

Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
November 30, 2021 (Rescheduled from 11/16/21)

Call to Order

Meeting was called to order by the President, Andrea Hille-Andrews at 6:03 p.m.

Attended in Person: Janell Alewyn
Monte Allen
Andrea Hille-Andrews
Linda Heath
Brenda Mitchell
Kevin Todd

Absent: Aalyanna Soto

Staff: Joyce Baker

Public: Shasta McKinney

Approval of Minutes

September minutes were distributed. Kevin made a motion to approve the minutes and Monte seconded the motion. Motion passed

Library Manager Report

Joyce Baker presented the Library Managers Report. She highlighted several programs that the library offered during September and October.

- A. Megan prerecorded all of the Next Stop videos for the rest of 2021. September featured the Ruins. October's video toured the Coolidge Historical Museum. Next Stop will round out the year with visits to the DAV Museum and the Gem & Mineral Museum.
- B. The library hosted a ribbon cutting for the Vision Lab. Representatives from the Secretary of State office, State Library, and the County Library District joined the Mayor and other community members in celebrating these new services for patrons with limited vision.
- C. Library staff hosted a table at the police department's GAIN Night and at Halloween in the Park.

Business

1. *Update on programs moving to in-person:* Fun Van returned in September. Story Time and Tween Titans are returning in December. Adult craft programs and Chess Club are also returning in December.
2. *Announce new Library Advisory Board members:* Terms for Janell Alewyn, Monte Allen, Andrea Hille-Andrews, and Aalyanna Soto expire in December. City Council will vote December 13 to

renew terms for Janell, Monte, and Andrea. They will also vote to approve Shasta McKinney joining the board.

3. *Discuss status of ongoing grants and new grant opportunities:*
 - a. The Public Library Association internship grant is completed.
 - b. Coolidge was not approved for a States Grants in Aid grant to replace the air conditioners and new library door. The library had to pay about \$1,000 to do a major repair on the door while waiting for an answer on the application. This should extend the life of the existing door. The city will have to continue to cover the costs of repairing the A/C units.
 - c. ARPA grant – The patio furniture has been delivered, the sound system should arrive at the end of the year. Then the library will order the solar powered park benches.
 - d. The library is still waiting to hear from the county on the Emergency Connectivity grant that will pay for Wi-Fi hotspots.
4. *Successes and Challenges of the 2021 Summer Learning Program:* Joyce handed out an infographic summarizing the summer's program. Participation numbers were down. 248 children still received back-to-school supplies. Dani was still able to make excellent connections with school teachers and staff at both Coolidge and Imagine Teacher Roundups. The Friends will meet in January to explore next year's goals.
5. *Share feedback from Association for Rural and Small Libraries Conference:* Joyce attended the ARSL Conference in Reno in October. Highlights included a workshop on what changes the library incorporated during COVID that might remain indefinitely. She also saw a presentation by the *LatinX Photography Project*. She hopes to bring the presentation to Coolidge. Her article about the conference can be downloaded from: <https://pinalbookclub.wordpress.com/>
6. *Discuss future goals for improving access to library services:* Monte reported that he spoke with the mayor and asked about the advisory board getting an item on a city council agenda. The mayor told him to have Joyce submit an action item. The board expressed a continued desire to clean up the old outstanding balances on the books as well as to remove access barriers to library services caused by late fees. The board would like to remove late fees but maintain fines for replacing unreturned materials. Kevin made a motion that the January meeting only have two items on the agenda. The board will hold elections for 2022 on January 19. The only other thing on the agenda will be identifying 3-4 suggestions for increasing access to library services. Then Joyce will request a city council study session to discuss the suggestions. Brenda seconded the motion. Motion passed unanimously.
7. *Discuss staffing updates:* Amanda was moved from library page to library clerk. Lisa Brady is temporarily working full-time as a page. Joyce will advertise for a new part-time page in 2022. Dani is on FMLA possibly until the end of the year. Tisha, Megan, and Derek have managed the virtual programming during Dani's absence. Megan's last day was October 8. Derek Hartzel began as the new librarian on October 25.
8. *Discussion of any proposed service changes:* None proposed

Call to the Board

Call to the Public

Next meeting date: January 19, 2022 at 6:00 p.m.

Adjournment

Linda moved to adjourn the meeting, Brenda seconded the motion and the meeting was adjourned at 7:30 p.m.