

**Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
November 21, 2024**

Call to Order

Meeting was called to order by Andrea at 6:10 p.m.

Attended in Person: Monte Allen
 Andrea Hille-Andrews
 Britanie Kitchen
 Kevin Todd
 Linda Heath

Absent: Shasta McKinney, Brenda Mitchell

Staff: Joyce Baker

Public:

Approval of Minutes

July minutes were distributed. Linda made a motion to approve the minutes, Monte seconded it. Motion passed.

Library Manager's Report

Joyce presented the Manager's Report.

Business

Advisory Board Meeting Dates 2025 – Kevin motioned to continue using the third Thursday of odd months at 6:00 p.m. as the meeting schedule. The meeting dates will be January 16, March 20, May 15, July 17, September 18, and November 20. Brittany seconded and passed unanimously.

Summer Learning Program Report – Report discussed and reviewed.

Friends of the Library Mini Book Sale and Need for Assistance – Joyce asked for assistance at Friday's sale.

Review Proposed Changes to Unattended Children Policy and Behavior Policy – Monte motioned to approve the changes and Linda seconded with unanimous support from the board members.

Discuss Staff Updates – Joyce updated the board on losing a staff member and application interview process.

Consider 2024 Goals for the Library and the Advisory Board – Review of 2024 goals. Andrea motioned to have the board come up with a mission statement in 2025 and have board members come to the January meeting prepared to list some goals for 2025. Linda Seconded the motion and it was passed unanimously.

Consider Any Suggestions for Additional Library Services: No discussion and no action taken.

Next meeting will be January 16th at 6 p.m.

Adjournment

Monte Allen motioned to adjourn and Brittanie seconded it. Meeting adjourned at 7:10 p.m.