

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
March 21, 2019

Call to Order

Meeting was called to order by Andrea Hille-Andrew at 6:08 PM.

ATTENDED: Julie Brown
Ralph Swain
Andrea Hille-Andrew
Monte Allen
Linda Heath
Brenda Mitchell

ABSENT: Kevin Todd

STAFF: Joyce Baker

PUBLIC: No one

Approval of Minutes

Minutes were distributed. Linda made a motion to approve the minutes. Brenda seconded it.

Joyce Baker presented the Library Manager's Report

1. Joyce thanked the board members for being so engaged and supportive.

2. Highlights – more programming has been added. The library had 82 programs in January and February. Joyce is especially proud of the computer coding class, *Girls who Code*. Adult programming was some of the best in the history of the library. *Riders on the Orphan Train* presentation had over 80 people in attendance. People came from as far away as Globe, Scottsdale, and Arizona City for the talk. Vita Tax Service is funded through the United Way of Pinal County, The library tried to get them to come to the library to do people's taxes, but no tax preparers volunteered in Coolidge. We will try to offer this service again next year. Two grant applications were submitted March 8. Joyce expects that mini grant will be awarded. The other grant is in collaboration with Parks and Recreation Department to build a Story Walk in San Carlos Park. Every sixty days a new book will be put in the walk. The Stuffed Animal Sleepover is tomorrow. Monday's program is *Living Healthy with Diabetes*.

Business

1. Late fee proposal will not be presented Monday to city council. Council members and staff still had questions that needed to be addressed. Joyce will be out the month of April, so this issue will be taken before council in May. If approved, the policies would be adopted in July which would be a better fit with the Anniversary Fine Forgiveness campaign in August. A consent item will go to council on Monday about the DVD automatic renewal. This is just a record-keeping cleanup.
2. Grant proposals – These were addressed in the Library Manager’s Report.
3. Joyce says the children’s room is being used way more now with the new furniture and toys. Unattended children in the children’s area can be a problem at times, but the staff is addressing this issue when it arises. If children behave, they can stay and play unattended. There is no age requirement for the children’s room, but if children become unruly then staff will tell parents they need to be with their children. The ribbon cutting was a success.
4. The challenge with the backpacks is where to put them so that they are accessible but won’t get stolen. Another aisle of shelf space might be added in the adult section in which to put the backpacks. The library does not have a storage room in which to put the backpacks. The library staff is just in the planning stages of putting together these backpacks. Joyce hopes there will be enough increase in funding for the 2019-2020 fiscal year to pay for these backpacks without sacrificing the book budget. Andrea asked if winter visitors can get a temporary library card. Joyce said a lease agreement or mail sent to the person’s address is needed to get a library card.
5. Joyce will bring more details for the Summer Reading Program to the next meeting. She highlighted the major presenters and announced that the library is adding a Scholastic Book Fair to the schedule this year. No funds from the sale will go back to the library. Instead all purchases will qualify for buy-one-get-one-free. All of the savings will go back to the shoppers. The Summer Reading Program theme is *A Universe of Stories* and will focus on space.

Monte reported that he has been contacting businesses and civic organizations asking them to contribute money to the Friends of the Library to support the Summer Reading Program and the Back-to-School Supply Program. Monte has been successful with many of the businesses. The Lions and Rotary both donated money. With this money, the Friends will be able to continue supporting both programs. Monte has brought in over \$1,200 so far. The Back to School program alone costs about \$1,200. Other board members suggested additional leads for Monte to contact.

6. Getting a young person to come to the library advisory board meetings is still in the works. The staff is looking for a student who is comfortable speaking with adults and is involved in library activities.

7. No new proposed service changes were discussed.

Call to Board

Julie invited all board members to the Mayor's Census Committee. The next meeting is Thursday, April 18 at 5:00 p.m. The meetings are at the Council Chambers.

Call to the Public

Next Meeting Date: May 16, 2019, at 6:00 pm.

Adjournment

Ralph moved to adjourn at 7:25 p.m. Brenda seconded the motion. Motion carried. Meeting was adjourned.