5 Crime Prevention Through Environmental Design (CPTED)**

Crime Prevention through Environmental Design is a crime prevention program that is a part of the City's development services process. It emphasizes the ways in which design of a project can enhance public safety and reduce the incidence of crime.

## **45.6 Residential and Business Security Surveys**

When requested, a security survey of a property (residential or commercial) can be performed by an officer. The officer examines the property and identifies potential security risks (poor locks, vegetation that blocks views of entry points, etc.) that they owner of the property may correct to reduce the risk.

## **45.7 Violence in the Workplace**

When requested, an officer is made available to educate employees on ways to deal with violence in the workplace. Employees are trained in steps that may be taken to reduce risk in or on the property through environmental changes, threat assessment, decreased vulnerability, and enhanced communication.

## **45.8 Citizen Observer Program**

A. The Citizen Observer Program allows citizens to accompany an on-duty department employee during a regular duty shift.

B. Citizens who wish to participate shall be referred to a sergeant, who will explain the rules of the program and approve the person for participation. In order to participate, the citizen shall:

1. Complete a waiver of liability form. No one below the age of 18 may participate in the program, unless the person is a member of the Department's Law Enforcement Explorer's Program and the Explorer's parent or guardian signs the waiver.
2. Consent to a records check. Persons with police records may be denied permission to participate in the program.
3. Advise the Department whether they have any claims or litigation pending against the City. Persons with pending claims or litigation may be denied permission to participate in the program.
4. Be advised that they must wear appropriate attire; cut-off jeans, tank tops, flip-flops, and sandals are unacceptable. Observers appearing for a ride along with inappropriate attire, offensive body odor, or other circumstances

that render their presence unacceptable may be denied permission to participate in the program.

5. Indicate what area, date and time the person is interested in observing.

C. The officer coordinating the program shall assign the person to a date, time and shift with a specific officer (one who has completed probation) for the ride along. A person **may** be limited to a single observation period in each 12 month period.

D. Employees who have observers assigned to them shall:

1. Assume full responsibility for the conduct and safety of the observer in accordance with this policy;
2. Explain their function and responsibilities;
3. Take their observers only where their duties require;
4. Instruct the observer to return to or remain in the police vehicle if a situation arises where the observer could be in danger or where the observer's presence might hamper an investigation;
5. Return the observer back to the duty station at any time during the observation tour that the person's presence or conduct is detrimental to the Department's mission;
6. Not allow more than one observer to ride along at the same time.

E. Officers desiring friends or relatives to ride with them must receive prior approval from their immediate supervisor and shall comply with all rules (including execution of the waiver of liability form) required of all citizen observers. Supervisors may deny an employee's request to take an observer.