
Title VI Implementation Plan

City of Coolidge Transit Department

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Executive Summary

The City of Coolidge Transit Department provides two service routes with FTA 5311 funds. The Cotton Express is our deviated fixed route service within the City of Coolidge (Cotton Express) and Central Arizona Regional Transit (CART) provides regional fixed route intercity bus services (CART) connecting the Town of Florence, Pinal County, City of Coolidge, Central Arizona College (CAC) and the City of Casa Grande. The Cotton Express began operations in 1980 while CART began in 2010. We have been a grant recipient since 1980.

Cotton Express deviated fixed route service is provided Monday through Friday from 7 am until 8 pm. We have two deviated fixed routes which serve our central business core. The buses will deviate up to ¼ of a mile off the route so we can reach a large percentage of our residential population. For those individuals who want more assistance, the Cotton Express also offers a demand response service Monday through Friday from 7 am until 6 pm. The demand response service also provides the opportunity for individuals who live beyond the ¼ mile route deviation to receive services.

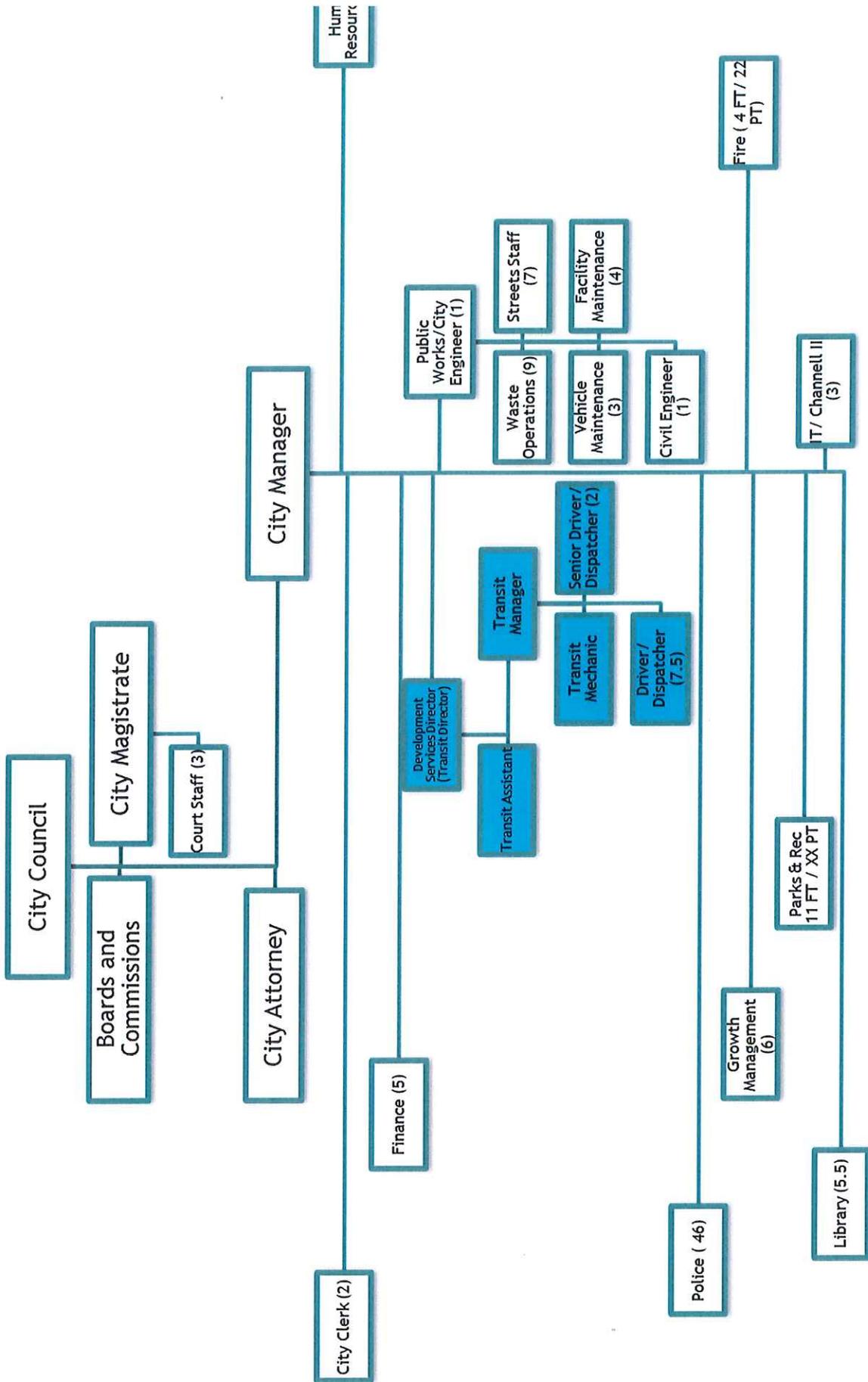
CART provides regional bus services to the neighboring communities for employment, education, medical and personal trips. CART is the intercity connector for this area. CART operates Monday through Friday from 4:45 am to 8 pm. CART is an intercity fixed route.

What type of program fund(s) did you apply for?

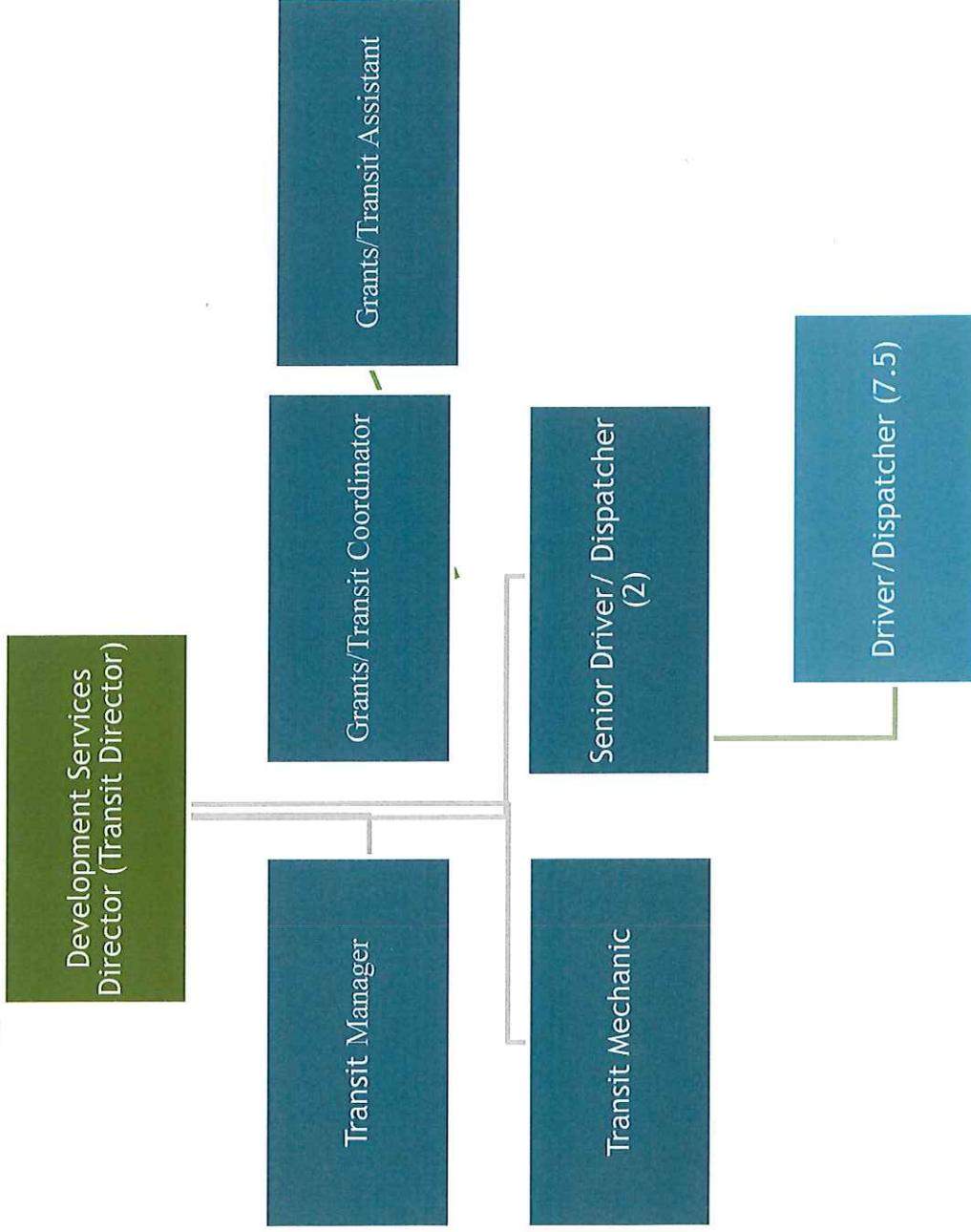
- 5310
- 5311
- Other (please explain) _____

Type of Funding Requests? (Select all that apply)

- Vehicle Funds
- Operating Funds
- Other (please explain) Administration and Capital _____



Transit Organizational Chart



Non-Discrimination Policy Statement

The City of Coolidge Transit Department policy assures full compliance with Title VI of the Civil Rights act of 1964, the Restoration Act of 1987, section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (ADA), and related statutes and regulations in all programs and activities. Title VI states that “no person shall on the grounds of race, color, national origin, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination” under any City of Coolidge Transit Department sponsored program or activity. There is no distinction between the sources of funding.

The City of Coolidge Transit Department also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. Furthermore, the City of Coolidge Transit Department will take reasonable steps to provide meaningful access to services for persons with limited English proficiency.

When the City of Coolidge Transit Department distributes Federal-aid funds to another entity/person, the City of Coolidge Transit Department will ensure all sub recipients fully comply with the City of Coolidge Transit Department Title VI Nondiscrimination Program requirements. The City of Coolidge Mayor has delegated the authority to Michael Meyer, Title VI Program Coordinator, to oversee and implement FTA Title VI requirements.

Jon Thompson, Mayor, City of Coolidge

Non-Discrimination Notice to the Public

Notifying the Public of Rights Under Title VI and ADA City of Coolidge Transit Department

The City of Coolidge Transit Department operates its programs and services without regard to race, color, national origin or disability in accordance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA). Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the City of Coolidge Transit Department.

For more information on the City of Coolidge Transit Department's civil rights program, and the procedures to file a complaint, contact Michael Meyer 520-723-6085, (TTD 520-723-4653); email mmeyer@coolidgeaz.com; or visit our administrative office at 395 W. Palo Verde Ave.. For more information, visit www.coolidgeaz.com

A complainant may file a complaint directly with the Arizona Department of Transportation (ADOT) or the Federal Transit Administration (FTA) by filing a complaint directly with the corresponding offices of Civil Rights: **ADOT**: ATTN: Title VI Program Manager 206 S. 17TH Ave MD 155A RM: 183 Phoenix AZ, 85007 **FTA**: ATTN: Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington DC 20590

If information is needed in another language, contact 520-723-7195. Para información en Español llame: Melanie Osoy

Non-Discrimination Notice to the Public - Spanish

Aviso al Público Sobre los Derechos Bajo el Título VI Y ADA City of Coolidge Transit Department

City of Coolidge Transit Department (*y sus subcontratistas, si cualquiera*) asegura cumplir con el Título VI de la Ley de los Derechos Civiles de 1964, Sección 504 de la Ley de Rehabilitación de 1973 y La Ley de ciudadanos Americanos con Discapacidades de 1990 (ADA). El nivel y la calidad de servicios de transporte serán provehidos sin consideración a su raza, color, o país de origen.

Para obtener más información sobre la City of Coolidge Transit Department's programa de derechos civiles, y los procedimientos para presentar una queja, contacte Michael Meyer 520-723-6085, (TTD 520-723-4653); o visite nuestra oficina administrativa en 395 W. Palo Verde Ave. Para obtener más información, visite www.coolidgeaz.com

El puede presentar una queja directamente con Arizona Department of Transportation (ADOT) o Federal Transit Administration (FTA) mediante la presentación de una queja directamente con las oficinas correspondientes de Civil Rights: ADOT: ATTN Title VI Program Manager 206 S. 17th Ave MD 155A Phoenix AZ, 85007 FTA: ATTN Title VI Program Coordinator, East Building, 5th Floor –TCR 1200 New Jersey Ave., SE Washington DC 20590

The above notice is posted in the following locations: Transit Terminal public areas, transit buses, and website. This notice is posted online at www.coolidgeaz.com

Non-Discrimination Complaint Procedures

These procedures provide guidance for all complaints filed under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990 (ADA) as they relate to any program or activity that is administered by the City of Coolidge Transit Department including consultants, contractors and vendors. Intimidation or retaliation as a result of a complaint is prohibited by law. In addition to these procedures, complainants reserve the right to file a formal complaint with other State or Federal agencies or to seek private counsel for complaints alleging discrimination. Every effort will be made to resolve complaints at the lowest possible level.

- (1) Any person who believes he and/or she has been discriminated against on the basis of race, color, national origin, or disability may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form.
- (2) Formal complaints must be filed within 180 calendar days of the last date of the alleged act of discrimination or the date when the alleged discrimination became known to the complainant(s), or where there has been a continuing course of conduct, the date on which the conduct was discontinued or the latest instance of the conduct.
- (3) Complaints must be in writing and signed by the complainant(s) and must include the complainant(s) name, address and phone number. The Title VI/ADA contact person will assist the complainant with documenting the issues if necessary.
- (4) Allegations received by fax or e-mail will be acknowledged and processed, once the identity of the complainant(s) and the intent to proceed with the complaint have been established. For this, the complainant is required to mail a signed, original copy of the fax or email transmittal for the complaint to be processed.
- (5) Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign and return for processing.
- (6) Once submitted the City of Coolidge Transit Department will review the complaint form to determine jurisdiction. All complaints will receive an acknowledgement letter informing her/him whether the complaint will be investigated by the City of Coolidge Transit Department or submitted to the State or Federal authority for guidance.
- (7) The City of Coolidge Transit Department will notify the ADOT Civil Rights Office of ALL Title VI complaints within 72 hours via telephone at 602-712-8946; email at civilrightsoffice@azdot.gov.

- (8) The City of Coolidge Transit Department has 30 days to investigate the complaint. If more information is needed to resolve the case, the City may contact the complainant. The complainant has 10 business days from the date of the letter to send requested information to the investigator assigned to the case. If the investigator is not contacted by the complainant or does not receive the additional information within ten (10) business days, the City can administratively close the case. A case can be administratively closed also if the complainant no longer wishes to pursue their case.
- (9) After the investigator reviews the complaint, she/he will issue one of two letters to the complainant: a closure letter or a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. An LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur.
- (10) A copy of either the closure letter or LOF must also be submitted to ADOT within 72 hours of that decision. Letters may be submitted by hardcopy or email.
- (11) A complainant dissatisfied with City of Coolidge Transit Department decision may file a complaint with the Arizona Department of Transportation (ADOT) or the Federal Transit Administration (FTA) offices of Civil Rights: **ADOT**: ATTN Title VI Program Manager 206 S. 17TH Ave MD 155A RM: 183 Phoenix AZ, 85007 **FTA**: Attention Title VI Program Coordinator, East Building, 5th Floor-TCR 1200 New Jersey Ave., SE Washington DC 20590.
- (12) A copy of these procedures can be found online at: www.coolidgeaz.com. Una copia de estos procedimientos se puede encontrar en línea en: www.coolidgeaz.com

Discrimination Complaint Form

Section I:		
Name:		
Address:		
Telephone (Home):	Telephone (Work):	
Electronic Mail Address:		
Accessible Format Requirements?	<input type="checkbox"/> Large Print	<input type="checkbox"/> Audio Tape
	<input type="checkbox"/> TDD	<input type="checkbox"/> Other
Section II:		
Are you filing this complaint on your own behalf?	<input type="checkbox"/> Yes*	<input type="checkbox"/> No
<i>*If you answered "yes" to this question, go to Section III.</i>		
If not, please supply the name and relationship of the person for whom you are complaining.		
Please explain why you have filed for a third party:		
Please confirm that you have obtained the permission of the aggrieved party if you are filing on behalf of a third party.	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Section III:		
I believe the discrimination I experienced was based on (check all that apply):		
<input type="checkbox"/> Race	<input type="checkbox"/> Color	<input type="checkbox"/> National Origin
<input type="checkbox"/> Disability		
Date of Alleged Discrimination (Month, Day, Year): _____		
Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known) as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section VI:		
Have you previously filed a discrimination complaint with this agency?	<input type="checkbox"/> Yes	<input type="checkbox"/> No

If yes, please provide any reference information regarding your previous complaint.

Section V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court?

Yes No

If yes, check all that apply:

Federal Agency: _____

Federal Court: _____ State Agency: _____

State Court : _____ Local Agency: _____

Please provide information about a contact person at the agency/court where the complaint was filed.

Name: _____

Title: _____

Agency: _____

Address: _____

Telephone: _____

Section VI:

Name of agency complaint is against: _____

Name of person complaint is against: _____

Title: _____

Location: _____

Telephone Number (if available): _____

You may attach any written materials or other information that you think is relevant to your complaint. Your signature and date are required below

Signature

Date

Please submit this form in person at the address below, or mail this form to:
City of Coolidge Transit Department, Transit Manager, Michael Meyer
395 W. Palo Verde Ave.
Coolidge, AZ.
520-723-6085
mmeyer@coolidgeaz.com

A copy of this form can be found online at www.coolidgeaz.com

Discrimination Investigations, Complaints, and Lawsuits

This form will be submitted annually. If no investigations, lawsuits, or complaints were filed, a blank form will be submitted.

Description/Name	Date (Month, Day, Year)	Summary (include basis of complaint: race, color, national origin or disability)	Status	Action(s) Taken (Final findings?)
Investigations				
1)				
2)				
Lawsuits				
1)				
2)				
Complaints				
1)				
2)				

- ✓ City of Coolidge Transit Department has not had any Title VI complaints, investigations, or lawsuits in 2017 .

*City of Coolidge Transit
Department
Public Participation
Plan*

The City of Coolidge Transit Department is engaging the public in its planning and decision-making processes, as well as its marketing and outreach activities. The public will be invited to participate in the process whether through public meetings or surveys. As an agency receiving federal financial assistance, City of Coolidge Transit Department made the following community outreach efforts:

In the upcoming year the City of Coolidge Transit Department will make the following community outreach efforts:

- Public meeting to discuss the City of Coolidge 5311 Transit Application (see attached minutes of January 31, 2018 public hearing).

Public Meetings:

- (1) Public meetings are scheduled to increase the opportunity for attendance by stakeholders and the general public. This may require scheduling meetings during non-traditional business hours, holding more than one meeting at different times of the day or on different days, and checking other community activities to avoid conflicts.
- (2) When a public meeting or public hearing is focused on a planning study or program related to a specific geographic area or jurisdiction within the region, the meeting or hearing is held within that geographic area or jurisdiction.
- (3) Public meetings are held in locations accessible to people with disabilities and are located near a transit route (see attached agendas and minutes of the Transit Advisory Committee December 19, 2017 and February 28, 2018 meetings).

The City of Coolidge Transit Department submits an application for funding to the Arizona Department of Transportation every two years. Part of the annual application is a public notice, which includes a 30-day public comment period.

Rider Guides:

- Rider guides provide the public with information on the City of Coolidge transit routes, schedules and fares (see attached rider guides for the Cotton Express and Central Arizona Regional Transit (CART)).

Sample Public Participation Documents – City of Coolidge Transit Department

PUBLIC HEARING CITY OF COOLIDGE COMMUNITY TRANSIT 5311 FUNDING APPLICATION

Minutes

City of Coolidge Council Chambers
911 S. Arizona Boulevard
Coolidge, Arizona

January 31, 2018
5:30 p.m.

-Meeting opened at 5:35 p.m. Six (6) people attended the public hearing: Clarence Chappel, Jodi Gordon, Patrick Gordon, Gilbert Lopez, Erik Heet and Ernie Feliz.

-Ernie Feliz explained the purpose of the hearing was to provide the public with an opportunity to gather information on the new application for 5311 funding for the City of Coolidge Transit Program. He explained the amount of funds to be sought in the new application would be about the same as what was provided in the current 5311 grant – approximately \$1.8 million. Mr. Feliz said highlights of the new funding would be an increase in the starting level for drivers, from \$11.72 per hour to \$12.22 per hour to compete with pay by other transit providers, namely the surrounding school districts. Other highlights include a request for a new bus for the Central Arizona Regional Transit (CART) system and a van for the city's demand service route. Cameras and a utility truck also are being requested in the new application.

Under public input, Mr. Chappel of Open Hands Outreach and Mr. and Mrs. Gordon spoke on behalf of transportation needs for veterans who live in Coolidge.

Mr. Chappel said he works with two veterans who see doctors at the Casa Grande Veterans Administration Clinic (CGVAC) in Casa Grande. This clinic is about two blocks away from the nearest CART stop at Banner Casa Grande Medical Center, but the veterans in question are elderly with restricted mobility and traveling that distance is impossible. Mr. Chappel said one of the veterans is an amputee and in a wheelchair. Mr. Chappel said he volunteers to drive the veterans to their appointments when he can, but he is not always available. He too is a retired veteran living on a limited income and he finds it difficult to bear the cost of driving these veterans himself. Mr. and Mrs. Gordon also spoke on behalf of veterans who do not have transportation directly to the clinic. All three requested that the City of Coolidge Transit system provide transportation directly to the CGVAC for the veterans with limited mobility. Mr. Gordon said all of the veterans he works with have been honorably discharged from the service.

Mr. Lopez explained that it is not currently possible for the CART portion of the Transit system to deliver veterans to the clinic due to funding regulations. The CART route system is fixed, meaning it cannot deviate from its path. Even if the route was changed to go to the street where the CGVAC is located, that clinic does not have a handicap accessible curb to accommodate someone in a wheelchair. Mr. Lopez explained that it would be irresponsible for a bus to drop off passengers near the CGVAC and expect such passengers to safely find their way into the clinic.

Mr. Lopez and Mr. Feliz asked the three members of the public several questions regarding the veterans and said they would work to find a viable option to transport these individuals who made sacrifices to serve their country.

Mr. Feliz stated that comments on the application and/or the City of Coolidge Transit system would be taken until 5 p.m. Friday, February 9, 2018. He also said the application for funding had to be submitted no later than February 21, 2018. He said any additional public comment could be submitted in writing to the City of Coolidge Transit Facility at 395 W. Palo Verde Avenue, Coolidge, AZ 85128.

There being no further discussion the public hearing ended at 6:24 p.m.

Submitted by

Ernest Feliz
Grants Coordinator

NOTICE AND AGENDA OF MEETING OF THE TRANSIT ADVISORY COMMITTEE OF THE CITY OF COOLIDGE

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Transit Advisory Committee of the City of Coolidge and to the general public that the Transit Advisory Committee of the City of Coolidge will hold a meeting open to the public on **Tuesday, December 19, 2017, 4 p.m.** at the **Coolidge Transit Facility, 395 W. Palo Verde Avenue, Coolidge, Arizona**

Members of the Transit Advisory Committee will attend either in person or by telephone conference call or video communication.

CALL TO ORDER

Roll Call

APPROVAL OF MINUTES

REPORTS

1. Transit Staff Report
 - a. CART Route and Schedule change implementation
 - b. Transit Ridership Information
 - c. Budget and Expenditures

BUSINESS

1. Old Business
 - a. Coolidge Transit Plan 2016
 - i. Answer any questions from members regarding Chapter 5
 - ii. Review Chapter 6 – Funding and Governance
 - b. Coolidge Transit Plan 2016 Summary of recommendations included in the plan.
2. Additional items to discuss.
 - a. Marketing ideas.
 - b. Installation of Internal Cameras.
 - c. Discussion on Monthly Pass fares for CART/Cotton Express.
 1. Traffic enforcement issues, if any.
 2. Covered seating areas (bus shelters).
 - d. Future purchases of buses – types and security features.
 - e. TAC membership
 - f. Wage/benefit survey Transit personnel.

CALL TO BOARD

CALL TO THE PUBLIC

Items raised under this portion of the agenda cannot be responded to by the Coolidge Transit Advisory Committee until the provisions of the “Open Meeting Law” have been complied with.

NEXT MEETING DATE: to be determined at the meeting.

ADJOURNMENT

DATED this 13th day of December 2017 – City of Coolidge

Ernest Feliz, Grants Coordinator

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by contacting Ernest Feliz at (520) 723-6088, TDD (520) 723-4653. Requests should be made as early as possible to arrange the accommodation.

POSTED: 12/13/17

TIME: 10:39 a.m.

MINUTES OF THE TRANSIT ADVISORY COMMITTEE OF THE CITY OF COOLIDGE

A public meeting of the City of Coolidge Transit Advisory Committee was convened on Tuesday, December 19, 2017, 4 p.m. at the Coolidge Transit Facility, 395 W. Palo Verde Avenue, Coolidge, Arizona

Present at the meeting were the following members:

Olivia Guerrero, Chair (via telephone) Lynn Parsons
Dave Nulton Vallarie Woolridge

Absent were:

Rueben Felix, Vice Chair
Kim Rodriguez, Member
1 Vacant position

Staff and public present were:

Ernest Feliz, City of Coolidge Grants Coordinator
Gilbert Lopez, City of Coolidge Development Services Director
Mike Meyer, City of Coolidge Transit Manager
Erik Heet, City of Coolidge Administrative Assistant

CALL TO ORDER

Chair Guerrero called the meeting to order at 4:15 pm.

APPROVAL OF MINUTES:

Chair Guerrero asked the Committee members if they had the chance to review the minutes. No comments or revisions were noted. Mr. Dave Nulton motioned to approve the minutes; Ms. Lynn Parsons seconded. Minutes passed on a 4/0 vote.

REPORTS

1.a. Proposed CART Route and Schedule change

Staff explained the new CART schedule had been implemented as of October 30, 2017.

1.b. Transit Ridership Information

Information was provided to TAC members on transit ridership. Staff reported that ridership is down from previous years and explained that more information on how staff is addressing ridership issues would be provided later in the agenda.

1.c. Budget and Expenditures

Mr. Heet explained that the ADOT system for updating and entering budget information had been closed shortly after the Federal budget year closed in September and had not been reopened. Budget information would be provided at a future meeting after the system is reopened.

BUSINESS

1.a. Coolidge Transit Plan 2016

Members were asked if they had any questions regarding Chapter 5 of the plan. No questions were asked. Mr. Feliz explained that Chapter 6 dealt with governance of the transit system. Members received copies of Chapter 6 to review.

2.a. Marketing ideas

Mr. Heet explained he had done some research on other transit systems to get some ideas on how the City of Coolidge Transit system could be marketed. He said he spent some time looking at Yavapai Regional Transit (YRT) system in the Prescott area because it more closely represented the size and scope of the Coolidge Transit system. Mr. Heet said one of the promotions YRT had was allowing anyone to ride the bus for free during the month of December. Since it was already December, it was understood that Coolidge could not offer the same promotion to riders.

Mr Nulton said when the Central Arizona Regional Transit (CART) system first started, it offered free rides on Fridays. Members appeared to like the idea of offering a similar promotion and when Mr. Heet suggested a promotion called "Free Fridays in February", members readily agreed. Staff said it would take care of the details in implementing the promotion. All rides would be free on Fridays in February, except for demand and deviated riders.

Ms. Parsons asked whether Central Arizona College students are offered passes to ride the transit system. Mr. Meyer said they are offered free passes, but it does not appear that the usage is very high.

There was discussion on the possibility of offering free transit passes and whether it would be possible to determine whether those passes were being used. Staff explained it is difficult to track the use of passes since they are not returned after they are used. Mr. Lopez said one possibility to track the use of free passes would be through bar coding.

There also was discussion regarding other transit that do not charge to ride the transit system. Chairman Guerrero said she would like to discuss the issue further at a future meeting.

2.b. Installation of Internal Cameras

Mr. Lopez said the City of Coolidge is in discussion with a vendor regarding the installation of cameras in transit buses. He stated costs would depend on how sophisticated a system is installed. Mr. Nulton said a video system should be able to record and monitor activities inside the buses, as well as outside. Mr. Lopez replied he would prefer a system that could monitor activity in real time, but that dead zones along the bus routes would hinder the ability to be effective. Staff explained funding for cameras would be sought in the next grant application, set for 2018.

2.c. Bus Shelters

There was a brief discussion on bus shelters. No recommendations were made.

2.d. Future purchases of buses

Staff explained two new buses were being ordered under the current grant. One new bus would go on the CART route and the other would be placed into service on the Cotton Express.

2.e. TAC membership.

It was announced that Mr. Nulton would be leaving the Transit Advisory Committee due to a conflict he had participating on the City of Coolidge Industrial Development Authority

Board. Residents can only serve on one board or commission for the city. Staff thanked Mr. Nulton for his service on the TAC.

2.f. Wage/benefit survey Transit personnel

Mr. Guerrero said a wage and benefit survey for Transit personnel was in progress and a report would be provided at a future meeting.

CALL TO BOARD

No comments.

CALL TO THE PUBLIC

No comments.

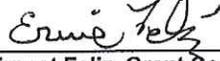
NEXT MEETING DATE

The next meeting was to be scheduled at a later date.

ADJOURNMENT

Motion to adjourn made by Ms. Parsons and seconded by Mr. Nulton. Motion passed 4/0. Meeting adjourned at 4:57 pm.

DATED this 26th day of February 2018 – City of Coolidge



Ernest Feliz, Grant Coordinator

DRAFT

**NOTICE AND AGENDA OF MEETING OF THE TRANSIT ADVISORY COMMITTEE OF
THE CITY OF COOLIDGE**

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Transit Advisory Committee of the City of Coolidge and to the general public that the Transit Advisory Committee of the City of Coolidge will hold a meeting open to the public on **Wednesday, February 28, 2018, 3:30 p.m.** at the **Coolidge Transit Facility, 395 W. Palo Verde Avenue, Coolidge, Arizona**

Members of the Transit Advisory Committee will attend either in person or by telephone conference call or video communication.

INTRODUCTIONS – OATH OF OFFICE

1. New Members
 - a. Claudia Salinas
 - b. Brian Sebastian

CALL TO ORDER

Roll Call

APPROVAL OF MINUTES

REPORTS

2. Transit Staff Report
 - d. 2018 Grant Application for 5311 funds
 - e. CART Board meeting February 15, 2018
 - f. CART Route Temporary Change due to Construction
 - g. Transit Ridership Information
 - h. Budget and Expenditures

BUSINESS

3. Old Business
 - a. Coolidge Transit Plan 2016
 - i. Review Chapter 6 – Funding and Governance
4. Additional items to discuss.
 - a. Marketing ideas – Free Mondays in March
 - b. Discussion on Monthly Pass fares for CART/Cotton Express.
 1. Traffic enforcement issues, if any.
 2. Covered seating areas (bus shelters).
 - c. Future purchases of buses
 - d. TAC membership
 - e. Transit personnel wage information

CALL TO BOARD

CALL TO THE PUBLIC

Items raised under this portion of the agenda cannot be responded to by the Coolidge Transit Advisory Committee until the provisions of the “Open Meeting Law” have been complied with.

NEXT MEETING DATE: TBD

ADJOURNMENT

DATED this 26th day of February 2018 – City of Coolidge

Ernest Feliz, Grants Coordinator

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by contacting Ernest Feliz at (520) 723-6088, TDD (520) 723-4653. Requests should be made as early as possible to arrange the accommodation.

POSTED: 2/26/18

TIME: 9:45 a.m.

1b. Transit Ridership Information

Information was provided to TAC members on transit ridership. Mr. Heet provided information on the amount of riders getting on and off at various stops for the three months from November through January. Data showed that most riders got on and off at the City of Coolidge Transit Station, Pinal County Courts Complex in Florence, Casa Grande Banner Medical Center and Central Arizona College. The lowest amount of riders boarding were at the following stops: Coolidge Martin Valley, Florence at Orlando and Stewart streets and the Florence Town Hall complex. The lowest number of riders getting off the bus for those three months were at Martin Valley, Florence Town Hall complex and Florence Adamsville and Main streets.

Mr. Feliz explained this information was being gathered in an attempt to determine whether stops should be eliminated due to lack of riders getting on or off. Member Parsons suggested that Arizona@Work, 318 N. Florence St., Casa Grande should be considered as a stop. Staff will look into the viability of this suggestion.

1c. Budget and Expenditures

Mr. Heet provided financial information to members. He projected that if transit expenditures continued on the current pace, there would be a balance remaining at the end of the year.

BUSINESS

1a. Coolidge Transit Plan 2016

Members were asked if they had any questions regarding Chapter 6 of the plan. There were no questions.

2a. Marketing Ideas

Staff presented information on a promotion dubbed "Free Fridays in February." The promotion offered free transportation to riders on the fixed CART and Cotton Express routes. Staff stated that this promotion did not benefit Central Arizona College riders because the campus is closed on Fridays. For this reason, a promotion would be offered in March to give free rides on Mondays. Thus far, staff had not seen a significant increase in ridership during the free ride days.

Member Parsons suggested that staff make an additional effort to publicize the promotion, including providing information to the Coolidge Chamber of Commerce, Florence Chamber of Commerce and Central Arizona College. Member Parsons also suggested having a workshop on marketing in the future.

2b. Discussion on Monthly Pass fares for CART/Cotton Express.

Suggestions offered regarding monthly passes included entering people who purchase a monthly pass into a drawing for door prizes and offering discounts to senior citizens who purchase monthly passes.

2c. Future purchases of buses

Staff explained two new buses were being ordered under the current grant. One new bus would go on the CART route and the other would be placed into service on the Cotton Express.

2d. TAC membership.

Member Parsons stated she thought Ruben Felix still wanted to be a TAC member. Mr. Feliz said he would check with him. The term for Mr. Felix had expired at the end of December 2017.

2e. Transit personnel wage information

Mr. Feliz stated the Coolidge City Council had passed a wage increase for drivers in order to accommodate the state increase in the minimum wage. Beginning March 3, wages for four of the lowest paid drivers would increase to \$12.32 per hour.

CALL TO BOARD

No comments.

CALL TO THE PUBLIC

No comments.

NEXT MEETING DATE

The next meeting was set for 3:30 p.m. Wednesday, April 25, 2018.

ADJOURNMENT

Motion to adjourn made by Ms. Woolridge and seconded by Ms. Parsons. Motion passed 5/0. Meeting adjourned at 4:45 pm.

DATED this 19th day of April 2018 – City of Coolidge

Ernest Feliz, Grant Coordinator



The CART bus system provides regional route services to neighboring communities for employment, medical, and personal trips. This guide includes everything you need to know to get where you need to go on the CART.

The map in this guide shows the routing and bus stop locations for the CART bus route. Please note that the bus driver stops at designated bus stops only.

If you are boarding at a bus stop not shown on the schedule, use the time for the bus stop on the schedule which is before your stop.

CART operates every 2.5 hours to a complete route.

For this route, the schedule shows:
 ■ Westbound travel exact times
 ■ Eastbound travel exact times

Please be at the bus stop five minutes before the schedule time.

Morning and evening commuter services have been put in place to help ease congestion off our county roads. Please see route map for times and locations of commuter services available.

Fixed Route Service

CART's fixed-route service is accessible to persons with disabilities:

- Drivers are trained to assist you
- Drivers provide information on destinations served.
- Buses are accessible to persons in wheelchairs.
- Drivers deploy ramps/lifts upon request, even if you do not use a wheelchair.
- Buses have priority seating for seniors and persons with disabilities.
- Drivers announce stops, including any stop you request be announced.
- Persons using portable oxygen and respirators are welcome on buses.

Welcome aboard!

12/2018 8/20/18

Bus Stops

Drivers stop only at designated bus stops. For a stop on the route not designated a stop, arrangements must be made with Dispatch. All bus stops locations are shown on the map with the symbol.



CART Fares

Fare	One-Way Fare	Daily Fare	Month Fare	Local & CART Daily	Local & CART Month
Children 12 & Under or Students	\$1.00	\$2.00	\$30.00	\$3.00	\$60.00
Adult 13-64	\$2.00	\$4.00	\$60.00	\$6.00	\$90.00
Senior/Disabled \$5 & Up	\$2.00	\$4.00	\$60.00	\$6.00	\$90.00

Children under 5 must be accompanied by an adult. No bills larger than \$20.00 accepted.

Exact Fare Only—No Change will be given.

We accept \$20, \$10, \$5, \$1, and quarters. **No other loose change will be accepted.**

One-Way and Daily fares may be purchased on the bus.

Monthly fares can only be purchased at our bus terminal 355 W. Palo Verde Ave. in Coolidge. Forms of payment include: Cash, Check, Visa, MasterCard, and Discover.

If you purchase a Daily or Monthly Local & CART fare you may use all the Cotton Express services for as long as your bus ticket is valid. A CART bus ticket must be purchased to use the express services, no local Cotton Express bus tickets will be accepted on the CART Route.

Student fares can be purchased only with proof of a valid school identification card (ID).

Tips for Riding

- Be standing at the bus stop when the bus arrives.
- Have bus fare ready upon boarding.
- Smoking, eating and drinking are not allowed on board. (Bottled Water Only)
- Passengers must keep their packages, strollers, wheelchairs and other carry-ons secure at all times.
- All mobility aid devices must be secured using vehicle restraint system.
- Do not bring more packages than you can carry. The driver is not permitted to assist with packaging.
- Service animals allowed, no pets.
- No drugs, weapons or hazardous material allowed on the bus.
- Drivers may refuse service to anyone who is disruptive, offensive, rude, disorderly, threatening, or appears to be under the influence of drugs or alcohol.

CART is operated by the City of Coolidge. All vehicles are wheelchair accessible and operated in accordance with the Americans with Disabilities Act.

The City of Coolidge and CART comply with Title VI of the Civil Rights Act of 1964. Services will be provided without regard to race, color, national origin, age, sex or disability. To file a civil rights complaint contact Transit Manager, 355 W. Palo Verde Ave. Coolidge, AZ 85118 (520) 723-7195.

Information about the transit agency, including information in non-English alternative formats may be obtained through the transit manager at (520) 723-7195 or cottonpress@coolidgeaz.com



Funded in partnership by:



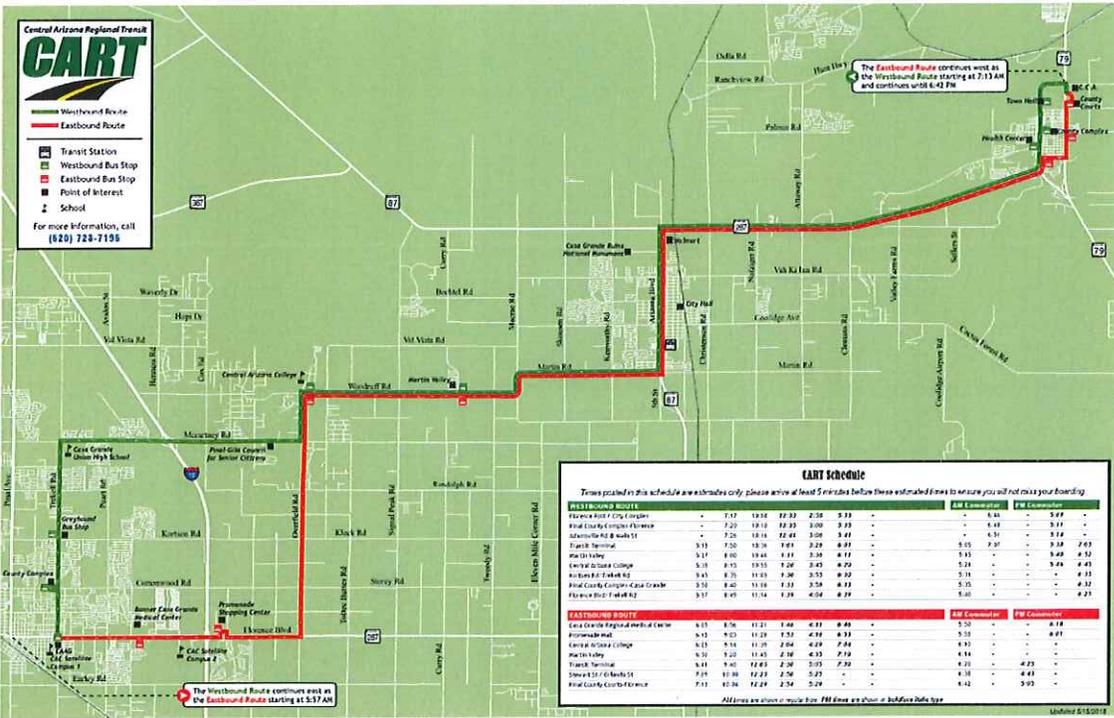
Riders Guide



Regional Public Transit Bus Route & Schedules Fares

(520) 723-7195

www.ridethecart.com
www.coolidgeaz.com
Effective October 30, 2017





The Cotton Express bus system provides Deviated Fixed Route bus service and On Demand service throughout The City of Coolidge Monday through Friday. Reservations must be made through dispatch in order for the bus to deviate off the route. This guide includes everything you need to know to get you where you need to go on the Cotton Express.

Fixed Route Service

Cotton Express' fixed-route service is accessible to persons with disabilities.

- Drivers are trained to assist you.
- Drivers provide information on destinations served.
- Buses are accessible to persons in wheelchairs.
- Drivers deploy ramps/lifts upon request, even if you do not use a wheelchair.
- Buses have priority seating for seniors and persons with disabilities.
- Drivers announce stops including any stop you request to be announced.
- Persons using portable oxygen and respirators are welcome on buses.

Welcome aboard!

On Demand and Deviated Service

Passengers must make reservations 24 hours before time of need for this service.

Deviated service is provided Monday through Friday, 7:00 a.m. to 5:00 p.m. For Deviated reservations, please call 723-7195. Calls for service are accepted up to 5:00 p.m.

Bus Stops

Drivers stop only at designated bus stops. For a stop on the route not designated a stop, arrangements must be made with Dispatch. All bus stops locations are shown on the map with the symbol.

Fixed Route Fares

Fare	One-Way Fare	Daily Fare	Month Fare
Age 2 & Under	Free		
Age 3 to 11	\$0.50	\$1.00	\$15.00
Age 12 to Adult	\$1.00	\$2.00	\$30.00

Children under 5 must be accompanied by an adult. Exact Change Only—No Change will be given. We accept \$20, \$10, \$5, \$1, and quarters. No other loose change will be accepted.

Demand and Deviated Route Fares

Fare	One-Way Fare	Daily Fare	Month Fare
Adult Fare	\$1.50	\$3.00	\$45.00

Information all Fares

Fares are per passenger. One-Way and Daily fares may be purchased on the bus. Monthly fares can only be purchased at our bus terminal 395 W. Palo Verde Ave. in Coolidge or pay using a debit or credit card by calling (520)-723-7195. After you purchase your ticket by phone our bus driver will have your ticket when you board the bus next time. Just have your photo I.D. ready for the driver to release the bus ticket to you.

Hours and Schedule

The days, hours of service, and timetables for each route are shown on the color-coordinated schedule. The schedule includes only selected bus stops.

The Blue and Red route run hourly

- For each bus, the schedule shows:
 - First Bus
 - Minutes past the hour when route serves each stop
 - Last Bus

Please be at the bus stop five minutes before the scheduled time.

Tips for Riding

- Be standing at the bus stop when the bus arrives.
- Have bus fare ready upon boarding.
- Smoking, eating and drinking are not allowed on board. (Bottled Water Only)
- Passengers must keep their packages, strollers, walkers and other carry-ons secure at all times.
- Do not bring more packages than you can carry.
- The driver is not permitted to assist with packages.
- Service animals allowed, no pets.
- No drugs, weapons or hazardous material allowed on the bus.
- Drivers may refuse service to anyone who is disruptive, offensive, rude, disorderly, threatening, or appears to be under the influence of drug or alcohol.

Cotton Express is operated by the City of Coolidge. All vehicles are wheelchair accessible and operated in accordance with the American with Disabilities Act.

The City of Coolidge and Cotton Express comply with Title VI of the Civil Rights Act of 1964. Service will be provided without regard to race, color, national origin, age, sex or disability. To file a civil rights complaint, contact Transit Manager, 395 W. Palo Verde Ave, Coolidge, AZ 85128, (520) 723-7195.

Information about the transit agency, including information in non-English alternative formats may be obtained through the transit manager at (520) 723-7195 or cottonexpress@coolidgeaz.com.

Información de la agencia de transporte, incluyendo la información en formatos alternativos no están en inglés se puede obtener a través del gestor de tránsito al (520) 723-7195 o cottonexpress@coolidgeaz.com.



Coolidge Public Transit Riders Guide

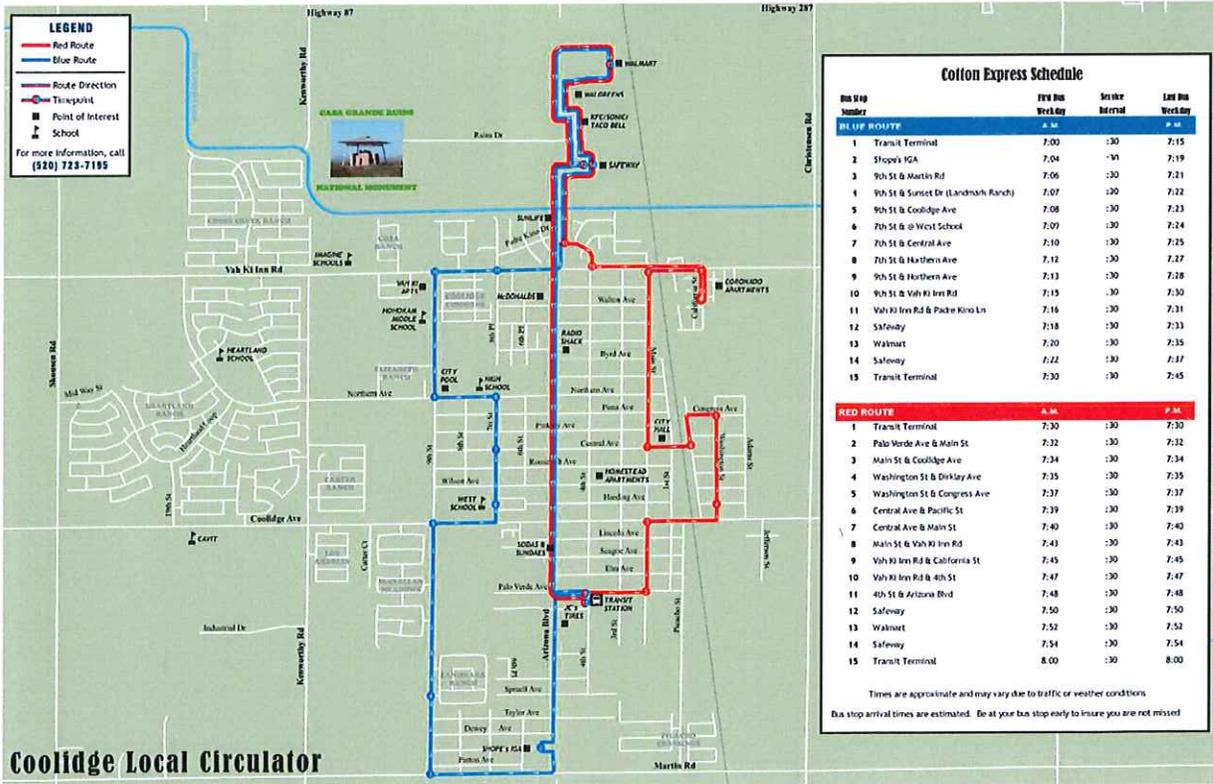


Local Public Transit Bus Route & Schedules Fares

(520) 723-7195

www.coolidgeaz.com
Effective September 29, 2014

Updated Oct 2015



Limited English Proficiency Plan

City of Coolidge
Transit Department

Limited English Proficiency Plan

The City of Coolidge Transit Department has developed the following Limited English Proficiency Plan (LEP) to help identify reasonable steps to provide language assistance for LEP persons seeking meaningful access to the City of Coolidge Transit Department services as required by Executive Order 13166. A Limited English Proficiency person is one who does not speak English as their primary language and who has a limited ability to read, speak, write, or understand English.

This plan details procedure on how to identify a person who may need language assistance, the ways in which assistance may be provided, training to staff, notification to LEP persons that assistance is available, and information for future plan updates. In developing the plan while determining the City of Coolidge Transit Department’s extent of obligation to provide LEP services, the City of Coolidge Transit Department undertook a U.S. Department of Transportation four-factor LEP analysis which considers the following:

- 1) Demography: According to the U.S. Census Bureau, 4.5 percent of Coolidge’s population speaks English less than “Very Well”. This represents 499 residents of Coolidge speaking various languages who speak English Less than “Very Well”. Under the U.S. Department of Justice’s Safe Harbor Provision, it is necessary to translate materials when five percent or 1,000 persons, whichever is less, speaks English less than “Very Well”. The City of Coolidge is below the U.S. DOJ’s Safe Harbor Provision – we are not required to translate written documents into another language. As a courtesy to our potential transit riders we do post the Title VI Notice To The Public in Spanish (Please see the table below).

Title VI Implementation Plan - Limited English Proficiency Plan		
City of Coolidge		
Demographic Table		
Language Spoken at Home	Estimate	Percent
Population 5 Year and Over	11,078	100%
English Only	8,320	75.1%
Language Other than English	2,758	24.9%
Speak English Less Than "Very Well"	499	4.5%
Spanish	2,469	22.3%
Spanish - Speak English Less than Very Well	464	4.2%
Other Indo-Eurpoean Languages	52	0.5%
Other Indo-Eurpoean Languages - Speak English Less Than "Very Well"	13	0.1%
Asian Pacific Islander Languages	50	0.5%
Asian Pacific Islander Languages - Speak English Less Than "Very Well"	11	0.1%
Other Languages	183	1.7%
Other Languages - Speak English Less Than "Very Well"	15	0.1%
Source: U.S Census Bureau - American Fact Finder website, 2014, Language Spoken at Home 2010-2014 American Community Survey 5 year-estimate.		

- 2) Frequency: We do come in contact with some riders who are Spanish-speaking. Due to the low number of Spanish speaking individuals who speak English less than “Very Well” we do provide oral translation services on request.
- 3) Importance: Transit services are extremely important in a small rural community. Transit services assist in maintaining individual independence. Inclusive community engagement on transit needs and issues ensures that the services we provide are of value to our entire population.
- 4) Resources: The City of Coolidge Transit Department operates with limited funding. All Coolidge populations, including the Spanish-Speaking LEP population are included in the planning for our service. In this manner, our system effectively serves ALL resident of Coolidge. We do so by providing translation services as requested and providing the Title VI Notice to the Public in Spanish.

A statement in Spanish will be included in all public outreach notices. Every effort will be made to provide vital information to LEP individuals in the language requested. The City employs several bilingual Spanish speaking employees that are available to translate or offer assistance. Notices regarding any service changes or announcements will be posted in both English and Spanish inside the transit buses.

Safe Harbor Provision

The City of Coolidge Transit Department complies with the Safe Harbor Provision, as evidenced by the number of documents available in the Spanish language. With respect to Title VI information, the following shall be made available in Spanish:

- (1) Title VI Notice to the Public
- (2) Complaint Procedures
- (3) Complaint Form

In addition, we will conduct our marketing (including using translated materials) in a manner that reaches each LEP group. Vital Documents include the following:

- (1) Notices of free language assistance for persons with LEP

Non-Discrimination Notice to the Public - Spanish

Aviso al Público Sobre los Derechos Bajo el Título VI Y ADA City of Coolidge Transit Department

City of Coolidge Transit Department (*y sus subcontratistas, si cualquiera*) asegura cumplir con el Título VI de la Ley de los Derechos Civiles de 1964, Sección 504 de la Ley de Rehabilitación de 1973 y La Ley de ciudadanos Americanos con Discapacidades de 1990 (ADA). El nivel y la calidad de servicios de transporte serán provehidos sin consideración a su raza, color, o país de origen.

Para obtener más información sobre la City of Coolidge Transit Department's programa de derechos civiles, y los procedimientos para presentar una queja, contacte Michael Meyer 520-723-6085, (TTD 520-723-4653); o visite nuestra oficina administrativa en 395 W. Palo Verde Ave. Para obtener más información, visite www.coolidgeaz.com

El puede presentar una queja directamente con Arizona Department of Transportation (ADOT) o Federal Transit Administration (FTA) mediante la presentación de una queja directamente con las oficinas correspondientes de Civil Rights: ADOT: ATTN Title VI Program Manager 206 S. 17th Ave MD 155A Phoenix AZ, 85007 FTA: ATTN Title VI Program Coordinator, East Building, 5th Floor –TCR 1200 New Jersey Ave., SE Washington DC 20590

The above notice is posted in the following locations: Transit Terminal public areas, transit buses, and website.

This notice is posted online at www.coolidgeaz.com

Non-elected Committees Membership Table

A sub recipient who selects the membership of transit-related, non-elected planning boards, advisory councils, or committees must provide a table depicting the membership of those organizations broken down by race. Sub recipients also must include a description of the efforts made to encourage participation of minorities on these boards, councils, and committees.

Table Depicting Membership of Committees, Councils, Broken Down by Race

Body	Caucasian	Latino	African American	Asian American	Native American
Population	95%	Hispanic 42%	7.8%	1%	5.7%
Transit Advisory Committee	28%	57%	14%	0%	0%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%
TYPE THE NAME OF THE COMMITTEE HERE	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%	TYPE % HERE%

The Coolidge City Code states that “Each board or commission shall as nearly possible have an integrated or balanced membership with representatives of each race, sex and geographic area of the City”. To achieve this, advertisements for board/commission positions are placed in the local newspaper and distributed to organizations throughout the community. Transit staff posts the advertisement for TAC members on our buses and in our Transit Facility.

- ✓ City of Coolidge Transit Department does NOT select the membership of any transit-related committees, planning boards, or advisory councils.

Monitoring for Sub Recipient Title VI Compliance

The City of Coolidge Transit Department monitors its sub recipients through site visits, or submission of Title VI plans.

- ✓ City of Coolidge Transit Department does NOT monitor sub recipients for Title VI compliance.

As of June 2018 the City of Coolidge does not have any sub recipients.

Title VI Training

The City of Coolidge Transit Department staff is trained on Title VI Requirements through a variety of training opportunities. Our operational staff (Transit Manager, Senior Driver/Dispatchers and Driver's/Dispatchers) is trained on Title VI Requirements during their tri-annual PASS Certification. The administrative staff (Transit Manager and Special Projects/Grants Director (Transit Director)) receive training annually at the ADOT Transit Workshop. During orientation, new employees receive information on how to utilize available staff to interpret when necessary to assist limited English proficient clients. All staff is also encouraged to participate in web trainings whenever possible.

Title VI Training - Completed

- PASS Class – September 19, 2015 (Next class scheduled for June 23, 2018)
- ADOT 5310/5311 Transit Application Workshop – February 25, 2016
- Senior Driver/Dispatcher attended PASS Train the Trainer - April 20, 2016

Title VI Training – Future

- Pass Class – tentatively scheduled for September 17, 2016
- All Transit Staff meeting – tentatively scheduled for August 20, 2016
- Web training by staff – ongoing.

Title VI Equity Analysis

A sub recipient planning to acquire land to construct certain types of facilities must not discriminate on the basis of race, color, or national origin, against persons who may, as a result of the construction, be displaced from their homes or businesses. “Facilities” in this context does not include transit stations or bus shelters, but instead refers to storage facilities, maintenance facilities, and operation centers.

There are many steps involved in the planning process prior to the actual construction of a facility. It is during these planning phases that attention needs to be paid to equity and non-discrimination through equity analysis. The Title VI Equity Analysis must be done before the selection of the preferred site.

Note: Even if facility construction is financed with non-FTA funds, if the sub recipient organization receives any FTA dollars, it must comply with this requirement.

The City of Coolidge Transit Department has no current or anticipated plans to develop new transit facilities covered by these requirements. No facilities covered by these requirements were developed since 2010.

Fixed Route Transit Provider Analysis

The City of Coolidge Provides a Fixed Route for the 5311 Intercity Bus service between Coolidge, Florence and Casa Grande. 5311 f funds are permitted to be operated as fixed routes. Fixed route: Public transit service (other than by aircraft) provided on a repetitive, fixed-schedule basis along a specific route, with vehicles stopping to pick up passengers.

A sub recipient providing fixed route service, as defined above, must determine the distribution of transit amenities or the vehicle assignments for each mode in a non-discriminatory manner. The sub recipient must develop policies to ensure service is not distributed on the basis of race, color, or national origin.

Effective practices to fulfill the Service Standards requirements include developing written policies covering each of the following service indicators:

1) *Vehicle Load for Each Mode*

Off peak; 3-1 3 seats per 1 passenger, Peak times; 1-1, 1 seat per 1 passenger

2) *Vehicle Headway for Each Mode*

Vehicles do not intersect on this fixed route system.

3) *On Time Performance for Each Mode*

There are a total of seven (7) complete fixed route runs per day

4) *Service Availability for Each Mode*

Service hours for this fixed route are from 4:40 am to 8:00pm.

Effective qualitative practices to fulfill the Service Policy requirements include developing written policies covering each of the following service indicators:

1) *Transit amenities for each mode*

Indoor seating, shelter, restrooms, signs, maps, schedules, waste receptacles available at Transit Terminal. Buses have schedules, overhead luggage compartments, waste receptacles, and lifts for the disabled.

Please describe how these amenities are distributed to ensure all riders have equal access.

2) *Vehicle assignments for each mode*

All transit buses are placed into service at the Transit Facility Center for all routes.

Board Approval for the Title VI Program

SEE FOLLOWING PAGES.



CITY OF COOLIDGE
CITY COUNCIL
MINUTES • JULY 9, 2018

Action Minutes

Regular Meeting

Council Chambers

7:03 PM

911 S. Arizona Boulevard, Pinal County, Coolidge, AZ 85128

CALL TO ORDER

Mayor Thompson called the Regular Meeting to order at 7:24 p.m.

1. Invocation - Pastor John Johnson w/ Community Presbyterian Church
 The invocation was delivered by Pastor John Johnson with the Community Presbyterian Church.
2. Pledge of Allegiance

Mayor Thompson led in the Pledge of Allegiance.

Attendee Name	Title	Status	Arrived
Jon Thompson	Mayor	Present	
Jacque Hendrie-Henry	Vice-Mayor	Remote	
Jimmy Walker	Councilmember	Absent	
Steve Hudson	Councilmember	Present	
Rob Hudelson	Councilmember	Present	
Tatiana Murrieta	Councilmember	Present	
Joseph Marsh	Councilmember	Present	

Also present were City Manager Rick Miller, City Attorney Denis Fitzgibbons and City Clerk Norma Ortiz.

PRESENTATIONS

4. Proclamation - Drowning Impact Awareness Month - August 2018. **Discussion Only**

Mayor Thompson read and proclaimed the month of August 2018 as "Drowning Impact Awareness Month" in the City of Coolidge and urged all communities and citizens of Arizona to participate in efforts to reduce drowning risk, strengthen families, and protect children and teens. There was discussion.

RESULT: PRESENTED

5. Monthly Report and Business Spotlight Recognitions by the Coolidge Chamber of Commerce. **Discussion Only**

Chamber Director Lynn Parsons advised they had no "Business Spotlight" for the month of July 2018; and gave the monthly Chamber report for the month of May 2018; and advised of upcoming meetings/events for the months of July and August 2018. There was discussion.

RESULT: PRESENTED

CALL TO THE PUBLIC

There were no comments made by the public.

APPROVAL OF MINUTES - DISCUSSION AND ACTION

Council considered approval of the minutes for the regular and special meetings held in June 2018. There was no discussion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hudson, Councilmember
SECONDER:	Rob Hudelson, Councilmember
AYES:	Thompson, Hendrie-Henry, Hudson, Hudelson, Murrieta, Marsh
ABSENT:	Walker

- 6. City Council - Regular Meeting - Jun 11, 2018 7:02 PM
- 7. City Council - Special Meeting - Jun 25, 2018 7:03 PM
- 8. City Council - Regular Meeting - Jun 25, 2018 7:04 PM

BUSINESS - ITEMS FOR CONSENT

Council considered approval of Consent Items #9 through #13, as presented. Councilmember Marsh requested Item #13 to be pulled from consent for further clarification.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Steve Hudson, Councilmember
SECONDER:	Jacque Hendrie-Henry, Vice-Mayor
AYES:	Thompson, Hendrie-Henry, Hudson, Hudelson, Murrieta, Marsh
ABSENT:	Walker

- 9. Consider Approval of Appointing Monte Allen to Serve on the Library Advisory Board through December 31, 2019. **Discussion and Action**
- 10. Consider Approval of Entering into a High Intensity Drug Trafficking Area (HIDTA) Grant Agreement Between the City of Tucson and the City of Coolidge Police Department for Continued Participation in the Pinal County Drug Task Force Program (# HT-18-2820). **Discussion and Action**
- 11. Consider Approval of Entering into a Software Maintenance Agreement Between Tyler Technologies and the Coolidge Police Department for the Purpose of Maintaining the Police Departments CAD, Records Management and Field Reporting Programs; Authorizing the City Manager and Police Chief to Execute the Agreement. **Discussion and Action**
- 12. Consider Approval of Adopting the Title VI Implementation Plan with Updates Requested by ADOT Civil Rights for 2018 for the Transit Department in Compliance with the Arizona Department of Transportation and Federal Transit Administration Requirements. **Discussion and Action**
- 13. This Item was Pulled from Consent by Councilmember Marsh - See Item #14 **Discussion and Action**

BUSINESS - REGULAR ITEMS

14. Consider Approval of Updating the City's Current Salary Plan for Fiscal Year 2018/2019.

Discussion and Action

Councilmember Marsh requested this item to be pulled from consent for further clarification on the 2% cost of living and the longevity increases. CFO/Finance Director Garcia explained the City's Salary Plan was amended to reflect the 2% cost of living only which adjusts the ranges for each position and avoids salary compressions between short-term and long-term employees, stating the amendment does not include the longevity increases. There was discussion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jacque Hendrie-Henry, Vice-Mayor
SECONDER:	Steve Hudson, Councilmember
AYES:	Mayor Thompson, Vice-Mayor Hendrie-Henry, Councilmember Hudson, Councilmember Hudelson, Councilmember Murrieta, Councilmember Marsh
ABSENT:	Councilmember Walker

15. Ordinance No. 18-14; an Ordinance of the City of Coolidge, Pinal County, Arizona, Levying Upon the Assessed Valuation of the Property Within the City of Coolidge Subject to Taxation of a Certain Sum Upon Each One Hundred Dollars (\$100.00) of Valuation Sufficient to Raise the Amount Estimated to be Required in the Annual Budget, Less the Amount Estimated to be Received from Funds for Various Bond Redemption for the Purpose of Paying Bonded Indebtedness by Providing the Funds for General Municipal Expenses for the Fiscal Year Ending June 30, 2019; with a Rate of 1.8759% and an Amount of \$857,326. **Discussion and Action**

CFO/Finance Director Garcia advised Council of Ordinance No. 18-14; which sets the Property Tax Rate for the City of Coolidge, recommending Option 2 to decrease the tax levy from 1.9026% to 1.8759% to collect \$857,326 for the FY 18/19 Expenditures. There was discussion.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Rob Hudelson, Councilmember
SECONDER:	Joseph Marsh, Councilmember
AYES:	Mayor Thompson, Vice-Mayor Hendrie-Henry, Councilmember Hudson, Councilmember Hudelson, Councilmember Murrieta, Councilmember Marsh
ABSENT:	Councilmember Walker

REPORT FROM THE MAYOR-COUNCIL AND/OR CITY MANAGER

Mayor Thompson commented on the recent street improvements performed along 8th Place, the retention wells and basins, and the streets across the railroad tracks, stating these improvements have made a major improvement on the City; and advised that he has attended many meetings lately on possible future economic development projects for the City, but that he could not disclose any information at this time.

Vice-Mayor Henry had nothing to report.

Councilmember Hudson had nothing to report.

Councilmember Hudelson had nothing to report.

Councilmember Murrieta had nothing to report.

Councilmember Marsh commented on the 4th of July activities, stating he really enjoyed the celebration and thanked all the departments involved in putting this event together.

City Manager Miller commented on the recent rain storm, stating he went out and checked the drainage culverts and retention basins, stating that they all seem to be working okay, hoping to not have a breach or overage of water, if too many storms hit at once, and that the staff will keep on eye on them.

ADJOURNMENT

Motion to Adjourn

The Regular Meeting adjourned at 7:43 p.m.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Joseph Marsh, Councilmember
SECONDER:	Rob Hudelson, Councilmember
AYES:	Mayor Thompson, Vice-Mayor Hendrie-Henry, Councilmember Hudson, Councilmember Hudelson, Councilmember Murrieta, Councilmember Marsh
ABSENT:	Councilmember Walker

Jon Thompson, Mayor

I, Norma Ortiz, City Clerk of the City of Coolidge, Pinal County, Arizona, do hereby certify that the above is a true and correct copy of the minutes of the regular meeting of the Common Council held July 9, 2018. I further certify the meeting was duly called and held and that a quorum was present.


Norma Ortiz, City Clerk

The above and foregoing was acknowledged before me by Norma Ortiz, who is the City Clerk of the City of Coolidge, Arizona.

Notary Public