

****ACTION MINUTES****

**NOTICE OF MEETING
COOLIDGE FIRE DEPARTMENT
FIREFIGHTER'S PENSION BOARD
THURSDAY JUNE 22, 2017 @ 5 PM
COOLIDGE FIRE DEPARTMENT – 103 W. PINKLEY AVENUE
COOLIDGE, ARIZONA, PINAL COUNTY**

CALL TO ORDER – *The meeting was called to order at 5:00 p.m.*

1. Pledge of Allegiance – *President Thompson led in the Pledge of Allegiance.*
2. Roll Call – *Present: Interim Fire Chief Mickey McHugh, Newly Appointed Fire Chief Mark Dillon, President Jon Thompson, Board Members Norma Ortiz, Victor Mendoza, Ralph Felix, Raymond Garcia and Larry Wainscott.*

APPROVAL OF MINUTES

3. Consider approval of the minutes for March 23, 2017. **Discussion and action.**

***The Board considered approval of the minutes for the March 23, 2017 meeting. There was no discussion. MOTION was made by Board Member Felix to approve the minutes for March 23, 2017. SECOND was made by Board Member Mendoza and passed unanimously.*

OLD/NEW BUSINESS

4. Designate and approve of adding newly appointed Fire Chief Mark Dillon to the signature authority for the local Coolidge Volunteer Fire Department Pension Plan bank account. **Discussion and action.**

***Interim Fire Chief McHugh advised the Board of the need to add newly appointed Fire Chief Mark Dillon as a signatory for the Coolidge Volunteer Fire Department Pension Plan Checking Account. There was discussion. MOTION was made by Board Member Mendoza to approve adding newly appointed Fire Chief Mark Dillon to the signature authority for the local Coolidge Volunteer Fire Department Pension Plan bank account. SECOND was made by Board Member Felix and passed unanimously.*

5. Approve and accept the resignation of John Schlosser from the Coolidge Volunteer Fire Department effective March 23, 2017; and approval to withdraw his contributions from the Pension Plan in the amount of \$164.71. **Discussion and action.**

***Interim Fire Chief McHugh advised the Board of the need to accept the resignation of John Schlosser from the Coolidge Volunteer Fire Department, and to approve the pay out of his contributions from the Pension Plan in the amount of \$164.71. Board Member Ortiz advised the accurate resignation date should read April 3, 2017. There was discussion. MOTION was made by Board Member Mendoza to approve and accept the resignation of John Schlosser from the Coolidge Volunteer Fire Department effective April 3, 2017; and approval to withdraw his contributions from the Pension Plan in the amount of \$164.71. SECOND was made by Board Member Felix and passed unanimously.*

6. Approve and accept the resignation of Tyler Kleinman from the Coolidge Volunteer Fire Department effective March 23, 2017; and approval to withdraw his contributions from the Pension Plan in the amount of \$127.05. **Discussion and action.**

*****Interim Fire Chief McHugh advised the Board of the need to accept the resignation of Tyler Kleinman from the Coolidge Volunteer Fire Department, and to approve the pay out of his contributions from the Pension Plan in the amount of \$127.05. Board Member Ortiz advised the accurate resignation date should read April 3, 2017. There was discussion. MOTION was made by Board Member Mendoza to approve and accept the resignation of Tyler Kleinman from the Coolidge Volunteer Fire Department effective April 3, 2017; and approval to withdraw his contributions from the Pension Plan in the amount of \$127.05. SECOND was made by Board Member Garcia and passed unanimously.***

7. Review the monthly report from Broadridge Matrix Trust Company. **Discussion only.**

*****Interim Fire Chief McHugh gave a brief report on the Broadridge Matrix Trust Company, stating the current balance in the trust account is \$223,688.97 through May 31, 2017, recommending the Board look into investment options to invest these funds and possibly schedule a future presentation by an investment company. There was discussion. NO ACTION WAS TAKEN.***

CALL TO THE BOARD

*****Board Member Felix inquired about the status of transferring excess funds over \$5,000 from the Pension Plan Checking Account to the Trust Account, which was discussed at the previous meeting, and Interim Fire Chief McHugh recommended that the Board reach out to Finance Director Gabe Garcia to make a presentation on possible investing options.***

*****President Thompson inquired about the staffing on the Fire Department, and Interim Fire Chief McHugh advised that the Department was down six (6) firefighter positions, recommending that the job description for the Firefighter position be amended to change the age requirement from 21 to 18 years of age before advertising to fill the vacancies. Fire Chief Dillon advised he would begin working on this issue.***

CALL TO THE PUBLIC

*****There were no comments made by the public.***

ADJOURNMENT

*****MOTION was made by Board Member Felix to adjourn the meeting at 5:30 p.m. SECOND was made by Board Member Garcia and passed unanimously.***

THESE ACTION MINUTES WERE PREPARED AND POSTED ON THE CITY'S WEBSITE BY BOARD MEMBER NORMA ORTIZ ON JUNE 23, 2017.