

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
May 17, 2021

Call to Order

Meeting was called to order by President Andrea Hille-Andrews at 6:08 p.m.

Attended in Person: Janell Alewyn
Monte Allen
Andrea Hille-Andrews
Aalyanna Soto

Absent: Linda Heath
Brenda Mitchell
Kevin Todd

Staff: Joyce Baker

Approval of Minutes

March minutes were distributed. Monte made a motion to approve the minutes and Janell seconded the motion.

Library Manager Report

Joyce Baker presented the Library Managers Report. She highlighted several programs that the library offered during March and April.

- A. Wi-Fi usage continues to hold steady at about 2500 per month. This increase is thanks to the expanded signal donated by CISCO. Coolidge has more patrons using the Wi-Fi than any other library in the county except possibly Apache Junction and Casa Grande. Their city IT departments manage their Wi-Fi so statistics are not available for their usage.
- B. The YouTube program Next Stop continues to generate participation. Dani and Megan travel to various city locations highlighting their services. They visited the police station in March and featured the library in April for National Library Week.
- C. Advisory board members are still encouraged to schedule a time to record a story for Miss Dani and Friends. The member reading the story may either choose their own book or library staff will help them choose a book.
- D. First Things First Pinal Region chose Dani to be their Champion for Young Children. She will be honored at their meeting on May 21. Announcement here: https://pinalbookclub.wordpress.com/2021/05/12/first_things_first_dani_duran/

Business

1. *Discuss status of accessibility grant and remaining CARES Act funds:* Both grants must be completed by September. Joyce has purchased the computer upgrades for the accessibility grant. She is waiting for IT to install the equipment. Then she will purchase the software and machine that reads by optical character recognition. The remaining CARES Act money is being used for two picnic tables. They will be placed under the shade tree at the southwest corner of the library. They should arrive soon.
2. *Summer Learning Program Plans:* Joyce distributed a tentative calendar for the summer. All children's summer programs will continue to be held virtually. This year's theme will be Tails & Tales (Animal Tails and Tall Tales). There will be a Drive by Kick-Off Party at Kenilworth Park. Friends of the Library are supplying books for prizes. The Friends have also purchased enough back-to-school supplies for 175 children. Supplies will be distributed over a 7-week period or until they have all been handed out. Monte asked about what plans the library has to move back to in-person programming. Joyce indicated that children and teen programming will remain virtual until sometime after school begins at the end of July but no dates are being discussed. Aalyanna asked about library mask requirements and any plans to require proof of vaccines for participation in programs. Joyce stated that the mask requirement will remain in place until the Mayor lifts it. There are not currently any plans to ask for proof of vaccination.
3. *Update on Proposal to Change Library Fees and Copy Fees:* The city council does not want to move forward with these proposals. The advisory board will focus on other ways to serve the community.
4. *Status of Budget Process:* There will be a city council work session on Monday, May 24. That is when the finance department will distribute the proposed budgets for 2021-2022. Library staff has not seen the proposals but is hopeful that next year's budget will be similar to this past year's budget.
5. *Consider Changing Date of July Meeting:* Joyce will be on vacation from July 14-24. Janell made a motion to move the July meeting from July 20 to July 27. Monte seconded the motion. It passed unanimously.
6. *Discussion of any proposed service changes discussion:* no new items were discussed.

Call to the Board

Monte stressed his desire for the library to continue to develop services and resources that utilize technology.

Call to the Public

Next meeting date: July 27, 2021 at 6:00 p.m.

Adjournment

Monte moved to adjourn, Janell seconded the motion and the meeting was adjourned at 7:17 p.m.