

<b>COOLIDGE POLICE DEPARTMENT</b>		
	<b>CHAPTER 49</b>  <b>MISSING OR ABDUCTED CHILDREN</b>  CALEA Standard(s):	<b>General Orders</b>
Issue Date: 6-24-13	Review Date:	Revision Date:

The Coolidge Police Department participates in the Arizona Missing/ Abducted child Alert Plan. This plan is a cooperative agreement between the Office of the Governor, the Arizona Broadcasters Association, and area law enforcement agencies for the purpose of maximizing the potential for recovery of a missing/ abducted child. The plan is based upon the AMBER model – America’s Missing: Broadcast Emergency Response.

**A. Officer Duties**

1. Notify supervisor if incident meets requirements for activation of the Missing/Abducted Child Alert as soon as possible.
2. Obtain recent photo and as complete description as possible of child.

**B. On-duty Supervisor Duties**

1. Complete Arizona Missing/ Abducted Child Alert Plan checklist to confirm incident meets criteria.
2. Contact Investigations Sergeant and request activation of the Arizona Missing/Abducted Child Alert Plan.
3. Contact Public Information Officer (PIO) and work with PIO and Investigations supervisor to complete the text of the alert, including:
  - a. Description of missing/abducted child
  - b. Details of incident

- c. Suspect description
- d. Vehicle description
- e. Coolidge Police Department contact number
- f. Other pertinent circumstances or information

#### C. Public Information Officer Duties

1. When notified of a missing/abducted child meeting the criteria, the PIO will:
  - a. Contact the Department of Public Safety (DPS) at (602)223-2444, state plan password, and request activation of the Child Alert Plan that will patch PIO to all major media outlets via the Emergency Alert System (EAS).
    1. Alert will immediately be delivered to all radio and television stations in Arizona
    2. Participating stations announce the information every 15 minutes for the next two hours; then one time per half hour for the next three hours.
    3. Alert Plan stations will follow up regarding additional information about incident.
    4. PIO contacts the Alert Plan stations if the alert needs to be cancelled during the activation time period.
  - b. Send a statewide ALETS message to all agencies with complete details of the incident and notification that the Arizona Missing/ Abducted Child Alert Plan is being initiated.
  - c. Dedicate one person to the Alert Plan until resolved and assign another to handle on-scene PIO duties
2. Maintain membership in the Arizona Missing/ Abducted Child Alert Plan with password clearance on file with DPS.

#### D. Criminal Investigations Supervisor Duties

1. Notify Communications to field calls until an Investigator is available.
2. Assign an Investigator to assist with incoming calls
3. Provide an information control sheet for each incoming lead

4. Assign follow up to leads
5. Assume PIO duties in absence of the dedicated department PIO.

E. Communications Section Duties

1. Upon notification of an alert, communications will field calls until an investigator is available.
2. Using established procedures, the call taker will determine whether immediate police dispatch is needed and
  - a. Create an incident number for each incident resulting in a dispatched officer, or
  - b. If an officer is not required, record information and forward immediately to CIS or, if available, forward call to an investigator.

F. Amber Alert

The plan will not be activated for every missing/ abducted child or for custody disputes. **Both conditions below must be met.**

3. A child 17 years of age or younger is abducted and there is reason to believe the child is in imminent danger of serious bodily injury or death,  
**OR**

A child medically diagnosed as suffering mental or physical disability is missing or abducted **and** there is reason to believe the child is in imminent danger of serious bodily injury or death,

**AND**

4. There is information available to disseminate to the general public that could assist in the recovery of the child and/or the apprehension of a suspect.

# Coolidge Police Department

## Arizona Missing/ Abducted Child Alert Plan Checklist

\_\_\_\_\_1. Is the missing/ abducted child incident one in which the child victim is 17 years of age or younger?

If yes, answer question 2

If no, **do not activate** the Arizona Missing/ Abducted Child Alert

\_\_\_\_\_2. Was the abduction/ incident witnessed by anyone?

If yes, answer question 4

If no, answer question 3

\_\_\_\_\_3. Did the Abduction/ incident involve acts of violence?

If yes, answer question 4

If no, answer question 4

\_\_\_\_\_4. Is there enough specific information available for broadcast to the public that could be used by the public to develop leads for law enforcement for use in recovering or rescuing the child?

If yes, answer question 5

If no, **do not activate** the Arizona Missing/ Abducted Child Alert

- \_\_\_\_\_5. Do you believe the child to be in danger of serious bodily harm or death OR to be in danger of serious bodily harm due to a medically diagnosed mental or physical disability?

If yes, **activate** the Arizona Missing/ Abducted Child Alert

If no, **do not activate** the Arizona Missing/ Abducted Child Alert

The Alert must contain a complete description of the child and detail of the whole incident