

****ACTION MINUTES****

**NOTICE OF MEETING
PERSONNEL ADVISORY BOARD MEETING
MONDAY, AUGUST 5TH, 2019 AT 9:00 A.M.
COUNCIL CHAMBERS – 911 S. ARIZONA BOULEVARD
PINAL COUNTY, COOLIDGE, ARIZONA**

CALL TO ORDER – *The meeting was called to order at 9:00 a.m.*

ROLL CALL – Present: Chairman Tom Frost, Board Members Sue Bacon, Alvin “Brent” Kempton, Dr. William “Bill” Perry and Ray Vasquez. Board Members Mike Henry and Vickie Williams were absent. Also present were HR Analyst Venessa Perea, City Clerk Norma Ortiz and City Attorney Denis Fitzgibbons.

PLEDGE OF ALLEGIANCE – Chairman Frost led in the Pledge of Allegiance.

APPROVAL OF MINUTES

1. Consider approval of the minutes for the meeting held on May 20, 2019.
Discussion and Action.

*****The Board considered approval of the minutes for the May 20, 2019 meeting. There was no discussion. MOTION was made by Board Member Kempton to approve the meeting minutes for May 20, 2019. SECOND was made by Board Member Perry and passed unanimously.***

REPORTS

2. City Attorney Report. **Discussion Only.**

*****There were no reports given by City Attorney Fitzgibbons, only clarification on where the witnesses would be seated for questioning.***

BUSINESS

3. To hear and decide the appeal of Alan Scott Urkov regarding his demotion with the Coolidge Police Department. **Discussion and Action.**

*****The Board heard testimonies on the appeal of Alan Scott Urkov by Commander Harry Grizzle, Police Chief Jim Malinski and Officer Mario Palacios regarding his demotion with the Coolidge Police Department. The***

witnesses were questioned and cross-examined by both Legal Counsel Justin Pierce who represented the City of Coolidge and by Mr. Urkov who represented himself. There was much discussion.

*****MOTION was made by Chairman Frost to uphold the demotion of Alan Scott Urkov to include the following stipulations that Mr. Urkov complete a sexual harassment and misconduct training and be placed on probation for one-year. SECOND was made by Board Member Bacon and passed unanimously.***

*****MOTION was then made by Chairman Frost to give him the authority to sign the recommendation by the Board to the City Manager. SECOND was made by Board Member Bacon and passed unanimously.***

EXECUTIVE SESSION

4. The City of Coolidge Personnel Advisory Board may go into executive session for discussions regarding the employee discipline and to consult with the Board's attorney for legal advice pursuant to A.R.S. §38-431.03(A)(1) and (A)(3).

*****The Board recessed into Executive Session at 9:12 a.m. and 1:15 p.m. to consult with City Attorney Denis Fitzgibbons on the above matter.***

ADJOURNMENT

*****MOTION was made by Board Member Kempton to adjourn the meeting at 1:25 p.m. SECOND was made by Board Member Vasquez and passed unanimously.***

THESE ACTION MINUTES WERE PREPARED AND POSTED ON THE CITY'S WEBSITE BY CITY CLERK NORMA ORTIZ ON AUGUST 6, 2019.

