

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
July 20, 2017

Call to Order

Meeting was called to order by Rod at 6:04 p.m.

ATTENDED: Larry Gallaher
Rod Gipson
Brenda Mitchell
Ralph Swain
Olan Williams

ABSENT: Andrea Hille-Andrews, Kevin Todd

STAFF: Joyce Baker

Approval of Minutes

Minutes were distributed. Larry moved that minutes be approved, Brenda seconded it.

Reports

Joyce Baker presented the Library Manager's Report.

Business

Update on Summer Reading Program

Joyce presented information about the Summer Reading Program and showed a slide show of the highlights along with statistics.

Discuss successes and challenges of new programming room

The board discussed their views of what is going well in the new programming room and raised questions about challenges they saw. Joyce will address the challenges with Matt Rencher, Public Works Director and his maintenance staff.

Discuss possibly adding a new patron code for group homes, etc.

Joyce presented survey from area libraries on how they handle organizations, such as group homes and institutions that would like to have a library card for the facility. The board suggested the library offer an institution card if the business provides a letter on the business letterhead from the CEO indicating that the business will accept financial responsibility for any lost or damaged items as well as lost cards.

Establish 2018 Library Advisory Board meeting dates

Members reviewed the 2018 calendar. Ralph motioned advisory board dates be set for January 18, March 15, May 17, July 19, September 20, and November 15. Larry seconded the motion. Motion carried.

Review Library Advisory Board terms and schedule for filling incoming positions

Andrea Hille Andrews, Ralph Swain, Kevin Todd, and Olan Williams are all scheduled to roll off the advisory board on December 31, 2017. All four expressed a desire to remain on the board. Joyce will contact Vice Mayor Jacque Henry and Councilmember Rob Hudelson to determine whether they want to advertise to additional applicants or whether they want to continue with the custom of allowing board members to remain without advertising for additional applicants when all members want to remain on the board.

Discussion of any proposed service changes

No new service changes were noted.

Call to Board

Nothing to report.

Call to the Public

No members of the public were present.

Next Meeting Date: September 21, 2017, 6:00 p.m.

Adjournment

Olan moved the meeting be adjourned at 7:40 p.m. with Larry as second. Meeting was adjourned.