

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
November 16, 2022

Call to Order

Meeting was called to order by Kevin Todd at 6:02 p.m.

Attended in Person: Monte Allen
 Janell Alewyn
 Shasta McKinney
 Brenda Mitchell
 Kevin Todd

Absent: Andrea Hille-Andrews
 Linda Heath

Staff: Joyce Baker

Public:

Approval of Minutes

September minutes were distributed. Monte Allen made a motion to approve the minutes and Brenda Mitchell seconded the motion. Motion passed.

Library Manager's Report

Joyce reported that the library now has a door counter that is very robust, able to track traffic by the hour and download stats. Fridays see the highest average rates of attendance.

Joyce reported that Story Time's Big Truck event was a popular success. Public Works, Police and Fire brought their department's trucks. This will become an annual event. The Halloween "trunk or treat" was a success and had 135 participants. The Parks Department came in full costume. There may be a contest next year for the most creative costume. Head Start is back, one class at a time. Classes are offered between 9 a.m. and 2 p.m. once a month.

A Spanish-speaking counselor offered a program "De las Sombras a la luz" which was a success with adults and children. This will be offered every other month.

Library is still seeking a Spanish-speaking ESL teacher. There is high demand for this service.

Business

Review Library Advisory Board Members renewal terms

Joyce Baker took the applications for Linda Heath, Brenda Mitchell, and Kevin Todd to the City Council. The Council approved all three positions for 2 more years.

Status of Grants

Joyce Baker reported that the three solar benches have been delivered and installed. They are in daily use.

Hot Spot Program

A number of problems have arisen with the hot spots. Some users do not pick up reserved hot spots in a timely manner, other users fail to return the hot spots when due. Hot spots are turned off if not returned on time but the problem persists. There is a \$100 fine for hot spots not returned.

Friends of the Library

The annual Book Sale will be the last weekend in January 2023: Friday 8 a.m. to 2 p.m.; Saturday 8 a.m. to noon. Set up will be Wednesday, January 25 from 9 a.m. to 1 p.m.

The Friends of the Library decided not to give out school supplies in the summer because the Police Department was doing that. Instead the Friends will provide school bags with eight supplies to about 150 K-12 students beginning December 15.

Collection Development Policy

A copy of the Library's Collection Development Policy was given to each Advisory Board member. The policy includes the procedures for any Requests for Reconsideration of library materials.

Discuss Staff Changes

Dani will assume the Librarian position; she will continue to provide children's programming. Her Librarian responsibilities will include social media, networking, and communication. Tisha is leaving Cataloging to take over Adult Programming with help from Joyce. Interviews for the new Library Assistant position (to replace Dani) will be held after November 9. The City has posted an internal announcement for the position. This change will open a clerical or a page position.

Discussed Ideas for Future Adult Programming

Some ideas suggested included Magic the Gathering, salsa dancing, "digital citizenship" and online safety/privacy practices; introduction to Coolidge for new residents (sites, events), a session on Mindfulness, a class on Mahjong. Send ideas to Joyce or share with Tisha.

AZ Speaks presented Dia de los Muertos Storytelling on November 16. Participants enjoyed storytelling by performance artist Zarco Guerrero. There will be a FRANK Talk on December 6 at 3:30 on "Energy in an Uncertain World." There will be a contest to decorate a mini Christmas tree up to 3' tall. No electricity. Submissions due by December 9.

Discuss any proposed service changes

No service changes are proposed at this time.

Adjournment

Kevin Todd moved to adjourn the meeting, Monte seconded the motion and the meeting was adjourned at 7:02 p.m.