

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
September 19, 2019

Call to Order

Meeting was called to order by Andrea Hille-Andrews at 6:01 PM.

ATTENDED: Monte Allen
Andrea Hille-Andrews
Linda Heath
Brenda Mitchell
Ralph Swain

ABSENT: Julie Brown
Kevin Todd

STAFF: Joyce Baker

PUBLIC: Aalyanna Soto-Jordan

Approval of Minutes

Minutes were distributed. Linda made a motion to approve the minutes. Monte seconded it.

Joyce Baker presented the Library Manager's Report

The library introduced a new story time specifically for children ages birth to 24 months. It meets in place of the regularly scheduled story time on the fourth Wednesday of the month. The families who attended have appreciated the new format and indicated they look forward to continuing the program. The library hosted a viewing of the movie, *The Public* directed by Emilio Estevez and then held a short discussion period afterwards. The viewing was an excellent way to explore how the library and the community can serve those trapped in the cycle of homelessness. The library is introducing a new Speak Easy ESL Class, led by Gosia Gawron, who is trained in Teaching English to Speakers of Other Languages (TESOL). Classes will be held on Mondays and Thursdays. Ricky and Joyce are making progress on the Story Walk®. The Parks staff plan to begin construction after Coolidge Days.

Business

1. Review Summer Reading Program outcomes and 2019 theme – Joyce distributed a summary report. The cost for Summer Reading was down some this year because we didn't have to buy as many books for prizes. There was enough inventory left over to cover most of this year's participants. Joyce also reduced the cost of some of the art programs by using some of the supplies on hand. Costs may go back up next year since these savings were due to using inventory. Joyce also included information gathered for the State's Reading Report. Individuals read 241,550 minutes this summer!
2. Share insights from Association for Rural and Small Libraries Conference – Joyce shared information she learned from a workshop on Libraries and Homelessness as well as a workshop on the opioid epidemic and how libraries should respond. Joyce wrote an article about the opioid

workshop that she will share with the County Library District and the Arizona Library Association.

3. Establish 2019 Library Advisory Board meeting dates. The board approved the following meeting dates for 2020: January 17, March 19, Tuesday May 19, July 16, September 17, and November 19. Brenda Mitchell made the motion and Linda Heath seconded it to accept these dates. Motion passed. The May date was moved to Tuesday to accommodate CUSD's graduation.
4. Review Library Advisory Board terms and schedule for filling incoming positions – four board members are up for renewal in January 2020: Monte Allen, Julie Brown, Andrea Hille-Andrews, and Ralph Swain. Ralph will not reapply but Monte, Julie, and Andrea would like to stay on the board. Joyce will advertise openings for October and give applications to Monte, Julie, and Andrea. Applications will be due by October 31 and Joyce will try to schedule interviews with the City Council members in early November. This will allow nominations to go to City Council in December and board members will take office in January.
5. Discuss Friends book sale plans and need for help – The Friends of the Library Book Sale is November 22 and 23. Andrea is trying to get the Salvation Army truck to come pick up the unsold books. Joyce asked board members to consider coming to help with setup on Wednesday, November 20 beginning at 9 AM. Parks staff will move the books over to the Women's Club prior to November 20. Ralph suggested the library explore working with Books for Africa in the future if the Salvation Army is not willing to continue picking up the unsold books.
6. Discuss Status of Late Fees Proposal – Joyce reported to the board that there wasn't any movement on City Council's willingness to reconsider the board's recommendations to waive late fees, forgive outstanding balances, set up a donation box, and remove the requirement for photo ID to use a computer. The board asked that the discussion of changes to late fees be added back onto the November agenda as an action item so they can discuss options that could be acceptable to City Council.
7. Possibility of inviting a teenager or young adult to attend Advisory Board Meetings – The board was happy to meet Aalyanna Soto-Jordan. She is a teenager and an avid library supporter. They asked her to give suggestions for improving library services. She suggested some changes to the teen Summer Reading Program. The board invited her to return in November.
8. Discussion of any proposed service changes. Ralph noticed that the community side of the bulletin board is too small for the number of notices posted. He suggested the library purchase a four-sided kiosk for the center of the library. This would provide more space for community announcements. Joyce asked Ralph to share a photo of what he had in mind or send Joyce links to a couple. Space is a premium so the library's options are limited.

Call to Board

Call to the Public

Next Meeting Date: November 21, 2019, at 6:00 pm.

Adjournment

Ralph moved to adjourn at 7:05 p.m. Monte seconded the motion. Motion carried. Meeting was adjourned.