

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
July 19, 2018

Call to Order

Meeting was called to order by Andrea at 6:05 PM

ATTENDED: Julie Brown
Brenda Mitchell
Andrea Hille-Andrews
Linda Heath
Monte Allen
Kevin Todd

ABSENT: Ralph Swain

STAFF: Joyce Baker

PUBLIC:

Approval of Minutes

Minutes were distributed. Brenda moved that minutes be approved. Linda seconded it. Motion carried.

Reports

Joyce Baker presented the Library Manager's Report.

Dreamline Motors gave the Back to School Supplies program \$500. The Friends of the Library contributed \$700 towards the school supplies. Walmart did not come through with any funds. Supplies were purchased for 175 children. In the past there was a manager at Walmart who was interested in this program. The new manager is not. The decision is made at the local level not at the corporate level.

Progress is being made on the patio behind the library. Wrought iron will be installed soon. The purpose of the patio is to have a place for kids to do messy projects. The door leading from the patio into the library will remain locked. It will be an exit but not an entrance. The city is paying for the patio.

Lanita has resigned. She went back to Texas. She brought many great programs to the library during her time here including Stitch-u-ation, adult craft class, Adulting 101 and the writing workshop. This workshop was for people who are interested in writing as a hobby or writing a book.

Victoria Knight was brought in to take over some of Lanita's responsibilities until a replacement librarian was hired. Joyce took over the library Twitter account. Victoria Murphy is the new full-time librarian.

New Business

Selection of a New President

Kevin Todd nominated Andrea Hille-Andrews as president. Monte Allen seconded the motion. All voted yes. Since Andrea was the sitting vice-president, Linda Heath nominated Kevin Todd to replace Andrea as vice president. Monte Allen seconded the motion. All voted yes. Andrea Hille-Andrews is the new president and Kevin Todd is the new vice president.

Summer Reading Program

The Summer Reading Program kick off this year was the most widely attended kickoff party since 2015. More than 200 people attended the party this year. Joyce and the library staff cannot pinpoint why so many folks came this year. Most of the outside groups that hosted tables were almost identical to what we've had in previous years. The date and time was almost the same as last year. Due to this success, staff is scheduling next year's party for the same week and time of day. The theme for next summer is Space. Kevin asked about Dani getting the moon rocks she is certified to handle from NASA. Staff is already working on that. Some specific Summer Reading Program events offered this summer that went well include:

- **Family Trivia Night** - Family Trivia Night had not been highly attended until this summer. Then it took off. Twenty people came for the last Family Trivia Night.
- **Saturday Events** - Saturday events are hard for the library to do because the library normally only has two staff members working on Saturdays. Joyce has to bring in four staff members for a Saturday event. However staff tried two events this summer. One was called Pasta Car Races. It was a big success.
- **Preschool Learn and Play** - This program was introduced once a month on Mondays and families are coming from Florence, San Tan Valley, Eloy, and Coolidge for it. Children are introduced to STEAM skills (science technology, engineering, arts, and math). There are stations for each topic for the kids to explore.
- **A Week of Frankenstein** - This was also a big success. The staff planned events focusing on the 200th anniversary of Frankenstein. The biggest feature was an Escape Room. Staff will definitely offer this event again and expand it to a full-day.
- **End of Summer Reading Program Party** - It was held today (July 19) at the Coolidge Youth Center. 102 people attended. The band Southern Scratch performed. Joyce showed a video clip of the event. The band was perfect for

dancing and the families really enjoyed the opportunity to join in the fun. Offering an activity that allowed the attendees to be so actively engaged was much better than one where they only watched a performance. Staff will definitely keep this in mind for next year!

- **Reading Participation** – This year the library reached out to Parks and Rec and asked if they would like to have the Kids Kamp children participate in the Summer Reading Program. Two hundred ninety children read books this summer. Each got a free book as a prize from the library. These kids had never participated before. Ten adults also signed up through the adult center. Adding Kids Kamp and the Adult Center to the Summer Reading Program cost the library about \$500 in supplies but we believe the additional participation was well worth it. In addition to these two groups of people there was also a 14% increase in participants this year. Joyce will give a full report next meeting but preliminary numbers indicate that completion rates are also up this year.

Community Baby Shower

Thirty participants came. Seven social service agencies came to the event. University of Arizona did developmental, vision, dental, and hearing screenings. Joyce would like to see 50 participants come next time the library does this. Vendors offered prizes that the participants were excited to receive.

Discussion of New Auto Renew Service

Materials that are not on hold are automatically renewed now for patrons.

Grant approval and Plans for Children's Room

The grant is targeting preschool aged children and their parents. Providing toys for parents and children to use together in the library that parents can then duplicate in their homes. The children's room will also be a good resource for parents who need a place for supervised visitation. The new tables will have interchangeable top surfaces. Wooden wall units will also be purchased for the children to play with. A table will also be purchased with a white board top. Other toys will be bought. Things like big cardboard bricks and big wooden blocks. Comfortable furniture will be purchased to encourage parents to stay while the children play. Joyce is reaching out to distributors now. She hopes to place orders by September. A ribbon cutting will be held once everything is purchased and put in place.

Review 2018-2019 Budget

Staff was given a raise. This was the first raise in many years. The library is now paying its own phone bill but the city added the money into the budget to cover the cost of this bill. Those are the only real changes to the budget for this year.

Discussion of any Proposed Service Changes

No one had any proposed changes.

Call to Board

Kevin Todd is encouraging the library to make the NASA moon rocks available to the public next summer. Andrea Hille-Andrews asked if we might want to invite a teenager or younger person who uses the library regularly to come to our board meetings to give feedback from the younger generation.

Call to the Public

No one from the public attended the meeting.

Next Meeting Date: September 20, 2018, at 6:00 pm.

Adjournment

Kevin moved to adjourn at 7:22 p.m. Brenda seconded the motion. Motion carried. Meeting was adjourned.