

****ACTION MINUTES****

**NOTICE OF MEETING
COOLIDGE FIRE DEPARTMENT
FIREFIGHTER'S PENSION BOARD
THURSDAY, JULY 19, 2018 @ 4:00 PM
COOLIDGE FIRE DEPARTMENT – 103 W. PINKLEY AVENUE
COOLIDGE, ARIZONA, PINAL COUNTY**

CALL TO ORDER – *The meeting was called to order at 4:17 p.m.*

1. Pledge of Allegiance – *Board Member Ortiz led in the Pledge of Allegiance.*
2. Roll Call – *Present: Fire Chief Mark Dillon, Board Members Norma Ortiz, Victor Mendoza, Raymond Garcia and Ralph Felix. Board Member Larry Wainscott and President Jon Thompson were absent.*

APPROVAL OF MINUTES

3. Consider approval of the minutes for the meeting held on May 3, 2018. **Discussion and action.**

***The Board considered approval of the minutes for the May 3, 2018 meeting. There was no discussion. MOTION was made by Board Member Felix to approve the minutes for May 3, 2018. SECOND was made by Board Member Mendoza and passed unanimously.*

OLD/NEW BUSINESS

4. Consider approval of adding Fire Chief Mark Dillon to the signatory authority as well as a representative for the Coolidge Volunteer Fire Department Qualified Pension Plan and Broadridge Matrix Trust Company. **Discussion and action.**

***Board Member Ortiz and Fire Chief Dillon advised the Board of the need to designate representatives from the Board as signatory authorities for the Coolidge Volunteer Fire Department Qualified Pension Plan and the Broadridge Matrix Trust Company. There was discussion. MOTION was made by Board Member Felix to appoint Fire Chief Mark Dillon, City Clerk Norma Ortiz Fire Captain Ralph Felix as representatives to both the Coolidge Volunteer Fire Department Qualified Pension Plan and the Broadridge Matrix Trust Company; and to remove current representative Richard Platt. SECOND was made by Board Member Mendoza and passed unanimously.*

5. Consider approval of ratifying the action taken by the Board on July 29, 2014, to approve and accept the resignation of Captain Jimmy Soliz from the Coolidge Volunteer Fire Department effective October 14, 2013; and approval to withdraw his contributions from the Coolidge Volunteer Fire Department Qualified Pension Plan in the amount of \$20,356.77. **Discussion and action.**

***Board Member Ortiz advised the Board of the need to ratify the actions taken at the July 29, 2014, pension meeting accepting the resignation of Captain Jimmy Soliz; and approve the withdraw of his contributions from the Coolidge Volunteer Fire Department Qualified Pension Plan in the amount of \$20,356.77. There was discussion. MOTION was made by Board Member Felix to ratify the actions taken by the Board at the July 29,*

2014, pension meeting; and approve the payout to Jimmy Soliz in the amount of \$20,356.77. SECOND was made by Board Member Garcia and passed unanimously.

6. Consider approval of the 2016 and 2017 Annual Reports from the Coolidge Volunteer Fire Department Qualified Pension Plan. **Discussion and action.**

***Board Member Ortiz advised the Board of the need to approve the completed 2016 and 2017 Annual Reports from the Coolidge Volunteer Fire Department Qualified Pension Plan; and distributed the annual statements for each contributing member. There was discussion. MOTION was made by Board Member Felix to approve the 2016 and 2017 Annual Reports from the Coolidge Volunteer Fire Department Qualified Pension Plan. SECOND was made by Board Member Mendoza and passed unanimously.*

7. Review the May and June 2018 Bank Statements for the Coolidge Firemen's Pension Checking Account. **Discussion only.**

***Fire Chief Dillon briefly reviewed the May and June monthly statements and the April through June quarterly statement with Broadridge Matrix Trust Company. There was discussion. NO ACTION WAS TAKEN.*

8. Report on the excess funds above \$5,000 transferred to Broadridge Matrix Trust Company from the Coolidge Volunteer Fire Department Qualified Pension Plan. **Discussion only.**

***Fire Chief Dillon gave a brief update on the excess funds in the amount of \$14,974.62 transferred to Broadridge Matrix Trust Company from the Coolidge Volunteer Fire Pension Checking Account. There was discussion. NO ACTION WAS TAKEN.*

9. Consider approval of claims and authorize payments. **Discussion and action.**

***Board Member Ortiz reviewed the claims for the period ending June 30, 2018; and asked the Board to approve and authorize payment of the claims. There was discussion. MOTION was made by Board Member Felix to approve and authorize the claims for payment. SECOND was made by Board Member Mendoza and passed unanimously.*

CALL TO THE BOARD

***There were no comments made by the Board.*

CALL TO THE PUBLIC

***There were no comments made by the public.*

ADJOURNMENT

***MOTION was made by Board Member Felix to adjourn the meeting at 4:46 p.m. SECOND was made by Board Member Garcia and passed unanimously.*

THESE ACTION MINUTES WERE PREPARED AND POSTED ON THE CITY'S WEBSITE BY BOARD MEMBER NORMA ORTIZ ON JULY 23, 2018.