

COOLIDGE POLICE DEPARTMENT		
	<p>CHAPTER 50</p> <p>PHLEBOTOMY/BLOOD DRAWS</p> <p>CALEA Standard(s):</p>	<p>General Orders</p>
Issue Date: 6-24-13	Review Date:	Revision Date:

- A. Blood draws will only be conducted by qualified medical personnel or an officer qualified as a phlebotomist through the State of Arizona. All draws will be pre-approved by a supervisor on duty or other command staff. Call outs for a phlebotomist must be approved if one is not on duty.

- B. Breath testing will be the primary test offered by the department when alcohol alone is the suspected source of driver impairment. When drugs are suspected, breath testing may be used in combination with urine and/or blood testing. Situations considered for blood evidence purposes are as follows:
 - 1. When drugs are suspected.
 - 2. Aggravated DUI cases AFTER breath test is refused and a search warrant has been obtained. If a subject later decides to submit to a breath test and a search warrant has already been obtained, the warrant will be executed and blood drawn.
 - 3. Drivers suspected of DUI and involved in fatal or serious injury vehicle collisions that do not require immediate medical attention. If the driver requires immediate medical attention, a blood sample may be obtained from the medical facility upon officer request as approved by the supervisor.
 - 4. City of Coolidge employees suspected of drug or alcohol use/abuse while on duty or as the result of a work related accident or injury.
 - 5. When a driver or person is suspected of using inhalant drugs.
 - 6. When DNA evidence is necessary.
 - 7. Any court ordered blood draw.
 - 8. A supervisor may consider other situations for blood evidence collection.

- C. If a sample is to be obtained without consent a search warrant must be obtained. A search warrant will be obtained and all necessary procedures should be completed before a phlebotomist is called out.
- D. It is the case agents' responsibility to properly secure all blood evidence in the proper facility after it is properly collected and packaged. Each blood test administered will be witnessed by the case agent or other department personnel for evidence collection integrity.
- E. The phlebotomist must complete the department phlebotomy report immediately after the sample is collected. The original report will be given to the case agent and turned in with the departmental report. A copy will be given to investigations to follow the evidence collected for the lab. Copies must be kept by the certified phlebotomist and phlebotomy coordinator. It is recommended that the phlebotomist conducting the test keep a photograph of the suspect or a copy of their identification card for identification purposes in court.
- F. The blood kit contains forms used for identification and documentation of the blood draw. Other agency documentation not included in the blood kit or the Phlebotomy Blood Draw Report may supersede the forms that are included in the blood kit.
- G. During the course of a blood draw, the phlebotomist may encounter situations where equipment not supplied in the blood kit is used. Use of this equipment, such as butterfly needles, syringes, etc., shall be documented in the space provided on the Phlebotomy Blood Draw Report.
- H. In compelling an arrestee to give a blood sample, officers shall use reasonable physical force to ensure success.
 - 1. If an arrestee is unwilling to comply with the search warrant, this will be noted in the incident report and a Use of Force Form will be completed.
 - 2. Consideration shall be given to filing a contempt of court or obstructing police operations charges as a result of refusal to submit to a search warrant.
 - 3. If a suspect fights or injures an officer when they are obtaining a blood sample, aggravated assault on a police officer charges may be added.

4. The phlebotomist will have the responsibility and discretion to discontinue the blood draw if the conditions pose an unreasonable risk to officers or arrestees.
- I. A supervisor must approve agency assists for blood draws and for overtime callout. A Coolidge Police Department report will be completed for our agency in addition to the requesting agency's departmental report number referenced. A copy of the report will be provided to the other agency for their use.
- J. A Phlebotomy Coordinator will be appointed by the department and the coordinator will be responsible for the following:
 1. Maintaining a file with copies of all phlebotomy reports generated by department qualified phlebotomists.
 2. Ensure supplies are readily available for all phlebotomists.
 3. Maintain and distributing updates to OSHA and CLSI standards to department phlebotomists.
- K. All phlebotomists will maintain their qualified status by:
 1. Completing a minimum of 24 successful blood draws per year. This can be completed through cases and training.
 2. Attend an approved phlebotomy refresher course once every two years.
- L. All blood draws will be completed in accordance with the current protocols set forth by OSHA and CLSI standards.