



City of Coolidge  
Human Resources Department

Promoting a Drug & Alcohol-Free Workplace  
Equal Opportunity/Reasonable Accommodation Employer

**EMPLOYMENT OPPORTUNITY**

**POLICE OFFICER, NON-SWORN & LATERAL - REGISTRY**

**Registry Notice:** This registry is intended to collect applications for current and/or future vacancies. This announcement may be closed once a sufficient number of qualified applicants have applied.

Under general supervision, performs a variety of law enforcement functions including patrol, investigation, narcotics control, youth services, and community relations.

**Full-Time, FLSA Non-exempt position**  
**Opening Date: Continuous**  
**Closing Date: See Registry Notice**

**Salary: \$60,389 - \$90,583 annually**  
**Recruitment #: PD24-001**  
**Internal/External Posting**

**QUALIFICATIONS**

Minimum

- Applicants must be 21 years of age;
- High School Diploma or G.E.D.
- Must be a United States Citizen; have at least 20/20 vision uncorrected or 20/20 vision corrected by Glasses or hard/soft contact lenses;
- Must not have been dishonorably discharged from the United States armed forces (if served);
- Possess a valid Arizona Driver's License upon hiring
- Must have AZPOST Certification - **AZPOST questionnaire [www.azpost.gov](http://www.azpost.gov)**

Testing

- Written Examination, Physical Aptitude, Oral Interview, Polygraph Examination, Extensive Background Check, Psychological Examination, Employment Medical Examination and Drug Screen

**RESPONSIBILITIES**

Patrols assigned City streets and neighborhoods to ensure the safety, security and protection of the community. Assists with preventing the commission of crimes and maintaining civil order. Enforces Local/State laws and ordinances; issues civil and criminal citations for violations. Responds to calls and complaints involving criminal and civil situations including assaults, burglaries, domestic disturbances, robberies, and automobile accidents. Apprehends perpetrators who have committed criminal offenses and/or subjects with warrants for arrest. Facilitates the apprehension, prosecution, and conviction of perpetrators. Secures crime scenes and conducts preliminary investigations. Gathers information and photographs crime scenes; dusts for fingerprints. Communicates with the public and other law enforcement agencies regarding departmental activities. Prepares Police reports and documents reported incidents. Testifies in Court and prepares/presents evidence on behalf of the City and/or State. Transports arrested subjects to Court and detention. Recovers stolen property. Conducts community relations activities including educating the public regarding Police Department activities, providing a positive influence to youth members of the community, and meeting with neighborhood block watch groups.

**APPLICATION PROCESS**

To be considered, please submit an application to Human Resources online at [www.coolidgeaz.com/jobs](http://www.coolidgeaz.com/jobs) or drop off at City Hall, 130 W. Central Avenue, Coolidge, AZ 85128. For more information, contact the Human Resources Department at (520) 723-6060 or visit [www.coolidgeaz.com](http://www.coolidgeaz.com)

**EMPLOYEE BENEFITS**

-Medical: Blue Cross Blue Shield

- PPO
- HSA
- 100% Employee Coverage
- 70% Dependent Coverage

-Dental: Blue Cross Blue Shield

- 100% Employee Coverage
- 70% Dependent Coverage

-Vision: Principal

-AFLAC Supplemental Policies (Hospital, Accident, Critical Illness, Short-Term Disability)

-Health Care & Dependent Care FSA

-Telemedicine

-Employee Assistant Program

-Basic & Voluntary Life Insurance

-457 Deferred Compensation Plans: MissionSquare & Nationwide

-LegalShield Benefits

-Retirement

- Arizona State Retirement System (ASRS)
- Public Safety Personnel Retirement System (PSPRS)

-10 Paid Holidays + 1 Paid Personal Day

-Vacation & Sick Leave Balances

-Student Loan Forgiveness Qualifying Employer