

Action Minutes
Library Advisory Board Meeting
160 W Central Ave, Coolidge, AZ 85128
September 21, 2022

Call to Order

Meeting was called to order by Andrea Hille-Andrews at 6:02 p.m.

Attended in Person: Monte Allen
 Andrea Hille-Andrews
 Janell Alewyn
 Linda Heath
 Shasta McKinney
 Brenda Mitchell
 Kevin Todd

Absent:

Staff: Joyce Baker

Public:

Approval of Minutes

July minutes were distributed. Kevin Todd made a motion to approve the minutes and Brenda Mitchell seconded the motion. Motion passed.

Library Manager's Report

Joyce reported that the door counter broke in May and still has not been replaced. There is a delay getting approval from IT to purchase a unit. Estimates during the summer were likely low.

The Arizona Science Center offered a free Back to School Family Night. Families enjoyed hands-on table-top activities plus free school supplies. Eighty people attended.

The library brought in a non-profit organization that led participants through a virtual reality experience. The program was offered three times. Clients from Top CDE attended one program. Adults attended another. Then tweens and teens had their own program.

The AZ State Library offered a literacy workshop for the caregivers of preschool-aged children. Participants received tips on how to introduce literacy skills to the children they care for in their home.

Business

Review Library Advisory Board terms and schedule for filling incoming positions

Terms for Linda Heath, Brenda Mitchell, and Kevin Todd expire at the end of 2022. They would like to remain on the board. Joyce will check with Ricky to determine what action should be taken.

Determine advisory board meeting dates for 2023

Linda Heath made a motion that the advisory board meetings move to the third Thursday of every other month for the 2023 year. Kevin seconded the motion. Motion passed. The 2023 advisory board meeting dates will be at 6:00 PM on January 19, March 16, May 18, July 20, September 21, and November 16.

Review Summer Learning Program statistics

Joyce provided a comparison of the 2022 Summer Learning Program to the 2019 (pre-COVID) program. Attendance at events was double in 2022 compared to 2019. Registered participants was about the same for both years. Readers read slightly more in 2019 but this was likely due to the way the families record their minutes. There were so many people turning in reading logs in 2022 that the library staff had to keep replenishing the prizes. It is suspected that some of the minutes were missed in 2022.

Review highlights of the special 2022 ARPA AZ On Track Grant

The library received \$53,822.50 in grant funds through this program. The grant specified how funds were to be used. Staff spent \$5,382 on healthy snacks for children; \$7,480 on gas cards for families who attended programs; \$16,147 on library materials which included books, DVDs, hiking backpacks, and STEAM kits; and \$24,813.50 on supplies and prizes which included enhanced reading prizes, 120 tablets, storage supplies, and supplies for programs.

Discuss status of other grants

There was a delay in delivery of the solar powered park benches. The vendor has assured the state and the library that the benches will be installed by 10/15. The library has received the 20 hotspots and they are circulating. The two-person privacy pod is partially built and should be finished soon.

Discuss staff updates

The new librarian, Rachel Merrell, was not able to take the position. The position is still open. Ricky is working with Joyce to fill it.

Discuss any proposed service changes

No service changes are proposed at this time.

CALL TO THE BOARD

CALL TO THE PUBLIC

Items raised under this portion of the agenda cannot be responded to by the Coolidge Public Library Advisory Board until the provisions of the "Open Meeting Law" have been complied with.

Next meeting date: November 16, 2022 at 6:00 p.m.

ADJOURNMENT

Linda Heath moved to adjourn the meeting, Shasta McKinney seconded the motion and the meeting was adjourned at 7:00 p.m.