

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
March 16, 2023

Call to Order

Meeting was called to order by Andrea Hille Andrews at 6:09 p.m.

Attended in Person: Monte Allen
 Andrea Hille Andrews
 Shasta McKinney
 Brenda Mitchell

Attended via Zoom: Janell Alewyn was unable to login to Zoom so she did not attend

Absent: Linda Heath
 Kevin Todd

Staff: Joyce Baker

Public:

Approval of Minutes

January minutes were distributed. Monte Allen made a motion to approve the minutes and Brenda Mitchell seconded the motion. Motion passed.

Library Manager's Report

Joyce updated that the *Stuffed Animal Sleepover* program for preschoolers was rescheduled for March 7 & 8. The video is available on the library's YouTube channel and on the Facebook page. She also highlighted some newer monthly programs: Write-Minded is a journaling program and Get Hooked on Crochet is a crochet class taught by Tonia Frickling. She mentioned the viewing of *Where the Crawdads Sing* held in January and announced that the library will also offer a screening of *A Man Called Otto* in April. The AZ Speaks programs have been well received. Monte commented on how fascinating he found the program about the Arizona Highways. Janell's class on native bees was so popular that the library is offering a second class taught by the University of AZ Cooperative Extension about all kinds of garden pollinators.

Business

Discuss Friends of the Library school supply program: All of the school supplies have been distributed. There were about 20 bags of supplies remaining so Dani took them to an outreach event with Coolidge School District on February 28.

Discuss 2023 Summer Learning Program plans: Joyce handed out a rough schedule for the summer as well as a summary of the anticipated highpoints for the summer. The theme is: All Together Now. The kickoff will be a block party outside of the library on May 31 from 4 – 6 PM. The library will remain open until 6 PM so people can use the restrooms and cool off. Dani and Tisha are building up a team of partners that will host tables. The library hopes that the fire department will be able to bring over a fire hose to help people cool down. Staff will distribute handouts to the schools for each student by the end of April.

Shasta said that Scholastic Book Fair is willing to give us one more chance to offer a buy one, get one free book fair but if we don't sell at least \$2,000 they won't do anymore with us. Joyce said she would make sure the book fair gets more publicity in the school handouts. Shasta said she has lots of promotional supplies like yard signs. She also has a banner we can put up. Joyce will discuss all of this with Dani within the next week.

Staff Updates

The library is finally fully staffed! The library is excited to have Macie Ward join the staff as a part-time page. She is fitting in really well and she seems quite happy to be here.

Discuss 2023 goals for Library and Advisory Board

Joyce reviewed the goals that the advisory board discussed at the previous meeting.

1. Focus on ways to serve the community – the Memo of Understanding with Central AZ College is in place. Now we are waiting for CAC to find an ESL teacher.
2. Expanding library promotions – Andrea is carrying copies of the library calendar around with her. She gives them out to people as she meets them. The library is working on getting a NextDoor account but the company requires proof that the library is a real business. The finance department and library are discussing options. Shasta is sharing the calendar on the Imagine Schools Facebook page. The library will continue to encourage teachers to offer students extra credit to attend library programs.
3. Linda Heath and Brenda Mitchell visited the library to meet each staff person. Brenda's feedback was that all of the staff are very busy. Joyce encouraged others to visit as they have time.
4. Joyce and Dani are working on revamping the library webpages so that they are less text intense and to build an easy link to the calendar on the main page.
5. All board members are receiving the calendar early so they can share it with their contacts.
6. Board members discussed library hours and accessibility.

CALL TO THE BOARD

CALL TO THE PUBLIC

Items raised under this portion of the agenda cannot be responded to by the Coolidge Public Library Advisory Board until the provisions of the "Open Meeting Law" have been complied with.

Next meeting date: May 18, 2023 at 6:00 p.m.

ADJOURNMENT

Shasta McKinney moved to adjourn the meeting, Monte Allen seconded the motion and the meeting was adjourned at 7:10 p.m.